

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 17, 2021

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Contract with Stout Group, LLC. for construction services related to miscellaneous drainage improvements on an as needed basis.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. 21-11047
 - 4) Term of Contract:
 - a) initial – one year
 - b) renewals – two additional one year terms
 - c) who exercises option to renew – City
 - 5) Contract Amount: In the amount of \$1,084,710.00
 - 6) Termination Rights - with or without cause.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services: Contractor will provide construction services on an as needed basis related to miscellaneous drainage improvements needed in various areas throughout the City in order to address routine flooding conditions after regular rain events.
 - 9) Other Significant Provisions: Contractor is subject to liquidated damages \$1,000/day.
- cc: Dr. Wazir Ishmael, City Manager