

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: June 18, 2015

File: BIS 15-211

File: TMP-2015-00288

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN GENUINE PARTS COMPANY D/B/A NAPA AUTO PARTS AND THE CITY OF HOLLYWOOD FOR THE SUPPLY AND DELIVERY OF AUTOMOTIVE AND TRUCK PARTS, ACCESSORIES AND SUPPLIES FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$159,400.00.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

The Fleet Maintenance Division of the Public Works Department and the Fire Rescue & Beach Safety Department require the establishment of an agreement for the purchase, supply and delivery of automotive and truck parts, accessories and supplies necessary to maintain the City's Police, General fleet vehicles and Fire Rescue general fleet vehicles.

Procurement Services identified three (3) competitively solicited governmental contracts for the purchase, supply and delivery of automotive and truck parts, accessories and supplies; and requested the completion of an Automotive Parts Price Survey by each of the vendors.

Staff reviewed the information received, and recommended that the City proceed with the issuance of a attached blanket purchase order to Genuine Auto Parts D/B/A Napa Auto

Parts for the purchase, supply and delivery of automotive and truck parts, accessories and supplies.

Genuine Auto Parts Napa Auto Parts will provide the City with eighty percent (80%) of its parts requirements within one (1) hour or less, reducing the need for the City to keep large inventories of auto and truck parts for the various Fleet Maintenance Divisions.

Genuine Parts Company D/B/A Napa Auto Parts has been supplying the City with automotive parts for several years with satisfactory results.

The Director of Public Works, the Fire Chief and the Director of Procurement Services recommend that the City Commission approve the issuance of the attached blanket purchase order to Genuine Auto Parts D/B/A Napa Auto Parts for the purchase, supply and delivery of automotive and truck parts, accessories and supplies necessary to maintain the City's Police, General Services fleet vehicles (\$135,000.00) and Fire Rescue general fleet vehicles (\$24,400.00) for an initial one (1) year period with one (1) additional one (1) year renewal period for an estimated annual expenditure of \$159,400.00, pursuant to Section 38.40 (C)(5) of the Purchasing Ordinance.

Funding has been provided in the fiscal year 2015 budget in the Department of Public Works Automotive Supplies Budget Account Numbers 57.5101.00102.590.005212 and 57.5101.00109.590.005212 and in the Fire Rescue & Beach Safety Department's Automotive Supplies Budget Account Number 01.2151.00000.522.005212, and funding will be budgeted in subsequent fiscal years.

PREPARED BY: Neesha Bajere
Management / Budget Analyst

APPROVED BY: Mirtha Dziedzic
Assistant Director, Budget and Financial Services