

**STATEMENT OF BUDGET IMPACT**  
**(Policy Number 94-45)**  
**Budgetary Review of Proposed Resolution &**  
**Ordinances with Financial Implication.**

**Date:** June 23, 2015

**File:** BIS 15 – 210

**File:** TMP-2015-00282

**Proposed Legislation:**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE ATTACHED AGREEMENT AND ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD TO PROVIDE OCCUPATIONAL HEALTH SERVICES FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$53,625.00.

**Statement of Budget Impact:**

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

**Explanation:**

This Resolution seeks the approval and authorization for the appropriate City Officials to enter into an agreement and issue a blanket purchase order from the City of Hollywood to the highest ranked service provider for occupational health services who responded to the City's solicitation for occupational health services. The occupational health services sought by the City includes the provision of pre-placement physical examinations, complete physicals for members of the Fire Department's hazmat team and to provide vaccinations, treatment and screenings for infectious diseases to various City Departments and their respective staff members.

Previously, on March 15, 2015, a Request for Proposal, RFP number 4453-15-RD was issued by the City seeking qualified, interested parties for the provision of occupational health services. Five (5) bid responses were received by the City. These bid responses

were opened, reviewed and evaluated by City staff on May 14, 2015. Upon the review of City staff, it was determined that MD Now Medical Centers, Inc. was ranked first based upon a set of criteria included in the City's bid solicitation and an award recommendation has been prepared for the review and consideration of the City Commission.

The blanket purchase order proposes a one (1) year initial term with the option to renew the purchase order agreement for two (2) additional one (1) year renewals. The initial term of the purchase order agreement will run from July 31, 2015 through July 30, 2016, if approved.

Funding for the estimated annual cost of the occupational health services to be provided in the amount of \$53,625.00 is available for the balance of FY 2015 in account numbers 01.2151.00000.522.0003116, 01.1132.00092.513.003116, and 58.1241.00000.590.003117 as provided in the adopted and approved FY 2015 Operating Budget. Funding for said future costs will be requested as part of the proposed FY 2016 Operating Budget and, upon renew of the agreement, in the future year's proposed budget, subject to the approval of the City Commission of the applicable fiscal year's operating budget.

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