

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** June 17, 2016

**FROM:** Jeffrey P. Sheffel  
City Attorney

**SUBJECT:** Proposed Agreement with Burkhardt Construction for Phase III Underground Utilities and Streetscape Improvements from Oklahoma to Lee.

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I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Beach CRA
- 2) Type of Agreement – Construction
- 3) Method of Procurement (RFP, bid, etc.) – "Construction management at risk" exemption
- 4) Term of Contract
  - a) initial – 24 mths.
  - b) renewals (if any) -
  - c) who exercises option to renew -
- 5) Contract Amount - \$13,992,606.32
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – Standard provisions for both are in the agreement.
- 8) Scope of Services – Vendor will complete the Phase III Undergrounding of Utilities and Streetscape Improvements Project from Oklahoma St. to Lee St.
- 9) Other significant provisions - None.

cc: Wazir A. Ishmael, Ph.D., City Manager