

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** June 18, 2015

**FROM:** Jeffrey P. Sheffel, City Attorney

**SUBJECT:** Proposed agreement with MD Now Medical Centers, Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Human Resources
  - 2) Type of Agreement – Agreement for Occupational Health Services
  - 3) Method of Procurement (RFP, bid, etc.) – RFP 4453-15-RD
  - 4) Term of Contract
    - a) initial – One year
    - b) renewals (if any) – Two additional one year options
    - c) who exercises option to renew – City
  - 5) Contract Amount – \$53,625.00 Annually
  - 6) Termination Rights – Either party may terminate for cause. City may terminate at anytime without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide Pre-Placement Physical examinations for approximately 230 job candidates in specified groups, complete biennial or yearly physicals for members of the City's Hazardous Materials Team for approximately 25 per year, and to provide certain vaccinations, treatment and screenings of Infectious Diseases to certain employees (approximately 35 last year) of Fire Rescue and Beach Safety, Police, Public Utilities and Public Works Departments.
  - 9) Other Significant Provisions – n/a
- cc: Wazir Ishmael, City Manager