



Piggyback Checklist

Contract Number/Name: Sourcewell Contract #060618-EFM

Services/Supplies to be provided: Vehicle Leasing/Purchasing

Using Department(s): Code Compliance/Environmental Services Divisions

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		Sourcewell #060618-EFM allows use by all government entities through Enterprise
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		060618-EFM Sourcewell (sourcewell-mn.gov)
Piggyback Contract is Valid? Contract Expiration Date:	Yes		Effective: 07/24/18 Expires: 07/24/22
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	Yes		
Does the piggyback contract have acceptable terms and conditions?	Yes		060618-EFM Sourcewell (sourcewell-mn.gov)
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	Yes		Vendor approves of using the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	Yes		
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?		No	N/A
Piggyback Contract has Warranty Conditions?		No	This contract is for the Leasing/Purchasing of vehicles. Warranty is through the Manufacturer.
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)		No	

Verified By:

Date: 10.20.2021