

City of Hollywood, Florida

2600 HOLLYWOOD BLVD. P.O. Box 229045 ZIP 33022-9045

DATE: March 15, 2017

RE: BLANKET ORDER #: B002966

PRODUCT/SERVICE: CIVIL WORKS - ROADWAY,
DRAINAGE PROJECTS AND REPAIRS - INITIAL TERM

Arrow Asphalt & Engineering, Inc. V#5390

Attn: Shawn O'Toole 3051 NW 129th Street Opa Locka, FL 33054 Telephone Contact: 954-963-9034

Email: arrowasph@aol.com

Dear Vendor:

 \boxtimes

to inform you that the City of Hollywood, Florida is entering in ny based on one of the following:	to a Blanket Order with your
FORMAL BID#	
INFORMAL BID #	DATED:
RENEWAL OF FORMAL BID #	DATED:
EXTENSION OF FORMAL BID/RFP#	DATED:
WRITTEN QUOTATION #	DATED:
VERBAL QUOTATION PER	DATED:
STATE OF FLORIDA CONTRACT#	DATED:
BROWARD COUNTY BID #	

The term of this order is 3/15/2017 through 9/19/2019.

OTHER: City of North Miami Beach Bid #2016-04

The estimated annual dollar value is \$100,000.00.

Initial Award Term	3/15/2017 - 9/19/2019		
1st Renewal Term (Optional)	9/20/2019 - 9/19/2020		
2nd Renewal Term (Optional)	9/20/2020 - 9/19/2021		

^{*}NOTE—City Reserves the right to exercise Optional Periods.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

Prior to start of work vendor must provide current Insurance Certificate listing City of Hollywood as additional insured.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact Robert Lowery at (954) 921-3552

c: Public Utilities Finance



(Revised 08/2015)

CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Piggybacking Request Form (Use for purchase(s) over \$25,000, when piggybacking off other contracts)

Date <u>01/11/2017</u>									
Department/Office 4000		Division	n/Area <u>4012</u>	PRO					
Contract Administrator Robert Walker Title Public Utilities Manager Phone 954 921-3046 Email rawalker@hollywoodfl.org									
				PH 3:					
Requested Vendor <u>Arrow As</u>	sphalt & Engineering, Inc.	Vendor	Number <u>5390</u>	- 5					
Address 3051 NW 129 th Stre	et, Opa-Locka, FL 33054								
Contact Person Shawn O'Toole Title President									
Phone <u>305 688-8686</u>		Email arr	owasph@aol.com						
2. Contract title requesting to pi		016-04 C	ivil Works (Roadway 3 Dra	inage Projects 3 Report					
Awarding Agency City									
Contract Expiration Date <u>09/19/2019</u> Copy of Contract and Awarding Agency documentation is attached. ☑ Yes ☐ No									
3. Product/Service being reque Underground Utilities Division re				<u> </u>					
4. Detailed description of the pr following under a unit price agre of-way, water and sewer infrast	ement: Construction, maint	enance an							
	Procurement Service Division	n use only							
Requisition # R(As Applicable)	Purchase Order # P(As Applicable)		Blanket Purchase Oder # BPO_ (As Applicable)	B002966					

potetntial vendors and received contract information from Arrow Asphalt to piggyback City of North Miami Beach Resolution R2016-68.							
6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?							
⊠ Yes □ No							
Please explain Contract requested to piggyback is comparable to City of Hollywood BPO B002372.							
7. Total cost of the requested product/service. \$200,000.00							
8. Total estimated annual (fiscal year) cost of requested product/service. \$100,000.00 per year							
Account Number(s) <u>42.4012.00772.536.005225</u> <u>42.4012.00773.536.005225</u> <u>42.4012.00773.536.005225</u>							
9. Is this product/service covered by a warranty? ☐ Yes ☒ No							
If yes, please attach a copy of the warranty details.							
10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?							
☐ Yes ☒ No							
If yes, please describe the related products/services and estimated cost(s.) $\underline{\text{N/A}}$							
11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?							
☐ Yes ☒ No							
If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.) N/A							
12. Is this a grant related purchase? ☐ Yes ☒ No							
If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) $\underline{\text{N/A}}$							
Will this require matching funds? ☐ Yes ☒ No							
What is the grant source? <u>N/A</u>							
What is the grant (dollar) amount? N/A							
13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at www.sam.gov .							
Date of Advanced Search 01/11/2017							
Procurement Service Division use only							
Requisition # R Purchase Order # P Blanket Purchase Oder # BPO Boo 2966 (As Applicable) (As Applicable) (As Applicable)							

(Revised 08/2015)

5. Please explain what process the Department/Office took to verify and/or identify this contract. Contacted

Company Name(s) Searched Arrow Asphalt, 3051 NW 129 th St., Opa-L	Search Results ocka, FL 33054	
Community Asphalt, 9725 NW 11th Ave.,	Miami, FL 33178	Planta de la constitución de la
Weekley Asphalt, 20701 Stirling Rd., Sou	uthwest Ranches, FL 33332	
Asphalt Paving Specialist, 1931 N 50 th Av	ve., Hollywood, FL 33021	-
REQUESTING DEPART	TMENT RECOMMENDATION	
Note: By signing and returning this form, you all portions (scope, terms, conditions, prici approval based on the contract complying with and to the best of you knowledge the contract rule or regulation. Contact Person's Signature Supervisor's Signature Director's Signature	ing, etc.) of the requested conti th the City of Hollywood's scope	ract and recommend its and pricing requirements
APPROVAL (Procu	rement Service Division Use Only	/)

APPROVAL (Procurement Service Division Use Only)						
Verified By:	N D	Date	2/23/17			
Approved By:	Pel + 3m	Date	2/27/2017			

Procurement Service Division use only	_	20 8	1227 E V 10		- 2
	Procurement	Service	Division	use	only

Requisition # R_____(As Applicable)

Purchase Order # P_____(As Applicable)

Blanket Purchase Oder # BPO BOO2966 (As Applicable)

3051 N.W. 129 Street Opa Locka, FL 33054 305-688-8686 Phn 305-688-8484 Fax

Arrow Asphalt & Engineering, Inc.

Robert Lowery
City of Hollywood
Department of Financial Services
2600 Hollywood Boulevard STE 303
Hollywood, FL 33020

February 13th, 2017

Dear Mr. Lowery,

Please accept this letter as confirmation that Arrow Asphalt & Engineering will extend the pricing, terms and conditions of the City of North Miami Beach Bid Number 2016-04 unit price restoration contract to the City of Hollywood for their asphalt and concrete restoration needs.

Should you have any questions, you can reach me directly on my cell phone at 954-536-6464.

ru O Toole, Pran

Sincerely,

Shawn O'Toole

President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/20/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES PELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED PRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BROWN & BROWN OF FLORIDA INC 14900 NW 79th Court Suite#200 Miami Lakes, FL 33016-5869 Matthew Seese		CONTACT Matthew Seese				
		PHONE (A/C, No, Ext): 305-364-7800	FAX (A/C, No): 305-714-4401			
		E-MAIL ADDRESS:				
		INSURER(S) AFFORDING	G COVERAGE NAIC #			
	INSURER A : Starr Indemnity & Lia	bility* 38318				
Arrow Asphalt & Engineering,		INSURER B: The North River Ins. (Company 21105			
3051 NW	Inc. Attn: Shawn O'Toole	INSURER C : Starr Indemnity & Lia	bility* 38318			
	3051 NW 129th Street Opa Locka, FL 33054	INSURER D :				
		INSURER E :				
		INSURER F:				

REVISION NUMBER: COVERAGES CERTIFICATE NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

NSR LTR		TYPE OF INSURANCE	INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S	
A	X	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$	1,000,000
		CLAIMS-MADE X OCCUR	X		1000025494161	04/19/2016	04/19/2017	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	50,000
								MED EXP (Any one person)	s	5,000
	X	EMPLOYEE BENEFITS						PERSONAL & ADV INJURY	s	1,000,000
	GEN	L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	2,000,000
		POLICY X PRO-						PRODUCTS - COMP/OP AGG	\$	2,000,000
		OTHER:						Emp Ben.	\$	1,000,000
	AUT	OMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
Α	X	ANY AUTO	X		SISIPCA08369016	04/19/2016	04/19/2017	BODILY INJURY (Per person)	\$	
		ALL OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$	
		HIRED AUTOS NON-OWNED AUTOS	1 1					PROPERTY DAMAGE (Per accident)	\$	**************************************
		75.00			*				\$	
		UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	\$	2,000,000
В	X	EXCESS LIAB CLAIMS-MADE			5821050879	04/19/2016	04/19/2017	AGGREGATE	\$	2,000,000
Copper.		DED RETENTION \$	1						\$	
		RKERS COMPENSATION						X PER OTH- STATUTE ER		
Ç	ANY	PROPRIETOR/PARTNER/EXECUTIVE PROPRIETOR/PARTNER/EXECUTIVE N			100000213800	04/19/2016	04/19/2017	E.L. EACH ACCIDENT	\$	1,000,000
100	(Mar	ndatory in NH)	N/A					E.L. DISEASE - EA EMPLOYEE	\$	1,000,000
	If yes	s, describe under CRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	1,000,000
								25000 CO 11 CO 15		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Hollywood is listed as Additional Insured with respects to General Liability and Auto Liability coverage when required by written contract.

CERTIFICATE HOLDER		CANCELLATION		
City of Hollywood 2600 Hollywood Blvd. Hollywood, FL 33022	CITHOLL	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE		

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Daniel Mainero

From:

Malie Raghunath

Sent:

Tuesday, September 13, 2016 9:17 AM

To:

Robert Walker; Horace McLarty

Cc:

Francois Domond; Robert Lowery; Paul Bassar; Daniel Mainero; April Allen; Tanya

Bouloy; Steve Joseph

Subject:

RE: COI

Follow Up Flag: Flag Status:

Follow up Flagged

Good Morning,

This COI is acceptable.

Thank you.

From: Robert Walker

Sent: Monday, September 12, 2016 4:44 PM

To: Horace McLarty; Malie Raghunath

Cc: François Domond; Robert Lowery; Paul Bassar; Daniel Mainero; April Allen; Tanya Bouloy; Steve Joseph

Subject: FW: COI

Malie,

Please review and approve the attached COI. The insurance on file expired in April. Have a great day!!

Thanks,

Robert Walker Underground Utilities Superintendent City of Hollywood,Fl Department of Public Utilities Underground Utilities Division Phone: 954-921-3046 Fax: 954-967-4574

From: Shawn [mailto:arrowasph@aol.com]
Sent: Monday, September 12, 2016 4:40 PM

To: Robert Walker Subject: COI

Please see attached.

Thank You,

Shawn O' Toole
Arrow Asphalt & Engineering, Inc.
3051 N.W. 129th Street
Opa Locka, FL. 33054
Ph. 305-688-8686
Fax 305-688-8484
arrowasph@aol.com