

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: May 10, 2016

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Enhanced Services Agreement with the CRA

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Finance and Administration
 - 2) Type of Agreement – Enhanced Services Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – Upon adoption and shall continue in effect as long as either district of the CRA remains in existence.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In fiscal year 2016 in the amount of \$4,201,426.00 and in fiscal year 2017 for an estimated annual expenditure of \$5,172,597.00
 - 6) Termination Rights – This Agreement may be terminated by CITY or the CRA upon at least thirty (30) days' advance written notice to the other party.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – City shall provide staff time and expertise in various matters, including administration, personnel, engineering, architecture, finance, law, purchase, fire suppression, emergency medical services, beach safety, community policing, and public works, can be beneficially utilized in the planning and implementation of the Redevelopment Plan.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager