

**CITY OF HOLLYWOOD
COMMUNITY REDEVELOPMENT AGENCY
INTEROFFICE MEMORANDUM**

TO: CRA Board

DATE: May 17, 2016

FROM: Jeffrey P. Sheffel, General Counsel

SUBJECT: Ratification of Agreement with People's Choice Pressure Cleaning for Pressure Cleaning Services

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – CRA
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Bid
- 4) Term of Contract
 - a) initial – 3 yrs.
 - b) renewals (if any) – Two 1-yr. renewals
 - c) who exercises option to renew – Renewal requires agreement of both parties,
- 5) Contract Amount – \$62,100/yr. (est.). With the current intent to terminate the agreement effective immediately, the total amount to be paid under this agreement will be \$166,083.55.
- 6) Termination rights – CRA can terminate without cause effective immediately.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor has provided pressure cleaning services.
- 9) Other significant provisions – This agreement was approved by the City but not the CRA. It was always the intent that it would also be approved by the CRA. Therefore, it is submitted to the CRA Board now to ratify it after the fact.

cc: Wazir A. Ishmael, Ph.D., City Manager