

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: City Commission

DATE: June 23, 2015

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreements with Greenberg Traurig for Bond Counsel Services

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Financial Services
- 2) Type of Agreement – Engagement letter
- 3) Method of Procurement (RFP, bid, etc.) – “Professional services” exemption
- 4) Term of Contract
 - a) initial – Until the bonds are issued.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$35,000
- 6) Termination rights – Either party can terminate without cause.
- 7) Indemnity/Insurance Requirements – None.
- 8) Scope of Services – Vendor will provide legal services in connection with the issuance of general obligation refunding bonds.
- 9) City’s Prior Experience with Vendor - Yes
- 9) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager