

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: April 29, 2016

BIS 16-168

File: TMP-2016-120

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN MARIA GAMBOA BUS SERVICES, INC. AND THE CITY OF HOLLYWOOD TO PROVIDE BUS TRANSPORTATION SERVICES FOR THE CITY'S AFTER CARE AND SUMMER PROGRAMS THROUGH JUNE 30, 2017 IN AN AMOUNT NOT TO EXCEED \$81,304.00 (FOR A TOTAL AGGREGATE CONTRACT AMOUNT OF \$120,856.00).

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient resources are identified /available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the issuance of a Blanket Purchase Order (BPO) between Maria Gamboa Bus Services, Inc. and the City of Hollywood for Bus Transportation Services for the City's summer camp and aftercare programs for the term commencing on June 10, 2016 and terminating on June, 30, 2017 in an amount not to exceed \$81,304.00.

On February 20, 2014, the School Board of Broward County issued Bid #14-064V for school bus transportation services which resulted in the award of a contract to Maria Gamboa Bus Services, Inc. for school bus transportation services for a three (3) year term commencing on June 1, 2014 and expiring on June 30, 2017.

On July 20, 2015, based on Bid #14-064V, the City of Hollywood issued Blanket Purchase Order No. B002751 to Maria Gamboa Bus Services, Inc. for school bus transportation services for the City's summer camp and aftercare programs, in an amount not to exceed \$7,632.00 for the term commencing on July 20, 2015 and ending on August 21, 2015. The total dollar value of expenditures against this BPO amounted to \$6,864.00.

On August 14, 2015, the Procurement Services Division submitted Memo No. PR-15-246 to the City Manager requesting his approval to piggyback from the School Board's Bid #14-064V and issue Blanket Purchase Order No B002765 to Maria Gamboa Bus Services, Inc. for school bus transportation services for the summer camp and aftercare programs for an initial one (1) year term for an annual estimated amount of \$32,688.00. This memo was approved by the City Manager on August 21, 2015, and B002765 was issued with a commencement date of August 24, 2015 and expiring on June 9, 2016.

As the current BPO is set to expire on June 9, 2016, the Department of Parks, Recreation and Cultural Arts desires to again piggyback on the existing School Board of Broward County's Bid #14-064V agreement with Maria Gamboa Bus Services, Inc. for the term commencing on June 10, 2016 and ending on June 30, 2017 in an amount not to exceed \$81,304.00.

The original expenditure amount of \$6,864.00 and the dollar value of both BPO's, \$32,688.00 for B0027665 (current) and \$81,304.00 for B002857 (proposed), combine to create an aggregate contract amount to this vendor totaling \$120,856.00.

Section 38.40 (C)(5) of the City of Hollywood Purchasing Ordinance states that when it is in the best interest of the city, the Director may procure, without following formal contract procedure, all supplies, materials, equipment and contractual services which are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof; provided, however, that this subsection shall apply only if (i) the supplies, materials, equipment or contractual services are the subject of a price schedule negotiated by the state or the United States government, or (ii) the supplies, materials, equipment or contractual services are the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

This award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City.

Funding for this service has been provided in the FY 2016 in the Department of Parks, Recreation and Cultural Arts Operating Budget in account number

11.3100.77312.574.004911 and 01.3161.00000.572.004004, and will be available in the FY2017 Operating Budget subject to its passage and adoption by the City Commission.

PREPARED BY: Hilde Johnson
Management & Budget Analyst

APPROVED BY: Kee Eng
Budget Manager