

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A PURCHASE ORDER TO ENVIRONMENTAL PRODUCTS GROUP, INC. FOR WINCAN PIPELINE REPORTING SOFTWARE IN THE AMOUNT OF \$32,670.50 IN ACCORDANCE WITH SECTION 38.41(C)(2) OF THE PROCUREMENT CODE (SOLE SOURCE).

WHEREAS, the Department of Public Utilities ("Department") needs to purchase WinCan Pipeline Reporting Software to document the condition of various stormwater, sewer, and water pipelines as WinCan software is the only programming compatible with the Department's existing video truck recording hardware systems; and

WHEREAS, WinCan has partnered with Environmental Products Group, Inc. ("EPG"), making them the exclusive provider and thus the sole source of WinCan software and services in Florida; and

WHEREAS, Notice to Sole Source Number NTSS-035-23 was posted electronically on OpenGov from December 12, 2022 through December 20, 2022, and received no inquiries; and

WHEREAS, the desired WinCan Pipeline Reporting Software will be purchased on May 1, 2023 for \$32,670.50; and

WHEREAS, the City is utilizing WinCan software for other services, and the amount being paid to WinCan is expected to exceed \$100,000.00 for Fiscal Year 2023, and therefore, City Commission approval is required for the payment of fees for these services pursuant to Section 38.38 of the Procurement Code; and

WHEREAS, the Director of the Department of Public Utilities and the Chief Procurement Officer recommend that the City Commission approve and authorize the issuance of the attached Purchase Order to EPG for WinCan Pipeline Reporting Software in the amount of \$32,670.50; and

WHEREAS, Section 38.41(C)(2) of the City's Procurement Code exempts sole-source goods, supplies, materials, equipment and services, such as unique, patented, or franchised goods, supplies, materials, equipment or services, from the competitive bid requirements if the Chief Procurement Officer determines after conducting a good faith review of available sources, that the particular supply or service is available from one source; and

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WHEREAS, funding for the Purchase Order is available in account number 442.400202.53600.531170.000000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of the attached Purchase Order with Environmental Products Group, Inc., together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DOUGLAS R. GONZALES  
CITY ATTORNEY