

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: August 4, 2015

File: BIS 15 – 238

File: TMP-2015-00345

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE A THREE (3) YEAR AGREEMENT BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD TO PROVIDE RATE CONSULTING, LARGE USER GROUP TRUE-UP FINANCIAL AND TECHNICAL SERVICES.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to negotiate and enter into a three (3) year agreement for the provision of utility rate consulting services and large user true-up financial and technical services with the highest ranked firm submitting a bid in response to the City's solicitation for these services. Previously, on June 3, 2015, the City issued a Request for Qualifications, RFQ, designated as 4464-15-RL seeking the qualifications of firms interested in providing utility rate consulting and large user true-up financial and technical services. Subsequently, on June 25, 2015, the solicitation period ended and three (3) proposals were opened for review and evaluation at a later date. The evaluation of the individual firm's qualifications was based upon a list of criteria contained in the City's solicitation documents and materials.

On July 14, 2015 the evaluation committee met to review, evaluate, and score the three (3) proposals. At this time, an initial ranking was performed and a decision was made to invite the three firms to make oral presentations before the evaluation committee. One of the firms declined to participate in the oral interviews and was eliminated from further consideration. On July 21, 2015, oral presentations were made by the remaining two firms and scored by the committee based upon an established set of criteria. The two sets of scores, the initial ranking and oral presentation scores, were compiled and the committee determined that Lighthouse Utility Consulting, Inc. was the highest ranked firm. A recommendation has been made to authorize negotiations with Lighthouse Utility Consulting, Inc. and, if the negotiations are concluded successfully, to enter into an agreement with Lighthouse Utility Consulting Inc., for an initial three (3) year term with the option for one (1) additional three (3) renewal.

Funding for the cost of the professional services to be rendered by the consulting firm in FY 2016 will be made available as part of the proposed FY 2016 operating budget subject to its adoption and approval by the City Commission. Funding for the costs to be incurred in the remaining years of the initial term of the agreement or during the renewal periods will be provided in the applicable year's proposed operating budget subject to City Commission approval.

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