

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 10, 2021

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed with Black & Veatch Corporation to provide professional engineering services for the Phase II Cityworks Implementation.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
 - 2) Type of Agreement – Authorization to Proceed based upon Professional Services Agreement (Resolution No. R-2017-283).
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283 continuing services contract)
 - 4) Term of Contract:
 - a) initial – the continuing services contract approved pursuant to Resolution No. R-2017-283 was for a four year term. **This ATP project will be for one year.**
 - b) renewals (if any) – The existing agreement has two additional one year renewal terms. First renewal for two years was exercised by parties on August 5, 2021.
 - c) who exercises option to renew – both parties.
 - 5) Contract Amount – In an amount not to exceed \$426,346.00.
 - 6) Termination Rights – with or without cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Black & Veatch will provide engineering services for the Phase II implementation of the Cityworks Server Asset Management Solution to provide functionality and efficiency enhancements through integrations with other City systems, business process redesign, workflow automation, and reporting dashboards.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager