

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** April 18, 2016

FROM: Jeffrey P. Sheffel,
CRA General Counsel

SUBJECT: Proposed Purchase Order with Acuity Brands Lighting, Inc./Holophane Lighting

I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – Downtown District of the CRA
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.40(C)(3) of the City’s Purchasing Ordinance provides that, sole-source supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Director determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.
- 4) Term of Contract
 - a) initial – One time purchase
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$527,533.50
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with all applicable City requirements.
- 8) Scope of Services – Contractor shall provide light poles and fixtures for the street lighting project in the area of Jefferson, Fillmore, Jackson, Adams, Madison, Buchanan, Taylor and Pierce Streets between Federal Highway and Dixie Highway in the Downtown CRA.
- 9) Other Significant Provisions – n/a

cc: George Camejo, Executive Director for the CRA