

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO RENEW AND INCREASE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN C.A.P. GOVERNMENT, INC. AND THE CITY OF HOLLYWOOD FOR BUILDING INSPECTIONS AND PLAN REVIEW SERVICES FROM \$100,000.00 TO AN ESTIMATED ANNUAL EXPENDITURE OF \$200,000.00.

WHEREAS, the Building Division required the retention of a vendor to provide assistance to City staff in the review of building inspection and plan review services; and

WHEREAS, the requested services were competitively bid by the City of Oakland Park, Florida through RFP #080712, which awarded an agreement to C.A.P. Government, Inc. to provide Building Inspection and Plan Review Services based upon an hourly rate for services; and

WHEREAS, the City of Oakland Park, Florida's agreement with C.A.P. Government, Inc. is for a three (3) year period with an option to renew for an additional two (2) year period; and

WHEREAS, on September 9, 2015, the City Commission of the City of Oakland Park, Florida passed and adopted Resolution Number R-2015-109, renewing the contract with C.A.P. Government, Inc. for the additional two (2) year period; and

WHEREAS, on February 20, 2013, the City Commission passed and adopted Resolution Number R-2013-047 which authorized the issuance of blanket purchase order number B002465 to C.A.P. Government, Inc. for Building Inspections and Plan Review Services, in accordance with RFP #080712, for an initial three (3) year term in an amount not to exceed \$100,000.00 with the option to renew for an additional two (2) year period; and

WHEREAS, C.A.P. Government, Inc. supplied the required services to the City of Hollywood in a satisfactory manner and agreed to renew their contract for the only two (2) year renewal period; and

WHEREAS, the Building Division requires additional assistance, above and beyond the amount that was originally awarded to offset the transition of losing seasoned staff to retirement; and

WHEREAS, the amount requested will increase blanket purchase order number B002465 from \$100,000.00 annually to \$200,000.00 annually; and

WHEREAS, renewal is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City; and

WHEREAS, the Chief Building Official and the Director of Procurement Services recommend that the City Commission approve the increase and renewal of the attached Blanket Purchase Order to C.A.P. Government, Inc. for the only two (2) year renewal term for an estimated annual expenditure of \$200,000.00; and

WHEREAS, funding will be available in the FY 2016 budget in the Building Division Budget Account Number 01.1416.00172.541.003117, subject to the approval of Resolution No. R-2016-\_\_\_\_\_;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the increase and renewal, by the appropriate City Officials, of the attached Blanket Purchase Order between C.A.P. Government, Inc. and the City of Hollywood, together with such non material changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
PETER BOBER, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY  
for the use and reliance of the  
City of Hollywood, Florida, only.

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JEFFREY P. SHEFFEL, CITY ATTORNEY