A RESOLUTION OF THE CITY COMMISSION OF THE CITY HOLLYWOOD, FLORIDA, AUTHORIZING THE OF APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDERS BETWEEN BTS LAND SERVICES CORP. AND THE CITY OF HOLLYWOOD, RAYDEL LANDSCAPING CORP. AND THE CITY OF HOLLYWOOD, AND EDJ SERVICE, INC. AND THE CITY OF HOLLYWOOD FOR CITY-WIDE TREE TRIMMING, PRUNING, REMOVAL, AND STUMP GRINDING SERVICES, FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$130,000.00.

WHEREAS, the Department of Public Works requested that Procurement Services solicit bids for City-wide tree trimming, pruning, removal, and stump grinding services, to supplement the efforts of in-house staff, and to eliminate the quote process each time one of these services is needed, by establishing blanket purchase order agreements with firm unit pricing; and

WHEREAS, the Public Works Department is seeking to establish a contract, including all labor and equipment, for City-wide tree trimming, pruning, removal, and stump grinding services, including disposal, with up to three (3) qualified contractors; and

WHEREAS, on August 31, 2015, Notification of Bids, Bid Number 4443-15-RD was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, RFP-4443-15-RD was opened at 3:00 p.m. on September 24, 2015, and resulted in the following five (5) responses:

BTS Land Services Corp. Davie, Florida	\$475,455.00
Raydel Landscaping Corp. Hialeah, Florida	\$517,532.50
EDJ Service LLC. Davie, Florida	\$543,090.00
Quality Tree Care, Inc. Fort Lauderdale, Florida	\$697,820.00 (Non-Responsive)

All County Tree & Landscape Co., Inc. \$743,550.00 Plantation, Florida

; and

WHEREAS, upon review of the bids submitted, the Department of Public Works rejected Bid Section VIII (01-05) – Fence Line Trimming of Right-of-Ways as the service will be performed by City staff; and

WHEREAS, the bidders total bid pricing has been adjusted to reflect the elimination of Bid Section VIII (01-05) – Fence Line Trimming of Right-of-Ways; and

WHEREAS, the bid submitted from Quality Tree Care, Inc. was determined to be non-responsive as they failed to provide the licensing as specified and required in the bid document; and

WHEREAS, Raydel Landscaping Corp. currently provides the required services to the City of Hollywood in a satisfactory manner; and

WHEREAS, although the City of Hollywood has no prior experience with BTS Land Services Corp. and EDJ Service, LLC, a check of their references has resulted in positive responses; and

WHEREAS, after all Bids received were thoroughly reviewed, the Director of Public Works and the Director of Procurement Services have recommended that the City Commission approve awards to the three (3) lowest responsive, responsible bidders, BTS Land Services Corp. of Davie, Florida, Raydel Landscaping Corp. of Hialeah, Florida, and EDJ Service LLC of Plantation, Florida, who meet all requirements of the bid document; and

WHEREAS, although the bid dollar amounts received exceed the department's budgeted amount of \$130,000.00 for the required services, the Department of Public Works will request the required tree trimming, pruning, removal, and stump grinding services for various projects and routine maintenance in an amount not to exceed \$130,000.00 annually; and

WHEREAS, the lowest bidder shall be considered the primary vendor and should receive the largest volume of work, but the City of Hollywood reserves the right to procure from the second or third lowest bidder if: a) the lowest bidder cannot comply with requirements or specifications; b) the lowest bidder is not in compliance with requirements or specifications on current or previous orders; c) in cases of emergency; d) if it is in the best interest of the City to do so regardless of reason; and

WHEREAS, the term of this agreement is for an initial two (2) year period with the right to renew for two (2) additional two (2) year periods subject to vendor acceptance, satisfactory performance and determination that renewal will be in the best interest of the City; and

WHEREAS, award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City; and

WHEREAS, funding in the amount of \$130,000.00 has been provided in the fiscal year 2016 budget in the Public Work's Maintenance – Facilities Account Numbers 01.5171.00482.541.005224 Maintenance - Facilities and 01.5171.00481.541.005229 Maintenance – Right of Way, and will be budgeted in subsequent fiscal years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

<u>Section 1:</u> That it hereby approves and authorizes the issuance, by the appropriate City Officials, of the attached blanket purchase order between BTS Land Services Corp. and the City of Hollywood, together with such non material changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

<u>Section 2:</u> That it hereby approves and authorizes the issuance, by the appropriate City Officials, of the attached blanket purchase order between Raydel Landscaping Corp. and the City of Hollywood, together with such non material changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

<u>Section 3:</u> That it hereby approves and authorizes the issuance, by the appropriate City Officials, of the attached blanket purchase order between EDJ Service LLC. and the City of Hollywood, together with such non material changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney.

RESOLUTION AUTHORIZING THE ISSUANCE OF BLANKET PURCHASE ORDERS TO BTS LAND SERVICES CORP., RAYDEL LANDSCAPING CORP., AND EDJ SERVICE, INC. FOR CITY-WIDE TREE TRIMMING, PRUNING, REMOVAL, AND STUMP GRINDING SERVICES

<u>Section 4:</u> That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2016

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY for the use and reliance of the City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY