

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE A THREE (3) YEAR AGREEMENT BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD TO PROVIDE RATE CONSULTING, LARGE USER GROUP TRUE-UP FINANCIAL AND TECHNICAL SERVICES.

WHEREAS, the Department of Public Utilities, is seeking to engage the services of a qualified consultant and enter into a contract to provide rate consulting, large user group true-up financial and technical services; and

WHEREAS, on June 3, 2015, Request for Qualifications (RFQ) Number 4464-15-RL was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, RFQ-4464-15-RL was opened at 3:00 p.m. on June 25, 2015, and resulted in the following three (3) responses:

Lighthouse Utility Consulting, Inc.
Sanford, FL

Black & Veatch Corporation
Overland Park, KS

Hawksley Consulting, Inc.
Broomfield, CO

; and

WHEREAS, the RFQ document's Consultant Selection Process required an initial evaluation committee to review and score/rank the responsive proposals based upon the Initial Selection Criteria by which firms may be shortlisted for oral interviews; and

WHEREAS, the initial evaluation of the proposals was based upon the following criteria as established in the RFQ: Firm's Relevant Experience, Technical Qualifications of the Persons Assigned to the Project, Project Organization, Project Understanding, Proposed Approach and Methodology, References and Successfully Completed Similar Projects and Financial Stability; and

WHEREAS, on July 14, 2015, the proposals were evaluated by a six (6) member committee representing the City of Hollywood Department of Public Utilities, the City of Miramar and Broward County; and

WHEREAS, the three (3) responsive proposals received were evaluated and the scores were compiled to arrive at the following rankings, (highest score), first choice to third choice:

Black & Veatch Corporation	498	
Hawksley Consulting, Inc.	494	
Lighthouse Utility Consulting, Inc.	485	; and

WHEREAS, after an evaluation of the RFQ responses, the Evaluation Committee recommended that the three (3) highest ranked proposers by score be scheduled to make an oral presentation to the Evaluation Committee; and

WHEREAS, Hawksley Consulting, Inc. elected not to attend the oral presentation portion, therefore, eliminating them from consideration; and

WHEREAS, on July 21, 2015, the two (2) highest ranked firms made oral presentations to the Evaluation Committee; and

WHEREAS, evaluation of the oral presentations was based upon the following criteria as established in the RFQ: Firm's Relevant Experience, Technical Qualifications of the Person Assigned to the Project, Project Organization, Project Understanding, Proposed Approach and Methodology and Demonstration; and

WHEREAS, the oral presentations were evaluated and the scores were compiled to arrive at the following rankings, (highest score), first choice to second choice:

Lighthouse Utility Consulting, Inc.	542	
Black & Veatch Corporation	407	; and

WHEREAS, it is the recommendation of the Evaluation Committee to rank the two (2) highest scoring firms as follows:

1. Lighthouse Utility Consulting, Inc.
2. Black & Veatch Corporation ; and

WHEREAS, the contract will provide for an initial term of three (3) years with one (1) three (3) year renewal option; and

WHEREAS, funding for the purpose of hiring the consultant will be provided for in the fiscal year 2016 budget in multiple account numbers and will be budgeted in subsequent fiscal years; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, along with signed Statement of Hold Harmless and Indemnity in favor of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby ranks the two (2) highest scoring firms as follows:

1. Lighthouse Utility Consulting, Inc.
2. Black & Veatch Corporation

Section 2: That it hereby approves and authorizes the negotiation and execution, by the appropriate City Officials, of an agreement embodying the terms and conditions approved by the City Commission this date between the highest ranked firm and the City of Hollywood, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 3: That, if the appropriate City Officials are unable to negotiate an agreement with the highest ranked firm, they are hereby authorized to negotiate and execute an agreement with the next ranked firm.

Section 4: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2015.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY