

DATE: March 15, 2023

TO: Dr. Wazir Ishmael
City Manager

FROM: Andria Wingett
Assistant Director/Planning Manager

SUBJECT: Notice of Decisions Relating to the Tuesday, March 14, 2023, **Historic Preservation Board Meeting.**

The purpose of this notice is to provide the opportunity for the Mayor and City Commission to initiate a City Commission Request for Review of a Board Decision (CRR). The process for a CRR is initiated if three members of the City Commission file a request for review in writing within seventeen (17) days of the Board's action, said statement to be filed with the City Clerk, with a copy to the appropriate department by **March 31st, 2023** be initiated if three or more members of the City Commission request a review during City Commission comments at a City Commission meeting, which is within seventeen (17) days of the Board's action. If three or more Commissioners request or file a request for review, a de novo public hearing will be set.

Please note the Code requires the City Clerk receive all CRR's within seventeen (17) days of the date a decision is reached by the Board. As such, CRR's filed after **March 31, 2023** would not be consistent with the Code and could not be considered.

This memorandum is also available on the City website. In this manner, the public is made aware of action taken by the Board, should they wish to encourage the Mayor and City Commission to file a request for review of the Board's decision pursuant to the procedures set forth above.

The following summarizes actions taken by the Board.

1. **FILE NO.:** 22-C-38
APPLICANT: Henry & Rosa Leace
LOCATION: 1254 Madison Street
REQUEST: Certificate of Appropriateness for Design for an addition to a single family house located in the Lakes Historic District.

STAFF RECOMMENDATION:

Certificate of Appropriateness for Design: Approval.

BOARD DECISION:

Certificates of Appropriateness for Design: Approved, with the condition the applicant work with staff to consider incorporating the following architectural features, such as, to alter the thickness of large beam above the perforated metal wall, to make the back patio and carport columns round, try to create a homogenous look on the elevation facing the street.

2. **FILE NO.:** 22-CM-77
APPLICANT: Richard Zegelbone
LOCATION: 727 N Northlake Drive
REQUEST: Certificate of Appropriateness for Demolition and Design for a single-family home located within the Lakes Area Historic Multiple Resource Listing District.

STAFF RECOMMENDATION:

Certificate of Appropriateness for Demolition: Approval.

Certificate of Appropriateness for Design: Approval.

BOARD DECISION:

Certificate of Appropriateness for Demolition: Approved.

Certificates of Appropriateness for Design: Approved, with the condition the applicant work with staff to consider incorporating Art Deco elements from the original structure, such as, curving the southwest corner of the N Northlake facade, placing eyebrows directly at the top of the windows and to tie the front and back façade architectural style together.

cc: Honorable Mayor and City Commissioners
City Manager
City Attorney
Deputy City Manager
Assistant City Manager/Sustainable Development
Assistant City Manager/Finance & Administration
Assistant City Manager/Public Safety
Civic Affairs Administrator
Development Officer
Director, Office of Communications, Marketing & Economic Development
Director, Department of Development Services
Senior Assistant City Attorney