

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: January 6, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Chart Industries, Inc. for Fabrication of New Superheater to Replace Springfield, Missouri's Spare Superheater

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Public Utilities
- 2) Type of Agreement – Purchase order
- 3) Method of Procurement (RFP, bid, etc.) – “Emergency” exemption
- 4) Term of Contract
 - a) initial – 12 mths.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – 12 mths.
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – None.
- 8) Scope of Services – Vendor will fabricate a new superheater that will replace Springfield, Missouri's spare superheater.
- 9) City's prior experience with Vendor – None.
- 10) Other significant provisions – None.

cc: Wazir Ishmael, Interim City Manager