



CITY OF HOLLYWOOD, FLORIDA

Procurement Services Division

2600 Hollywood Blvd. • Room 303 • P. O. Box 229045 • Hollywood, Florida 33022-9045
Phone (954)921-3299 • Fax (954)921-3086

December 7, 2015

Superior Landscaping & Lawn Service, Inc.
Attn: Maria Valdes
2200 NW 23 Ave
Miami, Florida 33142

RE: Cancellation of Blanket Purchase Order BPO#002786

Dear Mrs. Valdes,

The City of Hollywood Community Redevelopment Agency ("CRA") was notified by Superior Landscaping & Lawn Service, Inc. ("Superior") of a unit price change October 28, 2015 by Daniel Roque. The email stated that "as clarification that the unit price is per palm, per request, and not a unit price per year." Staff responded back via email on October 28, 2015 stating "The bid was based on a unit price per year not a per palm [cut] upon every tree trimming request."

Bid Number F-4470-15-RL was set-up to be priced on an annual basis, not a per cut/trim basis as stated by Mr. Roque. Based on these communications, this letter is to notify Superior that the CRA is exercising its contractual rights by cancelling Blanket Purchase Order B002786 for CRA Tree Trimming and Disposal with Superior effective immediately.

I recommend that you contact the CRA at 954-924-2980 immediately to submit any and all invoices for services completed for payment (if any).

Please contact me at 954-921-3290 if you have any questions.

Sincerely,

Joel Wasserman
Procurement Services Director

C: Yvette Scott-Phillip, CRA Budget Manager
Michael Auclair, CRA Maintenance Supervisor
Ralph Dierks, Procurement Manager
Rob Lowery, Procurement Contracts Officer