

# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. P.O. Box 229045 ZIP 33022-9045

BLANKET ORDER # B002355  $\mathsf{RF}$ DATE: February 8, 2016

PRODUCT/SERVICE: Uniformed, Armed and

**Unarmed Security Guard Services -**

Citywide

Regions Security Services, Inc.

Attn: Carlos Rivero Jr.

7925 NW 12 Street, Ste. 306

Doral, Florida 33126

Telephone Contact: 877-505-7774

FAX: **305-517-1267** 

E-mail: INFO@REGIONSSECURITY.US

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

$\boxtimes$	FORMAL BID # F-4264-11-RD (3 <sup>rd</sup> / final one year renewal p	eriod)
	INFORMAL BID#	DATED:
	RENEWAL OF FORMAL BID #	DATED:
	EXTENSION OF FORMAL BID/RFP#	DATED:
	WRITTEN QUOTATION #	DATED:
	VERBAL QUOTATION PER	DATED:
	STATE OF FLORIDA CONTRACT#	DATED:
	BROWARD COUNTY BID #	
П	OTHER.	

The term of this order is 3/1/2016 through 2/29/2017 approved via Resolution R-2016-XXX on X X, 2016.

The estimated annual dollar value is \$371,494.78 annually.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

Contingent upon the receipt and approval of all required certificates of Insurance.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact Ralph Dierks at (954) 921-3223.

c: Police Department Public Utilities Department Office of Parking & Intergovernmental Affairs Department of Parks, Recreation & Cultural Arts Financial Services



### PROCUREMENT SERVICES DIVISION

DATE:

November 18, 2015

FILE: PR-16-053

TO:

Gus Zambrano, Assistant City Manager,

City Manager's Office

TO:

Tomas Sanchez, Chief of Police

Police Department

TO:

Chuck Ellis, Director

Parks Recreation and Cultural Arts

TO:

Steve Joseph, Director

Public Utilities Department

VIA:

Joel Wasserman, Director

Procurement Services

FROM:

Ralph Dierks, Procurement Manager

**Procurement Services** 

SUBJECT:

Blanket Contract Renewal for Uniformed, Armed and Unarmed Security

Guard Service - B002355 - Regions Security Services, Inc.

#### ISSUE:

The current period of the above contract expires February 29, 2016. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

#### **EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

#### RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 12/19/15

To: Ralph Dierks, Procurement Services

The A	Assistant City Manager / Director / Chief recommends the following:
×	RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01.3162.00000.575.003117
	DO NOT renew this contract. See attached memo explaining the reason(s).
***************************************	DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).
	Estimated annual usage/expenditure is 35,500 cc
Ву:	10 th
Title:	Lockmasser



# PROCUREMENT SERVICES DIVISION

D. 13 /	<del></del>						
Date: /2/19/			Division/Area:	Marina			
Separation of the state of the				***************************************			
Contact Person: Matthew Leinke Title: Pockmarer  Contact phone number: 954-421-3035   Contact Email: Indonke Whollywood Fl			cllyword flora				
Purchase Order/Bla	anket Purch	ase Order #:	B002355	Carlo Della Barbara Barbara	7		
Contract Expiration		69/16					
	5 Securi	e y iv	Contact Person:	Contact Person: Jose Ruhio			
Contact phone nun		1517-1266	Contact Email: j	Contact Email: jruhio@ regionssecurity.ls			
Good/Service: Uni			el Solicitation #: /	4214-11-RD			
1. How would you ra	,						
☐ Excellent	☑ G000	i	Satisfactory	☐ Poo	r		
2. How would you ra	ate the court	eousness vendo	or's personnel?				
ত Excellent	Good		Satisfactory	☐ Poo			
<ol><li>With regards to the (Please check one)</li></ol>	ne goods or per categor	services provide y)	ed, how satisfied are you	u with the followir	ng items?		
		Excellent	Good	Satisfactory	Poor		
Overall Quality			Ø				
Value			ष				
Frequency of Cont	requency of Contact						
Responsiveness to	request						
4. Are all goods/ser	vices on the	contract being	performed at the agreed	d upon time and r	manner?		
r Yes □No							
☐ res ☐ No							
If no, please	e explain?						
E If you contacted	the vendor	were all your or	uestions or any issues r	esolved to your o	omplete		
satisfaction?	the vendon,	were an your qu	3000,0710 31 2117	•			
☐ Yes ☐ No 🖭	Sid not need	to contact					
If no, please explain?							



