

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: June 25, 2015

File: BIS 15-229

File: TMP-2015-00305

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER RENEWING THE AGREEMENT BETWEEN ARBOR TREE & LAND, INC. AND THE CITY OF HOLLYWOOD, THE ATTACHED BLANKET PURCHASE ORDER RENEWING THE AGREEMENT BETWEEN CERES ENVIRONMENTAL SERVICES, INC. AND THE CITY OF HOLLYWOOD, THE ATTACHED BLANKET PURCHASE ORDER RENEWING THE AGREEMENT BETWEEN CROWDER GULF JOINT VENTURE, INC. AND THE CITY OF HOLLYWOOD FOR EMERGENCY DEBRIS REMOVAL FROM LIMITED SPACES & GATED COMMUNITIES FOR A ONE (1) YEAR PERIOD IN THE ESTIMATED COMBINED AMOUNT OF \$2,000,000.00 TO BE USED IN THE EVENT OF AN EMERGENCY DECLARATION.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

The Public Works Department requires agreements from qualified contractors to establish a pre-need, pre-position contract for Emergency Debris Removal From Limited Spaces & Gated Communities to provide debris clean-up, fence repair & installation and tree trimming, cutting, removal & stump grinding services and additional services when needed.

In 2013 Blanket Purchase Orders were established with Arbor Tree & Land, Inc., Ceres Environmental Services, Inc. and Crowder Gulf Joint Venture, Inc., each in the estimated dollar amount of \$25,000.00 for the initial one (1) year period to be activated upon the declaration of an emergency, at which time City Commission approval would be requested for additional emergency funding. In 2014 the three established Blanket Purchase Orders were renewed for the first one (1) year renewal period in the estimated dollar amount of \$25,000.00 to be activated upon the declaration of an emergency, at which time City Commission approval would be requested for additional emergency funding.

The contractors pricing structure unit pricing is lower than the established FEMA Cost Code Listing by region and state for performing the required services during an event.

The RFP provided for a performance/payment bond in the amount of \$25,000.00 for a one (1) year period and for the four (4) additional one (1) year renewal periods and approved certificates of insurance.

The Director of Public Works, the Director of Financial Services and the Director of Procurement Services recommend that the City Commission approve the renewal of the three (3) attached Blanket Purchase Orders with Arbor Tree & Land, Inc., Ceres Environmental Services, Inc. and Crowder Gulf Joint Venture, Inc. for Emergency Debris Removal From Limited Spaces & Gated Communities for the second one (1) year renewal period for an estimated annual combined expenditure of \$2,000,000.00 to be used in the event of an emergency declaration.

Funding for these agreements will be provided for in fiscal year 2015 in Fund 68 Emergency/Disaster Accounts to be established as needed.

PREPARED BY: Neesha Bajere
Management / Budget Analyst

APPROVED BY: Mirtha Dziedzic
Assistant Director, Budget and Financial Services