



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Sole Source Justification Form (Use for Purchases(s) over \$5,000)

Per City of Hollywood Ordinance § 38.41 (C) (2), sole source purchases are exempt from competitive bid and competitive proposal requirements. *Sole-source goods, supplies, materials, equipment and services, such as unique, patented, or franchised goods, supplies, materials, equipment or services, are exempt if the CPO determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.*

Date 10-25-2021

Department/Office Fire Rescue

Division/Area 215101

Requestor Alexander N. Poli

Title Division Chief of Administration

Phone 954-967-4248

Email Apoli@hollywoodfl.org

1. Requested Vendor Stryker

Vendor Number 101175

Address PO Box 93308
Chicago IL, 60673

Contact Person Gisel Lepior

Title Sales

Phone 561-383-1887

Email Gisel.Lepior@Stryker.com

2. Product/Service being requested (be specific). LIFEPAK 15's (EKG Machines)

3. Detailed description of the product/service's function and purpose. The Fire Rescue and Beach Safety Department requires new LIFEPAK 15's (EKG Machines) to replace the aging fleet which is necessary to provide fire rescue services to the City.

The LIFEPAK 15 performs an electrocardiogram and monitors the electrical activity of the heart and is also a defibrillator for acute cardiac care response. It's designed for basic life support and advanced life support. The LIFEPAK 15 should be replaced every five to seven years. Our fleet is approximately eleven years old. If the main electrical component fails, the LIFEPAK 15 is beyond repairable.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor.
Please see attached Sole Source Letter from Stryker.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function.
Please see attached Sole Source Letter from Stryker.

(Revised 02/2021)

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

☒ Vendor holds the exclusive rights for the product/service.

☒ Vendor is the sole provider of the product/service that has unique characteristics essential to the required function which no other product/service is capable of satisfying.

☐ Product is replacing existing product and necessary to maintain warranty or service contract.

☐ Product is replacing existing product and is not interchangeable with any other product.

☐ Other (Please explain). _____

7. Total cost of the requested product/service? \$439,852.79.

8. Total estimated annual (fiscal year) cost of requested product/service? \$439,852.79.

Account Number(s) 333.219901.52200.564530.001191.000.000

&

9. Is this product/service covered by a warranty? ☒ Yes ☐ No

If yes, please attach a copy of the warranty details.

REQUESTING DEPARTMENT RECOMMENDATION

WARNING: Per Florida Statutes 838.22(2) – “It is unlawful for a public servant or a public contractor who has contracted with a governmental entity to assist in a competitive procurement to knowingly and intentionally obtain a benefit for any person or to cause unlawful harm to another by circumventing a competitive solicitation process required by law or rule through the use of a sole-source contract for commodities or services.”

I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.



Requestor's Signature

10-25-21

Date



Director's Signature

10-25-21

Date



Notice of Intent to Award a Sole Source Procurement

Date: October 26, 2021

NTSS-005-22

Due Date for Comments: November 3, 2021

E-mail Address: jenglish@hollywoodfl.org

Fax Number: 954-921-3086

THIS IS NOT A COMPETITIVE BID

The proposed contract action is for product or services for which the City of Hollywood intends to negotiate and award with only one source under the authority of the City of Hollywood City Code Section 38.40 (C) (2) Sole-source supplies and services. Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement in the future. Responses will not be considered as proposals, bids, or quotes.

The Procurement Services Division has received a request to make the following sole-source procurement:

Requesting Department/Office: Fire Rescue

Product and/or services to be purchased: Life-Pak 15 – EKG Machines

Anticipated Cost: \$439,852.79

Sole Source Justification: The Fire Rescue and Beach Safety Department requires new Life-Pak 15's (EKG Machines) to replace the aging fleet which is necessary to provide Fire Rescue services to the City. Stryker is the sole-source provider in the Hospital, Emergency Response Services and Emergency Response Training markets in the U.S. for the New Life-Pak 15 and other equipment. Stryker does not authorize any third-parties to sell these products or services in the markets listed above.

Action To Be Taken:

No action is required if you agree this proposed purchase is a valid sole-source. If you do not agree that this proposed purchase is a sole-source, you may respond by submitting in writing their name, address, point-of-contact, telephone number, email, and a statement regarding capability to provide the specified procurement. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within five (5) business days after the date of publication of this synopsis will be reviewed by the City.

All responses must be in writing and returned to ATTN: Janice English, by Email or Facsimile number 954-921-3086 prior to the "Due Date for Comments." Please do not submit a bid for this public posting.

Procurement Services Division
2600 Hollywood Boulevard, Room 303
Hollywood, Florida 33020