

**EVALUATION COMMITTEE MEETING
RFP-4512-16-RL**

WELDING REPAIR AND FABRICATION SERVICES

SEPTEMBER 27, 2016 - HOLLYWOOD CITY HALL, ROOM 303 – 10:30 A.M.

The City of Hollywood is requesting proposals from qualified and certified vendors for Welding Repair and Fabrication Services to be performed at various locations throughout the City of Hollywood.

Evaluation Committee: Homero Rodriguez – Public Utilities
Carlos Aguilera – Public Utilities
Robert Walker – Public Utilities

Proposers: Lambert Bros., Inc - Ft. Lauderdale, FL
SGA Management, Inc - Miami, FL
A to Z Metal Fabrication Inc. - Hollywood, FL (NON-RESPONSIVE)
Condo Electric Industrial Supply, Inc. - Hialeah, FL (NON-RESPONSIVE)

The proposal submitted by A to Z Metal Fabrication Inc. was found non-responsive as they did not meet the minimum qualification of being a state certified and licensed contractor. The proposal submitted by Condo Electric Industrial Supply, Inc. was found non-responsive as they did not meet the minimum qualification of having at least five (5) years of experience as a 6-G Certified Welder.

The Evaluation Committee consisting of three (3) City employees met to review and discuss the two (2) responsive proposals received. The scoring criteria as outlined in the RFP is as follows:

1. 5 Points – Letter of Transmittal
 2. 25 Points – Experience
 3. 40 Points – Project Organization & Technical Qualifications
 4. 20 Points – Pricing
 5. 10 Points – References
- 100 Point Maximum Total**

The RFP document stated that “The scope for this effort is to provide all tasks associated with welding repair and fabrication services to be performed throughout the City of Hollywood. The scope includes the timely purchasing of necessary supplies for welding and fabrication services, the ability to perform these services on-site and off-site, the ability to transport welding and fabrication services as needed for completion. Metal shall include steel, stainless steel, other alloys and aluminum.”

The RFP document stated that the term of this agreement shall be for a period of three (3) years beginning upon date of award or expiration of current agreement, whichever is later. The City may renew this agreement for two (2) additional one (1) year periods subject to vendor acceptance, satisfactory performance and determination that the renewal will be in the best interest of the City.

**EVALUATION COMMITTEE MEETING
RFP-4512-16-RL**

WELDING REPAIR AND FABRICATION SERVICES

SEPTEMBER 27, 2016 - HOLLYWOOD CITY HALL, ROOM 303 – 10:30 A.M.

The proposals were evaluated and the scores were compiled to arrive at the following rankings, (highest score), first to third choice (matrix attached).

1. SGA Management, Inc – 259 points
2. Lambert Bros., Inc – 205 points

The evaluation committee agreed that the RFP submittals received from SGA Management, Inc and Lambert Bros., Inc would best meet the City's operational needs based on the completeness of the proposal, the pricing offered to the City and prior experience performing similar services.

The evaluation committee requested that Procurement Services move forward with the RFP award process based upon their recommendation to award a contract to the highest ranked firm as the primary vendor and the second highest ranked firm as the secondary vendor. The Department of Public Utilities and the Procurement Services Division will prepare a resolution for the next regular Commission Meeting.

The estimated annual amount of this award is \$168,505.75.

The meeting was facilitated by Rob Lowery a Procurement Contracts Officer from Procurement Services.