

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 9, 2021

FROM: Douglas R. Gonzales, General Counsel

SUBJECT: Blanket Purchase Agreement with Genuine Parts Company d/b/a Napa Auto Parts for the Supply and Delivery of Automotive and Truck Parts, Accessories and Supplies

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works Department
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Section 38.41(C)(5) of the Procurement Ordinance (“Piggyback”)
 - 4) Term of Contract:
 - a) initial – Initial period ending December 1, 2024
 - b) renewals (if any) – One additional one year renewal
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – \$240,000.00
 - 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Contractor, will be liable for excess costs of reprocurement.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall supply and deliver automotive and truck parts, accessories, and supplies.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager