

**ITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 28, 2021

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with Allied Universal Corporation for the purchase and delivery of sodium hypochlorite at the Water Treatment Plant.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – **Cooperative Purchase. City of Fort Lauderdale, as lead agency, Bid Number 12525-312.** Section 38.47 of the City's Procurement Code allows the Chief Procurement Officer to join with other governmental entities in cooperative purchasing plans when the best interest of the City is served.
 - 4) Term of Contract:
 - a) initial – upon issuance of Blanket Purchase Agreement through 8/31/23
 - b) renewals (if any) – yes, two additional one-year terms.
 - c) who exercises option to renew – mutual
 - 5) Contract Amount – In the estimated annual amount of \$350,000.00.
 - 6) Termination Rights – Pursuant to City of Fort Lauderdale's termination provision.
 - 7) Indemnity/Insurance Requirements – Yes, based upon City of Fort Lauderdale's indemnification and insurance provisions.
 - 8) Scope of Services – Vendor will provide the Department of Public Utilities with sodium hypochlorite.
 - 9) Other Significant Provisions: none
- cc: Dr. Wazir Ishmael, City Manager