# PROCUREMENT SERVICES DIVISION

6. Has the invoicing been timely, accurate and in accordance with the contract?
☑Yes ☐ No
If no, please explain?
7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?
☑Yes □ No
If no, please explain?
8. Please state any additional comments about your experience with this vendor and the goods/services provided:
Department/Office Director's Name: Chuck Ellis
Dilar ull
Department/Office Director's Signature:



Date:

# CITY OF HOLLYWOOD, FLORIDA

# PROCUREMENT SERVICES DIVISION

PORATE		
DATE:	November 18, 2015	FILE: PR-16-053
TO:	Gus Zambrano, Assistant City Manager, City Manager's Office	
TO:	Tomas Sanchez, Chief of Police Police Department	
TO:	Chuck Ellis, Director Parks Recreation and Cultural Arts	
TO:	Steve Joseph, Director Public Utilities Department	
VIA:	Joel Wasserman, Director Procurement Services	A
FROM:	Ralph Dierks, Procurement Manager Procurement Services	
SUBJECT:	Blanket Contract Renewal for Uniformed, Armed and Guard Service – B002355 – Regions Security Services, I	
ISSUE:		
renewable fo	period of the above contract expires February 29, 2016 or a one (1) year period if it is determined to be in the City grees to the renewal in writing.	3. The contract is 's best interest and
EXPLANATI	ON:	
advance of	of Intent to Renew must be mailed to the vendor thirty (3) the contract expiration date. Accordingly, it is requested immediate attention thereby providing a timely reply to	I that you give this
If you do no memo. Also contract is	ot want to renew this contract, please explain the reason note that this contract will expire on the date mentioned as to be established, you must submit b	on(s) in a separate above and if a new id specifications.
RECOMMEN	NDATION:	
Please repl	y as soon as possible by returning this memo approduced along with the attached Contract Renewal Evalu	priately filled out, ation Form.

To: Ralph Dierks, Procurement Services

The A	spistant City Manager / Director / Chief recommends the following:
	RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 46.1150.00227.545.0034 78 46.1150.00229.545.00347 8 DO NOT renew this contract. See attached memo explaining the reason(s).
	DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).
	Estimated annual usage/expenditure is \$\frac{\psi 60 000.00}{200.00}\$
Ву:	Hanuka Bacon
Title:	Parlance operations manager



# PROCUREMENT SERVICES DIVISION

Date: 12/16/15				
Department/Office: Office of P		Division/Area:		
Contact Person: Scott Sheinfe		Title: Parking Operations Supervisor		
Contact phone number: 954-9	Contact Email se	sheinfeld@holly	woodfl.org	
Purchase Order/Blanket Purch		2355		
Contract Expiration Date: 2/26	/16	Contact Person:		
Vendor: Regions Security		Contact Ferson:		**
Contact phone number: Good/Service: Security		Solicitation #:		
How would you rate the qualit	y of goods/services			
☐ Excellent ☐ Goo	d 🗵	Satisfactory	☐ Poo	or
2. How would you rate the cour	teousness vendor's	personnel?		
☐ Excellent ☐ Goo	d 🗵	Satisfactory	☐ Poo	or
3. With regards to the goods or services provided, how satisfied are you with the following items? (Please check one per category)			ng items?	
	Excellent	Good	Satisfactory	Poor
Overall Quality			$\boxtimes$	
Value			$\boxtimes$	
Frequency of Contact		. 🗆		
Responsiveness to request				
4. Are all goods/services on the contract being performed at the agreed upon time and manner?				
☐ Yes   ☑ No				
If no, please explain?  The security guards are not consistently using the ibutton readers which logs their patrol rounds and have been found sleeping in their company vehicle while on duty.				
5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?				
☑ Yes ☐ No ☐ Did not need to contact				
If no, please explain?				



# PROCUREMENT SERVICES DIVISION

6. Has the invoicing been timely, accurate and in accordance with the contract?
If no, please explain?
7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?
☑ Yes ☐ No
If no, please explain?
8. Please state any additional comments about your experience with this vendor and the goods/services provided:  Regions is notified of each incident concerning their employees. They address the issues as they arise in a quick manner, however this is an on-going challenge with the security guards.
Department/Office Director's Name: Gus Zambrano
Department/Office Director's Signature: Hawk Fax Gus Faxlbrow



#### PROCUREMENT SERVICES DIVISION

DATE:

November 18, 2015

FILE: PR-16-053

TO:

Gus Zambrano, Assistant City Manager,

City Manager's Office

TO:

Tomas Sanchez, Chief of Police

Police Department

TO:

Chuck Ellis, Director

Parks Recreation and Cultural Arts

TO:

Steve Joseph, Director

Public Utilities Department

VIA:

Joel Wasserman, Director

**Procurement Services** 

FROM:

Ralph Dierks, Procurement Manager

**Procurement Services** 

SUBJECT:

Blanket Contract Renewal for Uniformed, Armed and Unarmed Security

Guard Service - B002355 - Regions Security Services, Inc.

ISSUE:

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#### **EXPLANATION:**

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If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

#### RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached <u>Contract Renewal Evaluation Form</u>.

Date:	To:	Ralph Dierks, Procurement Services	

PROCUREMENT SERVI

The A	ssistant City Manager / Director / Chief recommends the following:
	RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01. 2043.0000.501.003117
······································	DO NOT renew this contract. See attached memo explaining the reason(s).
	DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).
	Estimated annual usage/expenditure is
Ву:	T. Sanchoz T Say
Title:	Chief of Police



## PROCUREMENT SERVICES DIVISION

Date: 12/7/15				
Department/Office: Police Dep	Division/Area: PD - City Hall Security			
Contact Person: Major Paul A		Title: Police Major		
Contact phone number: (954)	Contact Email pa	andrianis@holly	woodfl.org	
Purchase Order/Blanket Purch				
Contract Expiration Date: 2/29			- I D'	
Vendor: Regions Security Ser		Contact Person:		CECUDITY HE
Contact phone number: (877)		Contact Email: I	NFO@REGIONS	SECURITIUS
Good/Service: Security Guard	Services	Solicitation #:		
1. How would you rate the qualit	y of goods/services	6?		
☐ Excellent ☐ Goo	d $\square$	Satisfactory	Pod	or
2. How would you rate the cour	teousness vendor's	personnel?		
	d $\square$	Satisfactory	Poo	or
3. With regards to the goods or services provided, how satisfied are you with the following items? (Please check one per category)				ng items?
	Excellent	Good	Satisfactory	Poor
Overall Quality		$\boxtimes$		
Value		$\boxtimes$		
Frequency of Contact		×		
Responsiveness to request	$\boxtimes$			
<ul> <li>4. Are all goods/services on the contract being performed at the agreed upon time and manner?</li> <li>✓ Yes □ No</li> <li>If no, please explain?</li> </ul>				
<ul> <li>5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?</li> <li>☑ Yes ☐ No ☐ Did not need to contact</li> <li>If no, please explain?</li> </ul>				



## PROCUREMENT SERVICES DIVISION

b. Has the involcing been timely, accurate and in accordance with the contract?
If no, please explain?
7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?
If no, please explain?
8. Please state any additional comments about your experience with this vendor and the goods/services provided:  The information provided in this Contract Renewal Evaluation pertains to the services provided at City Hall only.
Department/Office Director's Name: Sandhez
Department/Office Director's Signature:



#### PROCUREMENT SERVICES DIVISION

DATE:

November 18, 2015

FILE: PR-16-053

TO:

Gus Zambrano, Assistant City Manager,

City Manager's Office

TO:

Tomas Sanchez, Chief of Police

Police Department

TO:

Chuck Ellis, Director

Parks Recreation and Cultural Arts

TO:

Steve Joseph, Director

Public Utilities Department

VIA:

Joel Wasserman, Director

Procurement Services

FROM:

Ralph Dierks, Procurement Manager

**Procurement Services** 

SUBJECT: Blanket Contract Renewal for Uniformed, Armed and Unarmed Security

Guard Service – B002355 – Regions Security Services, Inc.

#### ISSUE:

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If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

#### RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 1/24/15

To: Ralph Dierks, Procurement Services

7015 NOV 33 AM 10: 114

DIVISION

The Assistant City Manager / Director / Chief recommends the following:

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42,40/1,00000.536,003/17 wwTp.

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is 4/12,7786,56 Leaf year By:

Title:

Steve Joseph P.E.
Public Utilities Director



# PROCUREMENT SERVICES DIVISION

Date: 11/24/15  Department/Office: Public Util Contact Person: Coy Mathis Contact phone number: 954-9 Purchase Order/Blanket Purcl Contract Expiration Date: 2/28 Vendor: Regions Security, Inc Contact phone number: 877-5 Good/Service: Uniformed, Arn Security Guard Services – City  1. How would you rate the quality  Excellent Good	Contact Person: Contact Email: i Solicitation #: F-	ities Manager mathis@hollywo : Carlos Rivero nfo@regionsseo	Jr. curity.us	
2. How would you rate the courteousness vendor's position   ☐ Good ☐ S		Satisfactory	☐ Poor	
3. With regards to the goods or services provided, how satisfied are you with the following items? (Please check one per category)				
AND THE PARTY OF THE	Excellent	Good	Satisfactory	Poor
Overall Quality	$\boxtimes$			П
Value	$\boxtimes$	П		П
Frequency of Contact		П		П
Responsiveness to request	$\boxtimes$	П		П
4. Are all goods/services on the contract being performed at the agreed upon time and manner?  ☐ Yes ☐ No  ☐ If no, please explain?				
5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?				
If no, please explain?				
	- SON TO THE STATE OF THE STATE			



# PROCUREMENT SERVICES DIVISION

6. Has the invoicing been timely, accurate and in accordance with the contract?
If no, please explain?
7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?
⊠ Yes □ No
If no, please explain?
8. Please state any additional comments about your experience with this vendor and the goods/services provided:
Department/Office Director's Name: <u>Steve Joseph, P. E.</u>
Department/Office Director's Signature 1//35/15





#### PROCUREMENT SERVICES DIVISION

DATE:

November 18, 2015

FILE: PR-16-053

TO:

Gus Zambrano, Assistant City Manager,

City Manager's Office

TO:

Tomas Sanchez, Chief of Police

Police Department

TO:

Chuck Ellis, Director

Parks Recreation and Cultural Arts

TO:

Steve Joseph, Director

Public Utilities Department

VIA:

Joel Wasserman, Director

**Procurement Services** 

FROM:

Ralph Dierks, Procurement Manager

**Procurement Services** 

SUBJECT:

Blanket Contract Renewal for Uniformed, Armed and Unarmed Security

Guard Service - B002355 - Regions Security Services, Inc.

#### ISSUE:

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#### RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached <u>Contract Renewal Evaluation Form</u>.

Date: ////9//5

To: Ralph Dierks, Procurement Services

1	The A	ssistant City Manager / Director / Chief recommends the following:
(PC)		RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42.4011.00000.536.003//7
		DO NOT renew this contract. See attached memo explaining the reason(s).
	***************************************	DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).
(TO		Estimated annual usage/expenditure is #115, 018,00 for W.T.P.
1	Ву:	1//24/15
11/23/15	Title:	Steve Joseph P.E. Public Utilities Director



# PROCUREMENT SERVICES DIVISION

Date: //-/9-/5					
Department/Office: Rublic	Division/Area: 4011 - Water Treatment Plant				
Contact Person: TAY / or		Title: Water Plant McR.			
Contact phone number: 954	Contact Email :	tealhoune	hollywood +1. ore		
Purchase Order/Blanket Purch		B002355		, ,	
Contract Expiration Date:		Cantant Baroon:	Made B	12-2 TP	
Vendor: Regions Secu		Contact Person:		vero, JR	
Contact phone number: 87		Contact Email: 7	F- 426 4-	11- RD	
Good/Service: UniFormed,	Armed Service		126121	1 1510	
1. How would you rate the quality of goods/services?					
☐ Excellent ☐ Goo	d 📈	Satisfactory	Satisfactory Poor		
2. How would you rate the cour	teousness vendor's	personnel?			
☐ Excellent ☐ Goo	d	Satisfactory	Poo	or	
3. With regards to the goods or (Please check one per categorial)		how satisfied are you	u with the following	ng items?	
	Excellent	Good	Satisfactory	Poor	
Overall Quality					
Value			9		
Frequency of Contact					
Responsiveness to request			9		
4. Are all goods/services on the	contract being per	formed at the agreed	I upon time and r	manner?	
☑ Yes ☐ No				*	
If no, please explain?					
5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?					
Yes No Did not need to contact					
If no, please explain?					



# PROCUREMENT SERVICES DIVISION

6. Has the invoicing been timely, accurate an	nd in accordance with the contract?
Yes No	
If no, please explain?	
7. Does the Department/Office recommend roptions when the current agreement expires?	renewing a contract based upon the available renewal
Yes No	
If no, please explain?	
8. Please state any additional comments about provided:	ut your experience with this vendor and the goods/services
Department/Office Director's Name:	Steve Joseph P.E. Public Utilities Director
Department/Office Director's Name.	11/24/15

#### **Ralph Dierks**

From: Carlos Rivero Jr <crivero@RegionsSecurity.us>

Sent: Tuesday, November 24, 2015 4:15 PM

To: Linda Silvey

Cc:Ralph Dierks; 'Monica Rodriguez'Subject:RE: B002355 renewal requestAttachments:SKMBT\_42015112415410.pdf

#### Good Afternoon Mr. Dierks:

Attached, you will find the executed renewal agreement for your review and record. At this time, I would like to request that the City approves an increase of 5% to all rates effective March 1, 2016. Thank you and enjoy your weekend.

Should you have any questions or need additional information, please contact me at your convenience.

Cordially,

Carlos Rivero, Jr. President & CEO

Regions Security Services, Inc. 7925 N.W. 12 Street, Suite 306 Doral, Florida 33126 www.RegionsSecurity.us (305) 517-1266 - Ext. 105 (877) 505-7774 - Toll Free (305) 517-1267 - Fax (305) 785-2328 - Mobile crivero@RegionsSecurity.us

To learn more about Regions Security, please visit our website at www.RegionsSecurity.us or view our company video.

This email may contain information that is confidential or attorney-client privileged and may constitute inside information. The contents of this email are intended to be reviewed by only the individual or organization named above. If you are not the intended recipient or an authorized representative of the intended recipient, you are hereby notified that any review, dissemination or copying of this email and its attachments, if any, or the information contained herein is prohibited. If you have received this email in error or you want to opt-out from further communication, please notify the sender immediately by return email and delete this transmission from your system. Delivery of this message is not intended to waive any applicable privileges.

----Original Message-----

From: Linda Silvey [mailto:LSILVEY@hollywoodfl.org] Sent: Wednesday, November 18, 2015 5:21 PM

To: crivero@regionssecurity.us

Cc: Ralph Dierks

Subject: B002355 renewal request

#### Good Afternoon,

For your review and response, please see the attached request for renewal of Blanket Purchase Order B002355 for Uniformed, Armed and Unarmed Security Guard Services.

Regards,

Linda Silvey
Budget & Procurement Technician
City of Hollywood
Procurement Services
2600 Hollywood Boulevard, Room 303
Hollywood, FL 33020
(954) 921-3200 phone
(954) 921-3086 fax
Isilvey@hollywoodfl.org

Linda Silvey

Budget and Procurement Services Technician City of Hollywood Financial Services 2600 Hollywood Blvd

Rm 303

P.O. Box 229045

Hollywood, FL 33022-9045

Office: 954-921-3200

E-mail: LSILVEY@hollywoodfl.org

[www.hollywoodfl.org]

Notice: Florida has a broad public records law. All correspondence sent to the City of Hollywood via e-mail may be

subject to disclosure as a matter of public record.



#### PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. ROOM 303 · P. O. BOX 229045 · ZIP 33022-9045 PHONE: 954-921-3299 · FAX: 954-921-3086

November 19, 2015

Regions Security Services, Inc. Attn: Carlos Rivero Jr. 7925 NW 12 Street, Ste. 306 Doral, Florida 33126

Dear Mr. Rivero:

Our Agreement for Uniformed, Armed and Unarmed Security Guard Services City-Wide administered by the Public Works Department, based upon Bid F-4264-11-RD, Blanket Purchase Order B002355, expires on February 28, 2016.

The Procurement Services Division would like to renew the agreement for the final one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002355 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always, please call me at 954-921-3223 or e-mail to rdierks@hollywoodfl.org if you have questions.

A response as soon as possible would be appreciated.

Sincerely DICPIC	
Ralph Dierks, Procurement Mana	ger // a
Procurement Services Division	Lagree: Early Birey, I'
	(Signature)
	I disagree:
	. 4.5-3.
	Name: PAPLOS KIVERO, JR.
	(Typed or Printed)
	(1) hed of Littled)
	ni ulaulane
	Date: 1//24/20/5