

**STATEMENT OF BUDGET IMPACT**  
**(Policy Number 94-45)**  
**Budgetary Review of Proposed Resolution &**  
**Ordinances with Financial Implication.**

**Date:** August 5, 2015

**File:** BIS 15 – 241

**File:** TMP-2015-00348

**Proposed Legislation:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE ISSUANCE OF THE ATTACHED AMENDED BLANKET PURCHASE ORDER FOR UTILITY LOCATOR SERVICES BETWEEN THE CITY OF HOLLYWOOD AND CRAIG A. SMITH & ASSOCIATES INCREASING ESTIMATED ANNUAL EXPENDITURE FOR SAID SERVICES TO AN ESTIMATED ANNUAL AMOUNT OF \$313,000.00 FOR THE REMAINDER OF THE CURRENT CONTRACT YEAR AND INCREASING THE ESTIMATED ANNUAL EXPENDITURE FOR SAID SERVICES TO AN ESTIMATED ANNUAL AMOUNT OF \$318,000.00 FOR THE SUBSEQUENT CONTRACT YEAR (ENDING DECEMBER 17, 2016)

**Statement of Budget Impact:**

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

**Explanation:**

This Resolution seeks authorization to issue an amended blanket purchase order to Craig A. Smith & Associates from the City of Hollywood for the provision of utility locator services increasing the estimated annual expenditure amount to \$313,000 for the remainder of the current contract and, secondly, increasing the estimated annual amount to \$318,000 for the subsequent contact year of the agreement with the agreement to end on December 17, 2016. Previously, the City Commission, pursuant to Resolution R-2013-359, adopted and approved on December 18, 2013, authorized the issuance of a blanket purchase order to Craig A. Smith and Associates, "CAS", for utility locator services based upon the then existing Town of Pembroke Park's agreement

which provided for a three (3) year initial term with an estimated annual expenditure of \$168,000 including options to renew the agreement for three (3) two (2) year periods. The initial term of the blanket purchase order agreement runs from December 18, 2013 through December 17, 2016.

Currently in FY 15, the agreement between CAS and the City provides for an estimated annual expenditure of \$168,000. However, due to increased construction activities the estimated annual expenditure will need to be increased by \$145,000 to total \$313,000 for the anticipated construction activity. Furthermore, it is anticipated that for the following year, FY 16, the estimated annual expenditure will need to be increased by \$150,000 over the base estimated annual expenditure of \$168,000 to total \$318,000.

Funding for the cost of utility locator services to be provided for the balance of FY 15 is available in accounts 42.4012.00772.536.003117, 42.4012.00773.536.003117, and 43.4031.00000.538.003117. Funding for the anticipated annual expenditures for FY 16 and any renewal periods will be requested in the proposed fiscal year's operating budget in the same line item accounts subject to the adoption and approval of the applicable year's operating budget by the City Commission. Additionally, funding will be made available, as may be needed, to pay for utility locator services provided to individual capital projects in the appropriate capital project budgets subject to the approval of the individual capital projects by the City Commission

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