

John M. Milledge
PROFESSIONAL ASSOCIATION
ATTORNEYS AT LAW

RECEIVED
CITY ATTORNEY
2005 MAY -9 AM 10:21
HOLLYWOOD, FLORIDA

May 6, 2005

Debra Reese
Assistant City Attorney
City of Hollywood
2600 Hollywood Boulevard
Hollywood, FL 33022

Re: Children's Services Council Agreement

Dear Debra:

Enclosed please three (3) original copies of the Children's Services Council Agreement which has been executed by the CSC Chair.

Please contact me if you have any questions.

Sincerely,



JOHN M. MILLEDGE

JMM/ck
Enclosures

INTERLOCAL AGREEMENT
BETWEEN CITY OF HOLLYWOOD, FLORIDA,
THE CITY OF HOLLYWOOD COMMUNITY
REDEVELOPMENT AGENCY, BEACH DISTRICT
AND
THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

THIS AGREEMENT is made and entered into this 11th day of May, 2005, by and among the CITY OF HOLLYWOOD, a municipal corporation of the State of Florida (hereinafter referred to as "CITY"), the City of Hollywood Community Redevelopment Agency, Beach District (hereinafter referred to as "CRA") and the Children's Services Council of Broward County (hereinafter referred to as "CSC"), a special taxing district operating and existing under the laws of the State of Florida.

WHEREAS, by Ordinance No. O-97-27 as amended, CITY established the Hollywood Beach Community Redevelopment Area Trust Fund (hereinafter referred to as the "Trust Fund") pursuant to Chapter 163, Florida Statutes; and

WHEREAS, Section 163.387, Florida Statutes, requires that each taxing authority shall appropriate to the Trust Fund increment revenues payable by January 1st of each year; and

WHEREAS, the CSC was established as a taxing authority, under Ch. 2000-461 of the Laws of Florida as amended, for the purpose of providing funding for services for children and families; and

WHEREAS, Florida Statute subsection 163.387(2)(d), provides that a special district that levies ad valorem taxes within the community redevelopment area may request an exemption from the required annual payments to the Trust Fund; and

WHEREAS, CSC requested an exemption from its obligation to remit tax increment revenues to the Trust Fund; and

WHEREAS, in lieu of an exemption the CRA agrees to expend a portion of CSC's tax increment revenues to provide for programs and services for children.

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions set forth herein, the parties hereby agree as follows:

ARTICLE 1 AUTHORITY AND CONDITIONS PRECEDENT

1.1 The above recitals and the findings of fact contained in this Agreement are true and correct and incorporated herein by reference.

1.2 This Interlocal Agreement is entered into pursuant to Section 163.387, Florida Statutes, and Section 163.01, Florida Statutes, entitled "Florida Interlocal Cooperation Act of 1969," and all applicable provisions of said Act are made a part hereof and incorporated herein as if set forth at length in this Agreement.

ARTICLE 2 CITY AND CRA OBLIGATIONS

2.1 CRA agrees to expend a minimum of \$228,665 of tax increment revenues received from the CSC to CITY for the CITY to use for those children's programs and services more particularly described in the attached Exhibit "A" or other similar programs. Such programs and services shall be monitored for fiscal compliance and programmatic efficacy by the City and shall have measurable outcomes and indicators which quantify program impact. CITY shall report the results of such monitoring and progress toward the meeting of such measurable objectives to the CSC by December 1 of each year. CITY also agrees to collect and report demographic data for clients served.

ARTICLE 3
CSC TAX INCREMENT PAYMENTS

3.1 CSC shall continue to pay to the Trust Fund, as currently constituted, its required increment revenue payment as set forth in Section 163.387, Florida Statutes. CSC shall remit its increment revenue payment to the Trust Fund by January 1st of this and each successive year.

ARTICLE 4
TERM OF AGREEMENT

4.1 The term of this Agreement shall be one (1) year and shall automatically renew each year unless either party delivers notice of termination upon the other at least ninety (90) days prior to the expiration of the applicable term.

ARTICLE 5
NOTICE

5.1 Whenever either party desires to give notice to the other, it must be given in writing, sent by certified United States mail, return receipt requested and addressed to the party for whom it is intended, at the addresses designated below. The place for giving notice shall remain the same unless changed by either party. For the present, the parties designate the following as the respective places for giving notice:

AS TO THE CITY AND CRA:

Cameron Benson, City Manager
City Hall
2600 Hollywood Boulevard
Hollywood, Florida 33020

with copies to:

Executive Director
City of Hollywood Community Redevelopment Agency, Beach District
101 North Ocean Drive
Suite 204
Hollywood, FL 33019

Daniel L. Abbott, City Attorney
City Hall
2600 Hollywood Boulevard
Hollywood, Florida 33020

AS TO CSC:

Cindy Arenberg Seltzer, President/CEO
6301 NW 5th Way, Suite 3000
Fort Lauderdale, FL 33309

with copies to:

General Counsel
John M. Milledge
110 S.E. 6th Street, 15th Floor
Fort Lauderdale, FL 33301

ARTICLE 6 JURISDICTION, VENUE AND GOVERNING LAW

6.1 This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce this Agreement shall be held in Broward County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No Single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

ARTICLE 7
MISCELLANEOUS

7.1 THIRD PARTY RIGHT - Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CITY, CRA and CSC.

7.2 WAIVER - No waiver of any provision in this Agreement shall be effective unless it is in writing, signed by the party against whom it is asserted, and any such written waiver shall only be applicable to the specific instance to which it relates and shall not be deemed to be continuing or future waiver.


7.3 ENTIRETY OF THE AGREEMENT – CITY, CRA and CSC agree that this Interlocal Agreement sets forth the entire agreement between the parties and that there are no promises or understandings other than those stated herein. None of the provisions, terms or conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except through written consent and approval of CSC, CRA and the CITY.

CITY:


CITY OF HOLLYWOOD, FLORIDA
A municipal corporation of the State of Florida


MARA GIULIANTI, MAYOR


ATTEST:


CITY CLERK


APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND RELIANCE OF THE
CITY OF HOLLYWOOD, FLORIDA, ONLY.


DANIEL L. ABBOTT
CITY ATTORNEY


ATTEST:


KATERRI JOHNSON, SECRETARY


APPROVED AS TO FORM AND
LEGALITY FOR THE USE AND
RELIANCE OF THE HOLLYWOOD,
FLORIDA COMMUNITY REDEVELOPMENT
AGENCY ONLY.


DANIEL L. ABBOTT
GENERAL COUNSEL

CRA:


Print Name: GIL MARTINEZ *Bla*

CSC:


Carole Andrews
CHAIR, CSC


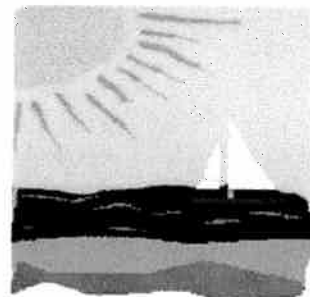

John M. Milledge
CSC GENERAL COUNSEL

Exhibit A



S.E.A. Camp DATA INPUT FORM



Agency Name	City of Hollywood, Beach Community Redevelopment Agency
Start-Up Amount Requested	\$20,000.00
Operating Amount Requested	+\$208,665.00
Total Amount Requested	=\$228,665.00
# To Be Served	150
Average Cost Per Child *Total Amount Request "Divided By" Number to be Served	\$1,524.44 (50 students per session with 3 sessions)
Description of Program *50 word program description	Science, Education and Adventure (S.E.A.) Camp is a science, education and adventure camp. The camp is designed as a classroom without walls, where the focus will be on marine life, natural sciences, physical fitness and reading.
Agency Headquarter Address *include city and zip code	Hollywood Community Redevelopment Agency (Beach District) 101 North Ocean Drive, Suite 204 Hollywood , FL 33019
Service Site Addresses *include site name, street address, city and zip code for each proposed location.	Hollywood Beach Culture & Community Center 1301 South Ocean Drive Hollywood, FL 33019
Population to be served * i.e. Special Needs, General Population, etc.	General Population
Name of Partner(s) *if applicable	City of Hollywood Parks, Recreation & Cultural Arts Dept. Hollywood Beach Patrol Week of the Ocean (non-profit)

Exhibit A
ATTACHMENT I
Application for Funds
Common Grant Application for Human Services in Broward County
this edition distributed by:
Children's Services Council of Broward County

S.E.A. Camp

Part I

Section A: Applicant Agency Information: Cover Sheet

1. Agency Legal Name: City of Hollywood Community Redevelopment Agency (Beach District)	
2. Main Administrative Address: 101 North Ocean Drive, Suite 204	
3. City & State: Hollywood, FL	4. Zip Code: 33019
5. Telephone Number: 954- 924-2980	6. Fax Number: 954-924-2981
7. CEO/Exec Officer: Richard J. Lemack	8. Office Phone Number: 954-924-2980
9. Chief Financial Officer: Bryan E. Cahen	10. Office Phone Number: 954-924-2980
11. Agency Contact Person: Richard J. Lemack	12. Office Phone Number: 954-924-2980
13. Contact e-mail address: rlemack@hollywoodfl.org	14. Contact fax Number: 954-924-2980
15. Type of Entity: _____ Corporation _____ Private for-Profit _____ Private Not-for-Profit <i>Unit of Government</i> _____ Federal _____ State _____ County <u> X </u> City Other: _____	
16. Licensed to do business in Florida? <u> X </u> Yes; _____ No; _____ N/A.	17. Federal Identification Number: 59-6000338

Section B: Program & Budget Information

18. Target Population: General Population <u> X </u> Special Needs _____ Inclusion _____
19. Total unduplicated # to be Served: <u> 150 </u> Ages to be Served: <input type="checkbox"/> 3-5 <input checked="" type="checkbox"/> 6-10 <input checked="" type="checkbox"/> 11-13 <input type="checkbox"/> 14-17 <input type="checkbox"/> 14-22
20. Total Amount of Request <u>\$228,665.00</u> + Total Match <u>\$9,000.00</u> = Total Program Value \$ <u>237,665.00</u>

Section C. Certification of Accuracy and Compliance

21. I do hereby certify that all facts, figures, and representations made in the application(s) are true and correct. Furthermore, all applicable statutes, terms, conditions, regulations and procedures for program compliance and fiscal control, including but not limited to, those contained in the Bid Solicitation and Core Contract will be implemented to ensure proper accountability of contracts. I certify that the funds requested in this application(s) will not supplant funds that would otherwise be used for the purposes set forth in this project(s) and are a true estimate of the amount needed to operate the proposed program(s). The filing of this application(s) has been authorized by the contracting entity and I have been duly authorized to act as the representative of the agency in connection with this application(s). I also agree to follow all Terms, Conditions, and applicable federal and state statutes. Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application. Evidence of this authorization must be provided within 21 days of notice of award. I further understand that such contract award may be rescinded for failure to provide such documentation.

Lastly, I hereby attest that all work contained within this proposal is the unique and original product of the agency I represent, and has not been plagiarized or duplicated in any way from another agency's work product.

Richard J. Lemack
Print Authorized Official's Name

Authorized Official's Signature in Blue Ink

Interim Executive Director
Authorized Official's Title

Date

Exhibit A

Part II

Section A. Organizational Capability

22. Provide a concise description of the Agency, including its history, years of operation, general service mission, and primary services provided. *Your response is limited to 250 words (approximately one half page).*

The Community Redevelopment Agency "CRA" of Hollywood was created in 1979. The Downtown District "DCRA" was created at that time followed by the establishment of the Beach District "BCRA" in 1997. The BCRA includes approximately 293 acres from Sherman Street south to the south property line of the Westin Diplomat Resort and Spa, and from the Intracoastal Waterway to the Atlantic Ocean.

The BCRA Redevelopment Plan was adopted in April of 1997 and provides the strategy for investing in public improvements and programs that will act as a catalyst for private investment and redevelopment in Hollywood Beach. The Plan provides redevelopment objectives, describes the concept for redevelopment of Hollywood Beach, and provides a plan of action to implement the plan's objectives.

The BCRA will be partnering with the City of Hollywood Department of Parks, Recreation and Cultural Arts to provide the S.E.A. Camp. The City of Hollywood Parks, Recreation and Cultural Arts Department acquires, develops and maintains city park facilities, and plans, coordinates and implements a multitude of recreational programs and services for the citizens of Hollywood, Florida.

The City is committed to providing a wide variety of family-oriented programs for all ages and ethnic backgrounds. The Department's mission states- Through strong and dedicated leadership, we provide quality parks and recreation services that are affordable, innovative and responsive to our diverse community. Our efforts help foster community pride.

The Parks, Recreation and Cultural Arts Department has been in operation for over thirty years managing 54 parks, 8 community centers, 5 sports complexes, 3 golf courses and 2 outdoor amphitheaters. The Department completed over 2000 recreation programs, special events and rentals, attracting over 1.2million participants and spectators during the past year. Programs are offered in the areas of fitness, dance, martial arts, preschool, summer camps, childcare, youth and adult sports, aquatics, senior trips and programs, arts, computers, special events, clubs and culturally diverse programs throughout the City. Some highlights from last year include; instructional swimming classes provided for 1,972 children, 1,200 children participated in summer camps, 850 children benefited from city-funded scholarships and over 30 new recreation programs were offered to the community.

23. Is the Agency accredited? Yes, X No. If yes, by whom: _____;
Level of Accreditation: _____; Period of Accreditation: _____.
24. Is the Agency certified by the Broward County Program Development Research and Evaluation Division? Yes, X No. If yes, what is the expiration date? _____.
If no, has the agency begun the licensing process? Y _____ or N _____
25. What is the Agency's fiscal year? Beginning: OCT 1 Ending: SEPT. 30

Exhibit A

26. Attach a copy of your most recent financial audit to your application completed by a CPA registered to do business in the State of Florida and conducted in accordance with Generally Accepted Accounting Principles. Smaller agencies (those agencies with annual revenues less than \$300,000) may submit unaudited compiled financial statements prepared by a CPA. See RFP, Section III.D for fiscal requirements.

27. Does the Agency carry comprehensive general liability insurance? ☒ Yes, ☐ No.

If yes, state the amount: This City of Hollywood carries \$1,000,000.00 with the first \$400,000.00 deductible self insured for all city programs.

If no, or if the amount is less than \$300,000, the Agency must agree to purchase a minimum of \$300,000 comprehensive general liability insurance prior to contract execution. Affirm _____ Yes or _____ No.

28. Does the Agency carry the following types of insurance?

	Yes	No	Amount of Coverage
Professional	X		\$5,000,000.00
Property	X		\$25,000,000.00
Auto	X		\$400,000.00 self insured

Please indicate whether your agency will be transporting children: ☒ Yes or ☐ No

29. Provider Service History: ☐ Previous Summer Program Provider
☐ Existing After School Provider
☐ Provider of other Council programs

30. If applicable, please attach any previous monitoring reports for similar services completed within the past twenty-four (24) months. Previous monitoring reports for Council-funded Summer or M.O.S.T. programs must be attached. If not applicable, please include a statement to that effect.

N/A

31. If you have received funding for similar services please indicate the funding information in the chart below. Add or delete rows as necessary.

The BCRA Redevelopment Agency has not received funding for similar services in the past. However, we will be partnering with the City of Hollywood Department of Parks, Recreation and Cultural Arts who have an extensive funding history for similar services.

Funder	Amount	Contract Period (mm/yy – mm/yy)
Children's Services Council	\$ 131,714.00	6/1/04-8/16/04
Children's Services Council	\$ 119,603.64	6/1/03-8/16/03
Broward County Cultural Arts	\$15,830	10/02- 9/03
Broward County Cultural Arts	\$12,500	10/03- 9/04
Swim Central Program	\$25,000	Ongoing
Law Enforcement Forfeiture Funds Grant	\$26,500	10/02-10/03

Exhibit A

Broward County Swim Central Grant	\$650,000	11/01-11/04
Broward County Challenge Grants	\$991,000	11/01-11/04

Section B. Organizational Capability

32. Describe the Agency's experience, if any, in providing summer program services to the proposed population (Limit your response to ½ page).

The Department of Parks, Recreation and Cultural Arts brings with them a record of successfully implementing summer care programs to City of Hollywood residents for over thirty years at various parks and community centers. The Beach Community Redevelopment Agency has less extensive experience than that of the City's Parks, Recreation and Cultural Arts Department in running summer camp programs. Currently, there are ten summer camps provided by the Department within the City limits. In recent years the Department has enhanced the summer camp programs through matching funds with Broward County Cultural Affairs and for the past three years the Children's Services Council.

Department staff consists of 44 full-time and 107 part-time employees with an additional 20-30 part-time workers hired for summer camps. Many of these professionals are certified through the Florida Recreation and Parks Association and hold degrees in Parks, Recreation, Physical Education or a related field. The staff at our licensed preschool and afterschool sites possess the education requirements mandated by Broward County Childcare Licensing. There are instructors both on staff and contracted professionals that teach within our programs.

Last year was our third year receiving the Children's Services Council funding for a summer camp. The Camp was extremely successful, signing up 250 children and servicing an average of 200 children per day. The children had no time for boredom as their daily schedules were packed full of fun and adventure. All of the students received Reading and Math instruction, 200 received swimming lessons, over 60 of the youth learned to golf, 15 learned to sail, all of them had the chance to participate in the "Talent Show" with the dances and performances they learned, and all of them participated in the end of year athletic "Fun Day" for ribbons and prizes.

This was not our only successful summer camp, the "Lively Arts" summer camp, a theater, drama and dance oriented program, also won rave reviews. This program is in its seventh year, expanding each year to serve more of the population. The program is a comprehensive look at theatrical arts including stage production, script writing, role playing, dancing and costume design. This program has won the Dorothy Mullin Award two years and this year received the ArtServe Encore Award for Arts Collaboration. The "Lively Arts" program will take place at both Martin Luther King Jr. and Washington parks and will enhance the students' appreciation of the cultural arts.

Science, Education and Adventure (S.E.A.) Camp will be a pilot program, being our first science camp designed as a classroom without walls. We are looking forward to implementing this new camp with a focus on marine life and natural science. The camp will revolve around "everything ocean", studies such as marine biology, oceanography, water safety and ecology will help the students build upon their science disciplines. Campers will explore our beach areas, marshes and other natural areas of interest, learning about fascinating creatures, natural habitats, ecosystems and environmental issues. The camp will be based out of the Beach Community Center so the study

Exhibit A

of marine sciences is a perfect fit.

33. Describe the population to be served including race/ethnicity, geographic factors, risk factors, etc. If serving children and youth with special needs and/or adolescents, tailor your response specifically to those populations. Include discussion as to why you selected your particular youth population and their needs for summer programs. Describe how you determined number of children to be served and why. Limit your response to 250 words (approximately ½ page)

This program will serve a wide variety of the population. The Center itself is located within a Community Redevelopment Agency District but students will be transported in from centers throughout the City. This will give students from low income areas the opportunity to attend a highly specialized science camp. The camp will also entice youth from the surrounding area to attend because of the specialized concentration of the marine life and ecology. Since the program will be offered in three (3) week increments it offers families an alternative to a nine week program.

This CRA district has a small population of youth, approximately 800, between the ages of 5 and 14. The general population to be served reflects the 2000 Census information for the City of Hollywood which is estimated at 17% Hispanic, 13% African American, 67% White and 2% Asian. This program will be offered to the entire population and students will be transported in from off site recreation centers. This will give students countywide access to the S.E.A. Camp. Summer programs like this one help to keep the children in a safe environment in which they can learn and grow.

The estimated 150 children between the ages 8-14 to be served were determined with the help of the Community Center staff and local school staff. This number was derived from the number of students the Center, field trip venues, bus and teachers can accommodate. An average of 50 children will attend each of the three week camp sessions, totaling 150 students served.

The age group was determined by taking into consideration that this is a specialized science camp and in order to truly benefit from the program students must have some science background. Students have been exposed to science in school by the age of eight. Another element that plays a major role in the age group because of the physical demands and requirements that some of the camp elements impose. For example the kayaking requires upper body strength and the Ocean rescue field day requires strong swimming technique.

34. Describe program participant eligibility by answering each of the following four questions:
- a. Gender: ☒ No restriction, ☐ Male only, ☐ Female only
- b. Age: ☐ No restriction, or, 8 years to 14 years (specify exact range)
- c. Income: ☒ No restriction, or, ☐ Below a given % of the federal poverty level:
- | | | |
|---|-----------------------------------|-------------------------------|
| <input type="checkbox"/> 100% | <input type="checkbox"/> 133% | <input type="checkbox"/> 150% |
| <input type="checkbox"/> 185% | <input type="checkbox"/> 200%, or | |
| <input type="checkbox"/> Other (specify income criteria): _____ | | |
- d. Residence: ☒ No restriction, ☐ Broward County, City: Hollywood residents will preference pre registration sign-up
- ☐ Other (specify area): _____

Exhibit A

Section C. Service Information

35. List the specific services to be provided by this requested program and the number of participants that will receive each service. Note that the number of participants served can be a duplicated number, but not within the same service. Participants can receive more than one service. Lines may be added, if there are additional services in the proposed program.

Service Name and Description	# of Participants to be served
One day of S.E.A. Camp (3 sessions X 50 students)	150

36. Program Intent: What do you hope to accomplish, if funds are provided? If children and youth with special needs or adolescents describe in detail what program strategies will be used to meet the needs of those populations (See RFP, Section II.A). If serving. Limit your response to 250 words (approximately ½ page).

The mission of this program is to give students the foundation they need to go on in reading, math, and science fields. S.E.A. Camp is dedicated to providing an exciting and stimulating academic environment, based on the philosophy that summer fun and learning go hand-in-hand. S.E.A. Camp activities are exciting hands-on learning programs providing a mix of educational and recreational activities including marine biology, water chemistry, swimming, kayaking, scuba/snorkeling, and glass-bottom boat rides.

The summer camp revolves around central science themes such as marine biology, oceanography, and environmental preservation, the whole time building on all the science disciplines as determined by the National Science Education Standards. Our camp instructors will be mature, educated, and enthusiastic about teaching. They will be selected for their positive attitudes, science background, dedication to kids and ability to teach.

The summer camps take a unique approach to learning emphasizes critical thinking through creative problem solving. Other activities will include sessions on water safety and rescue, snorkeling, kayaking, and environmental/ marine- related tours and other field trips. Campers will have hands on experiences as they explore and study our natural ocean areas. The positive benefit of the increased opportunities and new friendships that blossom during camp cannot be overstated.

37. Where will the services be provided? Identify specific address for office locations, schools, parks, churches and/or community centers. Explain how the youth will access the program(s) at the site(s) selected. Limit your response to 250 words (approximately ½ page).

S.E.A. Camp will be based out of the Hollywood Beach Community Center located at 1301 South

Exhibit A

Ocean Drive; in Hollywood FL. Students of the S.E.A. Camp will have a choice in their access to the camp. Parents will have the option of dropping off students at the site or at one of the Community Center pick-up sites. There will be two or three designated S.E.A. Camper bussing locations at Community Centers within the city. These locations will be decided after registration to arrange sites close to the users.

S.E.A. Camps will be held Monday through Friday at child friendly facilities nestled in the community. Children 8-14 years of age will be engaged in fun, stimulating, hands-on projects, alongside newly found friends with similar interests.

38. When will the services be provided? Identify the days of the week and hours of operation. How does the schedule meet the needs of children, youth and families? Limit your response to 250 words (approximately ½ page).

The camp will consist of 3 three week sessions. The sessions are as follows:

Session 1	June 6 th - June 24 th	for ages 8-14
Session 2	June 27 th - July 15 th	for ages 8-14
Session 3	July 18 th – August 6 th	for ages 8-14

The S.E.A. Camp will be offered Monday through Friday 8am-6pm. Parents will have the added convenience of early drop off and late pick up.

39. A sliding fee scale is required. Explain how such a scale will work within your program. Demonstrate your understanding of the benefits of using a sliding fee scale, and any barriers that you may anticipate. Limit your response to 250 words (approximately ½ page).

Camp fees are based on scholarship criteria. We utilize the Broward county Schools Free and Reduced lunch criteria to determine levels of scholarship. This summer program will be open to the general public and fees have been maintained at a reasonable level for those families who do not qualify for scholarships.

Broward County Schools Criteria	S.E.A. Camp Cost
Free Lunch	\$75.00
Reduced Lunch	\$150.00
No Reduction	\$300.00

The non-scholarship fee will be \$500.00 for the three-week summer camp program.

***The City of Hollywood Department of Parks, Recreation and Cultural Arts has an Absolute Financial Hardship Policy in which any child who wants to attend camp and can prove financial hardship can attend for free.

Exhibit A

Section D. Proposed Staff Information

40. Describe how the program will be staffed. List all positions that will be providing direct and support services. Include the job title (which should match your budget narratives), minimum education, training, and experience requirements, primary duties, and the percent of each position's time that will be devoted to this program.

Position	Education	Experience	Duties	% of time devoted to the program
Broward County School Certified Teacher Administrator (1)	Masters Degree	7 years or more	Organize, write lesson plans, coordinate teacher schedules and supervise the educational programs	100%
Broward County School Certified Teacher Teachers (3)	Bachelors Degree, Certified Broward County teacher	4-6 years with the organization	Responsible for assisting students with homework, tutoring and enhanced education elements.	100%
Recreation Coordinator (1)	A.S Degree or higher	Minimum of five years in recreation oversight	Oversee the staff involved in the after school program, ordering supplies and organizing field trips and physical education program. (40 hours per week)	100%
Part-Time Recreation Aides (4)	H.S. diploma and or AA in Recreation or similar field	Minimum of two years of experience	Responsible for direct supervision of children and implementing all program activities.(35-39 hours per week)	100%
Part-Time Laborer (1)	H.S. Diploma	Minimum 2 years of experience	Maintenance and janitorial services at site. Set-up and take down of classrooms.(25 hours a week)	100%
Part-time Clerical Assistant (1)	H.S. diploma	One year experience	Administration, data collection, record keeping, invoicing and testing result entry. (20 hours a week)	100%
Part-Time Receptionist (1)	H.S. diploma	Previous reception experience	Sighting children and making sure that all students are accounted for. (20 hours per week).	100%

NOTE: Add or delete rows as necessary.

Exhibit A

Section D. Program Outputs and Outcomes

41. The mandatory performance outcomes listed below are not subject to negotiation. The following signature indicates agreement with the requirements noted as mandatory:

Date

Signature

Title

MANDATORY OUTCOMES FOR CHILDREN IN THE GENERAL POPULATION

Services/ Activities	Outcomes	Indicators	Demonstrated by	Type of Evaluation
Structured activities in a safe environment supervised by caring adults	Children/youth will remain safe Mandatory	100% of children will not experience a serious injury (requiring emergency room attention), or abuse report while in care, during the contract	-Staff trained in emergency response: practice safety skill: no emergency room	-Outcome to be measured the last week of each session by reviewing injury/ incident reports
One (1) of interactive daily reading activity that includes at least one technique from each group. Keep journals	Children will increase their terminology as related to specific science and nature studies Mandatory	80% of children will improve their reading skills as measured by word recognition by end of each session. Verification of on-site reading materials that are related to marine and nature studies.	- Improve word recognition	Outcome to be measured the first week of enrollment of each session and the last week of each session, using the San Diego Quick Assessment tool.
Children/youth will participate in one hour in daily physical fitness activity using fun indoor, outdoor sport, and walking activities designed to improve their strength, cardiovascular and endurance	Children will improve walking distances and overall physical functioning. Mandatory	80% of children will increase their walking distances by the end of each session. Each morning the students will walk the beach Broadwalk.	- use of pedometers and keeping daily log	Outcome to be measured the week of session, with the goal of 11,000 - 13,000steps/day as per the President's Challenge Active Lifestyle Program..
Children/youth will participate in two (2) hours of science enrichment activities to improve their science and analytical skills	Children will maintain and/or improve science and analytical skills. Mandatory	80% of children will maintain or increase their science and analytical skills by the end of each session	-Improve recognition and understanding of science concepts	Age Specific tool to be determined by council. Outcome to be measured after each science outing/ trip.

Provider shall ensure pre and post-testing for each proposed session is administered at the appropriate times using the approved tools, as described above. Failure to conduct pre and post-testing and/or provide subsequent outcome data reports will result in a moratorium on Council funding for a period of 12 months.

Exhibit A

Section E. Budget

46. Unit Cost Budget / Reimbursement Summary

Define each Unit of Service for this proposal, identify the cost of providing each unit, and how many of each unit will be provided for the contract period.

Service Name - Unit of Service	Unit Cost	# of Units	\$ Amount
a. One Day of Summer Program Per Child	\$77.90	2,200	\$171,378
b. Transportation (if applicable)	\$16.95	2,200	\$37,278
(This total should equal the Total Expenses in Column 1 on Form 28, Program Budget Summary) Total			\$226,665

Provide the calculations and rationale used to determine the number of units provided and number proposed. Your response is limited to 250 words (approximately ½ page).

The number of units was determined by the number of children per day (50) multiplied by the number of days (44) equals 2,200 units. The Camp starts on June 6th and runs through August 5th, Monday through Friday. The only summer holiday is July 4th all camps and centers will be closed, leaving 44 full days of service. This new camp needs supplies and equipment, a copier, audio equipment and games.

The unit cost was determined by dividing the number of units from the total program budget. Because this number came up fractional, it was rounded up to the nearest penny. This makes the amount total slightly off from the program budget summary.

PART III. ADDITIONAL COMMON GRANT APPLICATION REQUIREMENTS

47. If a Not for Profit, or, For Profit Organization, CEO/Executive Director's salary:
If a Unit of Government, program Director's salary: \$100,000
48. Provide a copy of your organizational chart and indicate where the proposed program reports within your organizational chart. Position responsible for the direct supervision of summer programs staff should be clearly noted.

Attached

49. Has the Agency been (a) sanctioned for non-compliance or (b) placed under corrective action, with any contract, within the past two (2) years? Yes, X No,

If no, then simply provide a statement of no sanction.

The City of Hollywood Community Redevelopment Agency, Beach District has not been sanctioned for non-compliance.

Please describe any litigation or regulatory action filed against the Agency in the last three (3) years, including case name, case number, court name, current status. If none has been filed, then simply provide a statement of no litigation.

Exhibit A

There are no litigation cases pending against the City of Hollywood Community Redevelopment Agency, Beach District listed in the updated litigation report.

50. If applicable, describe how proposed services will be located in one of the Mandatory Priority Areas, RFP Section II.B. Explain in detail the planning and coordination efforts made to secure a location in one of the priority cities, and how children residing in the priority areas will be recruited.

N/A

51. Please explain how transportation needs will be addressed, and how will families access the program's services? Limit your response to 250 words (approximately ½ page).

Transportation for the S.E.A. Camp program will be provided through on site busses/vans. The busses will pick students up from the target locations by 8:30 am daily. These same busses will remain on site for use of the program throughout the 9 week program.

As this is a community based program, the students can be dropped off and picked up by parents or guardians. However, most of the students attending the program will be from other camps. For these students the vans will pick them up by 7:30 am and drop them off by 6:00 pm at the same location. Some of the youth being targeted for this program live in the vicinity of this site and are within walking distance. Parents can pick them up onsite or at the designate community centers.

Field trips and outings will be offered on a daily basis. Motor coach buses and/or vans will be utilized to transport participants to their planned field trip locations. A Recreational Aide and the teacher will accompany the children on these trips and stay with them at the off site location.

52. How will you ensure that the children in your program receive opportunities for cultural enrichment? Describe types of such activities you intend to provide, how will the children benefit from those activities and any past experience you have had in this area. Limit your response to 250 words (approximately ½ page).

As a pilot program S.E.A. Camp will provide cultural enrichment in the field of science. Students will receive cultural benefits through science oriented field trips and outings. They will learn about their environment and how to preserve it for future generations.

53. Explain how your program will meet the nutritional needs of the children. Describe the snacks/meals you intend to provide (be specific) and explain how you will incorporate positive nutritional teaching within the context of your summer program. Demonstrate your knowledge of USDA guidelines and whether or not your program would qualify for USDA subsidy. Be sure to include these activities in the schedule required by question 59. Limit your response to 250 words (approximately ½ page).

In partnering with the City of Hollywood Department of Parks, Recreation and Cultural Arts Department the program will participate in the Florida Department of Education Food and Nutrition Management Program. The City has an agreement with the School Board of Broward County to provide our meals. Meals provided by the School Board qualify for reimbursement by the Department of Education. The Summer Food Service Program is only approved for geographical areas of need where at least one-half of the children qualify for free or reduced price meals during the school year. Since this site does not qualify but many of the students attending will qualify, we

Exhibit A

will be getting the lunches from another center at the School Board price.

Children ages 18 years old or younger will receive breakfast and lunch during the summer camp program. Acceptance and participation requirements for the program and all activities are the same for all regardless of race, color, national origin, gender, age or disability.

The Summer Food Program supports the nutritional needs of the children in Florida. The program is designed to serve fresh, well-balanced meals that are appetizing to children who may not otherwise receive the daily nutrition they need.

Snacks will be provided on a daily basis to the children. The majority of snacks will consist of fruits, yogurt, grains, and whole wheat crackers, low fat cheeses, and sugar free Jello. Once a week the children will participate in a healthy snack component which will include reading and coloring activities, veggie and fruit identification demonstrations and discussions, craft projects, make and take snacks, nutritional videos, guest speakers including dieticians and nutritionists from Hollywood Medical Center and/or Memorial Hospital.

54. The Council has a strong desire to increase the literacy skills of children in our community. Explain in detail how your program will deliver the one-hour daily reading requirement. Describe how interactive reading materials will be used, and how you will ensure an adequate number and variety of those materials for children in your program. Your response should demonstrate your ability to be creative and engaging with this reading component. Be sure to include these literacy activities in the schedule required by question 59. Be specific in your response. Limit your response to 500 words (approximately one page).

The S.E.A. Camp is a specialized science program. Therefore, the reading material will be geared toward fun and educational reading on the sciences. Reading material will be age and reading level appropriate as well as an even mix of silent and aloud reading assignments.

The reading curriculum for this program will be taught by certified teachers hired for their dedication to the teaching of science. We will be recruiting these teachers from the McNicol Magnet program. The teachers will attend the field trips with the students each day. Each student will be pre tested to determine their reading level. In this simple test staff will observe student responses and place the student appropriately with other students at the same reading level. Each student will receive a similar exit test administered to help plot the child's progress over the three weeks.

The reading element will be addressed by the certified teachers each morning before the field trip. Since, there is a field trip to a different location every day the students will have reading material related to the upcoming trip or what they will see on their trip. Each day will have designated time for both reading and science materials. These activities serve as downtime for their bodies as this camp is packed full of adventure.

55. Explain in detail how your program will provide the two-hour weekly science requirement and discuss in your own words why a science component would be beneficial to children during the summer months. Describe how you will use professional teachers to deliver the science curriculum appropriately. Explain the steps you will take to ensure that every youth served will receive a pre/post science skills test as provided, and your internal controls to ensure that test results are accurately scored and reported. Be sure to include these activities in the schedule required by Question #59. Be specific in your response. Limit your response to 500 words (approximately one page).

With support from the Children's Services Council Staff this program concentrates on marine

Exhibit A

science which has a natural math correlation. The S.E.A. Camp will be conducted by certified teachers recruited from the McNicol Elementary Schools Magnet program. These teachers will be selected for their science background, and more specifically their marine science background. This partnership with the teachers from a magnet school will help the students whose interests in the sciences peaks due to their exposure in this camp. These teachers will be able to identify and direct these interested students into a year round science related program or at least point their parents to additional programs.

56. Explain in detail how your program will provide fun and age appropriate daily physical fitness activities. Your response should reflect a variety of modalities including individual or group activities designed to spark interest. Demonstrate how the fitness activities will be delivered and meet the requirements to increase strength, endurance and/or flexibility in children. Describe how nutrition education will be delivered and integrated into the overall program design. Be sure to specify fitness approaches in your activities schedule required by Question #59. Limit your response to 500 words (approximately one page).

This program has the great distinction of being located on the beach. This means the students have the opportunity every morning to meet their physical fitness element in a beach atmosphere. The students will be given a pedometer on their first day of camp and will need to meet the minimum requirement. The students will also be walking during their field trips, many of which are to nature preserves and trails. When the students return to the center at the end of the day there will also be activity time for sports such as beach volley ball, paddle ball, basketball, relay races, etc.

57. Will your program incorporate water safety instruction? If so, please describe how these services will be provided, the frequency, and benefits to the youth. If not, explain why a swimming component may not be feasible for the children you serve. Limit your response to 250 words (approximately ½ page).

The S.E.A. Camp program will be targeting students who have already been through one of our summer camps. This will ensure that they have been through the SWIM Central summer program as many of the elements in this camp require strong swimming skills. Parents will be required to provide proof of students swimming skills. Students that don't meet this criterion will be able to take the SWIM Central program and come back for the next session of the camp.

One of the swimming elements will be provided through a partnership with the Hollywood Beach Safety Department; the lifeguards provide a junior lifeguard program and have offered to give the students a condensed one day session of ocean rescue. Students will learn buoy rescue, paddleboard assists, ocean kayaking and other ocean facts. Taught by a Marine Safety Officer this program will provide a day at the beach that the students will make a lasting memory.

58. Attach a detailed list of cultural arts opportunities, field trips/outings, and other planned outings. Your response should incorporate information provided in the Broward County Cultural Arts Directory available by contacting the Broward County Cultural Arts Division at 954-357-7457, see RFP Section II.A The directory may also be viewed on the Internet at <http://www.broward.org/arts/publications/ae01.pdf>.

Attached

59. Attach a schedule that reflects a week of summer activities (be specific) by day that make up a typical week of summer camp.

Attached

Exhibit A

Field Trips:

- **Anne Kolbe Nature Center-** \$9.00 per child which includes seining, boat tours and nature exhibition areas.
- **Secret Woods Nature Center-** \$8.00 per child which includes study of forest ecosystems (interrelationships of the plants and animals in the forest ecosystem) and aquatic adventures (learning the basics of water chemistry by testing the waters found at Secret Woods in which campers collect and analyze water samples).
- **International Game Fish Association, Fishing Hall of Fame & Museum-** \$23.00 per child which includes fishing clinic, water chemistry lab and museum tour.
- **Tree Tops Park-** \$12.00 per child includes Creepy Crawly Critters (learn how to predict weather with crickets, why earthworms go for a walk after it rains, how spider silk could stop a speeding bullet, the "Nature Investigators (using notebooks and magnifying glasses to discover clues and solve an environmental mystery) and other hands-on activities.
- **Fern Forest Nature Center-** \$12.00 per child includes Nature Explorers (guided walk and hands-on activities to learn about nature's fascinating details) and Wetland Wonders (get to know critters of the wetland up close and personal through a guided walk and dip net experience).
- **Miami Seaquarium-** \$149.00 per child includes admission into the park, swim with the dolphins and behind the scenes tour of Sea Turtles exhibit, Sea Lion exhibit, dolphin training and food preparation.
- **John Pennekamp Coral Reef State Park-** \$8.00 per child for two and half hours glass bottom boat tour.
- **Marinelife Center of Juno Beach-** \$ 3.00 per child guided one and a half hour tour of center and focus on sea turtle and nesting biology.
- **Funky Fish Snorkel Beach Adventure-** \$45 per child on Ft. Lauderdale Beach, includes snorkeling prep in pool, then out on the ocean, fun facts about the coral reef, treasure dive, picture frame craft and pizza party.
- **Full Moon Kayaking Tour-** \$10.00 per child includes basic kayaking and guide eco-tour through the estuaries in Holland Park and West Lake.
- **Sawgrass Airboat Rides-** \$6.00 per child includes airboat ride, native village and wildlife area tours.
- **John U. Lloyd State Park-** \$1.00 per child for an environmental tour that will focus on the sea turtles and restoration projects of the beach area guided by Camelo Duesler, Park Service Specialist.
- **Department of Ocean Engineering (Florida Atlantic University)-** tour of SeaTech facility on Dania Beach. This facility specializes in oceanography and underwater submarine construction.
- **U.S. Coast Guard Cutter Tour & Educational Program-** at John U. Lloyd Park Coast Guard Port Everglades tour of the facility/vessels.
- **City of Hollywood Beach Safety-** \$ 10.00 per child a half day hands-on experience as a day in the life of an ocean rescue lifeguard. This session will teach the children a respect of the ocean while educating them on rescue techniques and rescue equipment.
- **Water Parks and Movie Theaters-** these are rain out options that will be built into the program as needed.

Exhibit A

SAMPLE S.E.A. CAMP SCHEDULE

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:30 am - 8:30 am	Breakfast & Game Room/Board Games				
8:30 am - 9:30 am	Physical Fitness				
9:30am - 10:30 am	Reading/ Science	Field Trip	Reading/ Science	Field Trip	Reading/ Science
10:30 am - 11:30 am	Field Trip	Field Trip	Field Trip	Field Trip	Field Trip
11:30 am - 12:00 am	Field Trip	Field Trip	Field Trip	Field Trip	Field Trip
12:00pm- 12:30pm	Lunch	Lunch	Lunch	Lunch	Lunch
12:30 am - 1:30 pm	Field Trip	Field Trip	Field Trip	Field Trip	Field Trip
1:30 pm - 2:30 pm	Field trip	Field Trip	Field trip	Field Trip	Field trip
2:30 pm - 3:30 pm	Field trip	Field Trip	Field trip	Field Trip	Field trip
3:30 pm - 4:30 pm	Field Trip	Reading/ Science	Field Trip	Reading/ Science	Field Trip
4:30pm - 5:30 pm	Craft Project	Group Games	Craft Project	Group Games	Craft Project
5:30pm- 6:30pm	Game Room - Dismissal	Game Room - Dismissal	Game Room - Dismissal	Game Room - Dismissal	Game Room - Dismissal

Exhibit A