

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN GENUINE PARTS COMPANY D/B/A NAPA AUTO PARTS AND THE CITY OF HOLLYWOOD FOR THE SUPPLY AND DELIVERY OF AUTOMOTIVE AND TRUCK PARTS, ACCESSORIES AND SUPPLIES FOR AN ESTIMATED ANNUAL EXPENDITURE OF \$159,400.00.

WHEREAS, the Fleet Maintenance Division of the Public Works Department and the Fire Rescue & Beach Safety Department requires the establishment of an agreement for the purchase, supply and delivery of automotive and truck parts, accessories and supplies necessary to maintain the City's Police, General Services fleet vehicles and Fire Rescue general fleet vehicles; and

WHEREAS, the City's continuing goals are to reduce on hand inventories, improve operational efficiency, eliminate obsolescence and promote customer satisfaction; and

WHEREAS, Procurement Services identified three (3) competitively solicited governmental contracts for the purchase, supply and delivery of automotive and truck parts, accessories and supplies awarded to: 1) AutoZone via the National Intergovernmental Purchasing Alliance (NIPA), Contract No. 120003-DD; 2) Carquest/Advanced Auto via the U.S. Communities Government Purchasing Alliance, Contract No. 1101149; and 3) Genuine Parts Company d/b/a NAPA Auto Parts via the National Joint Powers Alliance (NJPA) Purchasing Groups, Contract No. 031212-GPC; and

WHEREAS, Procurement Services staff worked in conjunction with the Department of Public Works, Fleet Management Division and the Fire Rescue & Beach Safety Department (the Departments) staffs to identify and establish an auto and truck parts list of the approximately forty-five (45) most common automotive and truck parts purchased during the past twelve (12) month period to be issued as an automotive parts price survey to the three (3) identified contract awarded vendors; and

WHEREAS, on April 9, 2015 Procurement Services staff issued a request to the three (3) vendors to complete and return the Automotive Parts Price Survey document with their contract unit prices to be completed and returned to Procurement Services no later than April 20, 2015; and

WHEREAS, in addition, Procurement Services requested that the three (3) vendors provide detailed information on their ordering and delivery process and identify the store or warehouse location which would be servicing the City and the

contact person/s and the vendors contact information for the City's account if selected; and

WHEREAS, on April 20, 2015 the completed Automotive Parts Price Survey document and the additional requested operational documentation and information was received by Procurement Services and was then forwarded to the Departments staffs to be reviewed and utilized in their evaluation process; and

WHEREAS, the three (3) vendor's submissions received were evaluated initially by Procurement Services staff and then by City staff from the Departments; and

WHEREAS, the Automotive Parts Price Survey document and the additional requested operational documentation and information submitted by Carquest/Advanced Auto was incomplete and therefore they were declared non responsive; and

WHEREAS, the Departments staff reviewed the pricing and additional requested operational documentation and information received from NAPA and Auto Zone and have recommended that the City proceed with piggybacking the Genuine Parts Company d/b/a NAPA Auto Parts available via the National Joint Powers Alliance (NJPA) Purchasing Groups Contract No. 031212-GPC as the contract provides the best value to the City; and

WHEREAS, Napa Auto Parts will provide access to their store linked computers for looking up parts, interchanging part numbers, checking prices, checking the availability of the needed part and ordering the part; and

WHEREAS, Napa Auto Parts will provide the City with eighty percent (80%) of its parts requirements within one (1) hour or less as they will physically survey the City's fleet and list the most commonly replaced parts for each of the City's vehicles, which they will keep in their local store's inventory in order to reduce the need for the City to keep large inventories of auto and truck parts for the various Fleet Maintenance Divisions; and

WHEREAS, Genuine Parts Company D/B/A Napa Auto Parts has been supplying the City with automotive parts for several years with satisfactory results; and

WHEREAS, Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference; and

WHEREAS, the Director of Public Works, the Fire Chief and the Director of Procurement Services recommend that the City Commission approve the issuance of the attached blanket purchase order to Genuine Auto Parts D/B/A Napa Auto Parts for the purchase, supply and delivery of automotive and truck parts, accessories and supplies necessary to maintain the City's Police, General Services fleet vehicles (\$135,000.00) and Fire Rescue general fleet vehicles (\$24,400.00) for an initial one (1) year period with one (1) additional one (1) year renewal period for an estimated annual expenditure of \$159,400.00; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City, along with signed Statement of Hold Harmless and Indemnity; and

WHEREAS, funding has been provided in the fiscal year 2015 budget in the Department of Public Works Automotive Supplies Budget Account Numbers 57.5101.00102.590.005212 and 57.5101.00109.590.005212 and in the Fire Rescue & Beach Safety Department's Automotive Supplies Budget Account Number 01.2151.00000.522.005212, and funding will be budgeted in subsequent fiscal years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby approves and authorizes the issuance, by the appropriate City Officials, of the attached blanket purchase order between Genuine Parts Company D/B/A Napa Auto Parts and the City of Hollywood, together with such non-material changes, if any, as may be acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 2: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2015.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY