

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 16, 2021
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Parklet Revocable License Agreement

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Development Services
 - 2) Type of Agreement – Parklet Revocable License Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract:
 - a) initial – License shall expire 12 months from the date of adoption or once the Hollywood Boulevard Streetscape Construction Project commences, whichever is sooner.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – For each parking meter space that is take out of service for the Parklet, the CRA shall pay the City a Lost Revenue Recovery Fee of \$*/day per parking meter taken out of service for up to three parking spaces.
 - 6) Termination Rights – In the event of emergency, either party may cancel this Revocable License during the term hereof upon 24 hours written notice to the other party of its desire to terminate this Revocable License. CITY may otherwise terminate, without cause upon three days' written notice.
 - 7) Indemnity/Insurance Requirements – Permittee shall comply with applicable City requirements.
 - 8) Scope of Services – Permittee is responsible for operation and maintenance of a Parklet adjacent to their business location.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager