

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** November 2, 2021

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Issue a Purchase Order to LifePak 15 for the purchase of thirteen LifePak 15's in an amount not to exceed \$439,852.79.

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I have reviewed the above captioned agreement for form and legal sufficiency. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved - Fire Rescue and Beach Safety
- 2) Type of Agreement – Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – Sole Source
- 4) Term of Contract
  - a) initial – as needed basis
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount – \$439,852.79
- 6) Termination rights – n/a
- 7) Indemnity/Insurance Requirements – Vendor agreed to City's terms and conditions
- 8) Scope of Services – Vendor to provide thirteen LifePak 15's
- 9) City's prior experience with Vendor (if any) – City has prior experience with vendor
- 10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager