

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 19, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Authorizing the issuance of the attached Blanket Purchase Order and execution of an agreement with Waste Pro for curbside recycling collection services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
 - 2) Type of Agreement – n/a
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-44457-15-RD
 - 4) Term of Contracts
 - a) initial – Service becomes effective 7:00a.m. on 10/23/15 and ends at 7:00p.m. on 1/31/19.
 - b) renewals (if any) – Agreement may be extended month to month or renewed for 2 additional 2 year periods under the same terms and conditions and specifications.
 - c) who exercises option to renew – City reserves right to extend contract. As to option to renew- renewal is mutual by the parties.
 - 5) Contract Amounts – In an estimated amount of \$1,240,658.60.
 - 6) Termination rights – City has right to terminate with or without cause.
 - 7) Indemnity/Insurance Requirements – Waste Pro shall comply with applicable City requirements.
 - 8) Scope of Services - Waste Pro will provide curbside recycling collection services.
 - 9) City's prior experience with Vendor (if any) – Yes.
 - 10) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager