

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members

DATE: May 10, 2016

FROM: Jeffrey P. Sheffel,
CRA General Counsel

SUBJECT: Proposed Enhanced Services Agreement with the City of Hollywood

I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – Downtown and Beach District of the CRA
- 2) Type of Agreement – Enhanced Services Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – Upon adoption and shall continue in effect as long as either district of the CRA remains in existence.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In fiscal year 2016 in the amount of \$4,201,426.00 and in fiscal year 2017 for an estimated annual expenditure of \$5,172,597.00
- 6) Termination Rights – This Agreement may be terminated by CITY or the CRA upon at least thirty (30) days' advance written notice to the other party.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – City shall provide staff time and expertise in various matters, including administration, personnel, engineering, architecture, finance, law, purchase, fire suppression, emergency medical services, beach safety, community policing, and public works, can be beneficially utilized in the planning and implementation of the Redevelopment Plan.
- 9) Other Significant Provisions – n/a

cc: Jorge Camejo, Executive Director for the CRA