CITY OF HOLLYWOOD INTEROFFICE MEMORANDUM

TO: Mayor and Commissioners **DATE**: August 16, 2016

FROM: Jeffrey P. Sheffel

City Attorney

SUBJECT: Proposed Agreement with AFSCME for 4-Day Workweek

I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved Human Resources/Labor Relations
- 2) Type of Agreement Amendments to CBA's
- 3) Method of Procurement (RFP, bid, etc.) n/a
- 4) Term of Contract
 - a) initial This is a one-year pilot project. The three CBA's will expire 9/30/2018.
 - b) renewals (if any) -
 - c) who exercises option to renew -
- 5) Contract Amount These amendments approving the one–year pilot project will save money in an estimated amount between \$25,000 and \$250,000.
- 6) Termination rights n/a
- 7) Indemnity/Insurance Requirements None.
- 8) Scope of Services Vendor agrees to the pilot project for extended service hours/4-day workweek.
- 9) Other significant provisions None.

cc: Wazir A. Ishmael, Ph.D., City Manager