

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED CHANGE ORDER REVISING THE BLANKET PURCHASE ORDER BETWEEN NICE & SMOOTH LANDSCAPE CORPORATION AND THE CITY OF HOLLYWOOD, TO PROVIDE GROUNDS MAINTENANCE BY INCREASING THE ESTIMATED ANNUAL EXPENDITURE OF \$94,150.00 TO \$145,273.00 FOR THE REMAINDER OF THE SECOND YEAR OF THE INITIAL THREE YEAR CONTRACT PERIOD, AND FROM \$145,273.00 TO \$167,728.00 FOR THE THIRD YEAR OF THE INITIAL THREE YEAR CONTRACT PERIOD.

WHEREAS, the Department of Public Works required multiple contracts for City-Wide Grounds Maintenance Services City-wide for twelve (12) zones identified and set aside to be serviced by local Hollywood vendors; and

WHEREAS, on March 11, 2014, Set-Aside Bid F-4399-14-RD was posted on the City's website and was mailed to sixty-five (65) local Hollywood vendors and the bid was advertised online via the City's website and DemandStar in accordance with the City's Purchasing Ordinance, Section 38.42(A) (1); and

WHEREAS, Bid F-4399-14-RD was opened at 3:00 P.M. on March 25, 2014, and resulted in responses from five (5) bidders; and

WHEREAS, on June 18, 2014, the City Commission approved Resolution R-2014-170, authorizing the issuance of Blanket Purchase Orders with four (4) local vendors including blanket purchase order number B002617 with Nice & Smooth Landscape Corporation for Grounds Maintenance Services for an initial three (3) year contract period; and

WHEREAS, on June 25, 2014 Procurement Services established Blanket Purchase Order Number B002617 with Nice & Smooth Landscape Corporation to provide grounds maintenance services including additional services as operationally necessary Citywide in an annual estimated expenditure amount of \$94,150.00; and

WHEREAS, the Department of Public Works required the need for plant and shrub installation services utilizing the "additional services" line of this grounds maintenance blanket purchase order while the bid solicitation and award process for landscape design and field services & plant and shrub installation was taking place; and

WHEREAS, Public Works also have and will experience operational need situations where other “additional services” are required such as debris removal, sod preparation, etc. which are on an as needed basis during the course of the contract; and

WHEREAS, the required additional services performed along with the monthly grounds maintenance services have increased the estimated annual expenditure; and

WHEREAS, the Department of Public Works grounds maintenance contract with Nice & Smooth Landscape Corporation is designed to provide routine landscape maintenance at various municipal parks, facilities, and rights-of-ways throughout the City of Hollywood; and

WHEREAS, in addition the contracted vendor was utilized to perform the additional services, plant and shrub installations citywide, while contracts for these landscape design and field services were being solicited; and

WHEREAS, firstly, the Department of Public Works requires an increase to the annual expenditure amount of the blanket purchase order, number B002617, during the current term, 7/1/2015 – 6/30/2016, from \$94,150.00 to \$145,273.00; and

WHEREAS, this is a change order increase of \$51,123.00 based upon the following summary detailing the explanation for the increase;

- \$94,150.00 is the original obligated contract amount
  - \$98,000.00 Expended to date
  - \$10,000.00 Pending invoice (services rendered, not paid to date)
  - \$17,203.00 Invoices for Additional Services. Additional services is within the scope of the effort; however, the initial funding of \$94,150.00 did not include funding for additional services
  - \$20,070.00 Amount needed to cover operations to include a newly added Zone (Charles Vollman Park). Average weekly cost is \$2,700.00 from 5/16/2016 – 7/1/2016. 7 weeks x \$2,700.00 = \$18,900.00 + two services at Charles Vollman Park (\$1,170.00) = \$20,070.00

; and

WHEREAS, secondly, the Department of Public Works also requires an increase to the annual expenditure amount of the blanket purchase order, number B002617, for the next contract term, 7/1/2016 – 6/30/2017, from \$94,150.00 to \$167,728.00; and

WHEREAS, this is an increase of \$73,578.00 based upon funding the additional services line items and the addition of the new zone, Charles Vollman Park and operational expenses based on current spending; and

WHEREAS, the landscape design and field services & plant and shrub installation contract has since been awarded; however, the Public Works Department still has an operational need for Nice & Smooth Landscape Corporation to provide “additional services” such as debris removal, sod preparation, etc.; and in relation to this blanket purchase order; and

WHEREAS, since the initial agreement award the Department of Public Works have utilized the services of Nice & Smooth Landscape Corporation resulting in satisfactory service and performance; and

WHEREAS, Nice & Smooth Landscape Corporation has notified the Department of Public works staff that they are capable of providing the required increased services as needed; and

WHEREAS, the Director of Public Works and the Contract Compliance Officer recommend that the City Commission authorize the increase of the established blanket purchase order’s estimated annual expenditure in the additional dollar amount of \$51,123.00 to provide funding for the Department of Public Works increased Citywide operational need for grounds maintenance services and additional services as needed for the remainder of the service contract’s second year of the initial three (3) year term expiring on July 1, 2016 and the increased estimated annual expenditure amount shall be \$145,273.00; and

WHEREAS, the Director of Public Works and the Contract Compliance Officer recommend that the City Commission authorize the increase of the established blanket purchase order’s estimated annual expenditure in the additional dollar amount of \$73,578.00 to provide funding for the Department of Public Works increased Citywide operational need for the grounds maintenance services and additional services as needed for the contract’s final year of the initial three (3) year term expiring on July 1, 2017 and the increased estimated annual expenditure amount shall be \$167,728.00; and

WHEREAS, award is subject to the City’s receipt and approval of all insurance certificates required by the City’s Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City; and

WHEREAS, funding for the required service has been provided in the FY 2016 budget in the Department of Public Works Account Numbers 01.5171.00481.541.005229 Maintenance – Right of Way and 01.5171.00483.541.005224 Maintenance – Facilities and will be budgeted in subsequent fiscal years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the issuance, by the appropriate City Officials, of the attached blanket purchase order amendment between Nice & Smooth Landscape Corporation and the City of Hollywood, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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PETER BOBER, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY  
for the use and reliance of the  
City of Hollywood, Florida, only.

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JEFFREY P. SHEFFEL, CITY ATTORNEY