

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 31, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Authorizing the execution of a contract with Allstate Tower, Inc. for the structural upgrades to the self-supporting communications tower behind the Police Department Building related to the CCTV camera/security system.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – Construction contract
 - 3) Method of Procurement (RFP, bid, etc.) – Project No. POL 15-023 (Bid)
 - 4) Term of Contract
 - a) Initial – 40 calendar days from the issuance of Notice of Proceed
 - b) Renewals (if any) – n/a.
 - c) Who exercises option to renew – n/a
 - 5) Contract Amount – In an amount not to exceed \$54,014.00.
 - 6) Termination rights – City has right to terminate with or without cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall make structural upgrades to the Communication Tower located at the Police Department.
 - 9) City's prior experience with Vendor (if any) – No.
 - 10) Other significant provisions –n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager