

**STATEMENT OF BUDGET IMPACT**  
**Budgetary Review of Proposed Resolution &**  
**Ordinances with Financial Implication.**

**Date:** May 12, 2016

**File:** BIS CRA 16-10

**Proposed Legislation:**

A RESOLUTION OF THE HOLLYWOOD, FLORIDA, COMMUNITY REDEVELOPMENT AGENCY ("CRA"), RATIFYING AND AUTHORIZING THE APPROPRIATE CRA OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN PEOPLE'S CHOICE PRESSURE CLEANING AND THE CRA FOR PRESSURE CLEANING SERVICES FOR EXPENDITURES TOTALING \$166,083.55; AUTHORIZING THE APPROPRIATE CRA OFFICIALS TO TERMINATE THE ATTACHED BLANKET PURCHASE ORDER WITHOUT CAUSE.

**Statement of Budget Impact:**

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential increase in Revenue is possible with this action;

**Explanation:**

Pressure cleaning services are needed for various locations throughout the City of Hollywood, primarily within the Beach CRA district. As such, the City of Hollywood's Department Public Works requested that Procurement Services solicit bids for the needed services on behalf of the City and CRA.

On November 5, 2013, in accordance with the City's Purchasing Ordinance, Section 38.42(A)(1), notifications of Bid F-4390-14-RD were mailed on November 5, 2013, and the bid was advertised online via the City's website and DemandStar.

Bid F-4390-14- RD was opened at 3:00 P. M. on December 6, 2013, and resulted in responses from eleven (11) bidders. After all bids received were reviewed and evaluated, People's Choice Pressure Cleaning was deemed the overall lowest responsive responsible bidder.

On April 2, 2014, the City Commission, via Resolution R-2014-81, authorized the issuance of a Blanket Purchase Order between People's Choice Pressure

Cleaning of Davie/Hollywood, Florida, and the City of Hollywood for an estimated annual expenditure of \$62,100.00.

The resolution authorized spending for this expenditure from the City's Public Works account number 01. 5174. 00000.519.004635 (Maintenance — Buildings) and the Beach CRA's account number 63.0185.00180. 552. 004637 (Capital Improvement — Maintenance).

Although the City Commission approved the expenditure, approval was also needed from the CRA Board and this was inadvertently not done.

As such, the Executive Director of the CRA recommends that the CRA Board approve the ratification and establishment of the attached Blanket Purchase Order between the CRA and People's Choice Pressure Cleaning in an amount totaling \$166,083.55, which represents services rendered since March 19, 2014.

The Executive Director of the CRA also recommends that the CRA Board approve the termination of the attached Blanket Purchase Order without cause, with the understanding that the CRA will issue a temporary blanket purchase order to People's Choice Pressure Cleaning for an amount within the Executive Director's authority while a new bid is issued for a long-term blanket purchase order to be approved by the CRA Board.

**APPROVED BY:** Yvette Scott-Phillip  
Budget Manager  
Hollywood Community Redevelopment Agency