

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 23, 2023

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Proforce Marketing, Inc. for the purchase of rifles and related equipment

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Bid
 - 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – option to renew for two one-year terms
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$189,898.50 (or \$227,604.00 if the lowest bidder fails to provide the product)
 - 6) Termination rights – n/a
 - 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
 - 8) Scope of Services – Vendor will provide rifles and related equipment
 - 9) City’s prior experience with Contractor (if any) – n/a
 - 10) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager