

**CITY OF HOLLYWOOD
COMMUNITY REDEVELOPMENT AGENCY
INTEROFFICE MEMORANDUM**

TO: CRA Board Members

DATE: April 25, 2017

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Applied Technology and Management Company for Coastal Engineering Services for the “Hot Spots” Beach Renourishment Project

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Beach CRA
- 2) Type of Agreement – Notice to Proceed pursuant to a continuing contract under CCNA
- 3) Method of Procurement (RFP, bid, etc.) – RFQ
- 4) Term of Contract
 - a) initial – The project is scheduled to be completed in December 2017.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – Not to exceed \$111,995.00.
- 6) Termination rights – City can terminate without cause.
- 7) Indemnity/Insurance Requirements – Consultant will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide coastal engineering services for the “Hot Spot” beach renourishment project.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager