

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 3, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Madsen-Barr Corporation for Water and Sewer
Emergency Repair Services

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Public Utilities
- 2) Type of Agreement – Water and Sewer Emergency Services Agreement
- 3) Method of Procurement (RFP, bid, etc.) – “Piggyback” exemption
- 4) Term of Contract
 - a) initial – 2 yrs.
 - b) renewals (if any) – Three 1-yr. renewals
 - c) who exercises option to renew – The City.
- 5) Contract Amount - \$500,000 per yr. (est.)
- 6) Termination rights – The City can terminate without cause by giving 30 days’ notice.
- 7) Indemnity/Insurance Requirements – The Contractor will indemnify the City and provide insurance.
- 8) Scope of Services – The contractor will provide water and sewer emergency repair services.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager