

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                      **DATE:** November 2, 2021

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Blanket Purchase Agreement with Intercounty Engineering, Inc. for miscellaneous lift station rehabilitation, repair and replacement work on an as needed basis.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
  - 2) Type of Agreement – Blanket Purchase Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – Piggyback. **City of Boca Raton's Bid No. 2018-049.** Section 38.41(C) of the City's Procurement Code.
  - 4) Term of Contract:
    - a) initial – upon issuance of Blanket Purchase Agreement through 9/23/22.
    - b) renewals (if any) – no.
    - c) who exercises option to renew –n/a
  - 5) Contract Amount – In the estimated annual amount of \$500,000.00.
  - 6) Termination Rights – Pursuant to City of Boca Raton's termination provision.
  - 7) Indemnity/Insurance Requirements – Yes, based upon City of Boca Raton's indemnification and insurance provisions.
  - 8) Scope of Services – Vendor will provide rehabilitation, repair and replacement services on an as needed basis for the lift stations at the Southern Regional Wastewater Treatment Plan.
  - 9) Other Significant Provisions: none
- cc: Dr. Wazir Ishmael, City Manager