

Regular City Commission Meeting

Wednesday, April 4, 2018

1:00 PM

City of Hollywood



Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Commission Chambers Room 219

CITY COMMISSION

Josh Levy, Mayor

Debra Case, Vice Mayor - District 1

Peter Hernandez, Commissioner - District 2

Traci Callari, Commissioner - District 3

Richard Blattner, Commissioner - District 4

Kevin Biederman, Commissioner - District 5

Linda Sherwood, Commissioner - District 6

Dr. Wazir Ishmael, City Manager

Douglas R. Gonzales, City Attorney

Patricia A. Cerny, City Clerk

NOTES

The Consent Agenda is comprised of items prepared by various offices and departments in the City. These items are routine and/or non-controversial in nature, and may be voted upon by the Commission in one motion as listed below.

The regular agenda consists of items that must be discussed or that could be considered controversial, and are voted upon by the Commission individually.

Agenda items not scheduled for a specific time may be considered at any time during the meeting, at the Commission's discretion. However, time certain items will not be considered by the Commission earlier than the time listed for those items, although those items may be taken up at a later time.

The following items on this agenda are time certain items.

1:00 PM - Items - 17 thru 20**2:30 PM - Item - 22**

1. Moment of Silence
2. Pledge of Allegiance
3. Recognition of Veterans, Active Service Personnel & Their Families
4. Roll Call

CONSENT AGENDA

If a citizen wishes to comment on a specific item, he/she should submit a comment card to the City Clerk before the Commission approves the consent agenda.

OFFICE OF THE CITY CLERK

5. [R-2018-094](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving The Regular City Commission Meeting Minutes Of October 4, 2017
Attachments: [Resolution - min- 10-4-17.doc](#)
[October 4 2017 minutes.pdf](#)
6. [R-2018-095](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving The Regular City Commission Meeting Minutes Of October 18, 2017.
Attachments: [Resolution - min- 10-18-17.doc](#)
[October 18 2017 minutes.pdf](#)

ENGINEERING DIVISION

7. [R-2018-096](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Railroad Reimbursement Agreement with Florida Department Of Transportation and South Florida Regional Transportation Authority For Reconstruction Of The Johnson Street Railroad Grade Crossing and Maintenance Of Traffic Control Devices In The Amount Of \$359,786.57, Payable On a Reimbursement Basis.

Attachments: [Resolution - FDOT Johnson St. RR Crossing Agreement .docx](#)
[Exhibit A - FDOT Johnson St. RR Crossing Agreement.pdf](#)
[TermSheetFDOTJohnsonStreetRailCorridorreconstructionwork.doc](#)
[BIS 18-133.doc](#)

8. [R-2018-097](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Vacating A Portion Of A 12-Foot Utility Easement (Broward County ORB 3113 At PG 318, And ORB 11241 At PG 755) Located Within Hillcrest Country Club South, In Connection With The Construction Of A New Residential Community (VA-18-01).

Attachments: [RESO Hillcrest UE vacation.doc](#)
[Exhibit A - Easement sketch and legal.pdf](#)
[Location Map.pdf](#)
[Site Survey.pdf](#)
[O-2016-10 Hillcrest PUD site plan.pdf](#)

DEPARTMENT OF PARKS, RECREATION & CULTURAL ARTS

9. [R-2018-098](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Renew The Agreement With Gulfstream Sailing Club, Inc. For A Two Year Term, Under The Same Terms And Conditions As Set Forth In The April 15, 2009 Agreement, For Use Of City Of Hollywood Property Identified As Parcel No. 227 (A/K/A Sailor's Point).

Attachments: [Reso Gulfstream Sailing.docx](#)
[Gulfstream Sailors Point Renewal Mar 2018.pdf](#)
[R-2016-082 Gulfstream Sailing Club Agreement.pdf](#)
[Term Sheet - Gulfstream Sailing Club.doc](#)
[BIS 18-137.doc](#)

POLICE DEPARTMENT**10. [R-2018-099](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Apply For, And If Awarded, Accept The Fiscal Year 2018 Federal Railroad Administration Law Enforcement Strategies For Reducing Trespassing Pilot Grant In The Approximate Amount of \$60,000.00; Authorizing The Establishment Of Certain Accounts To Recognize And Appropriate The Grant Funding; Amending The Fiscal Year 2018 Adopted Operating Budget (R-2017-288) Of The Police Grants Fund (Fund 13) And Further Authorizing The Acceptance And Execution Of The Grant Upon Award.

Attachments: [reso law enf strategies trespassing.docx](#)
[exhibit 1 law enf strategies trespass_rev.pdf](#)
[BIS 18-134R.doc](#)

DEPARTMENT OF PUBLIC UTILITIES**11. [R-2018-100](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Authorization To Proceed For Work Order No. CTA 18-02 With Craven Thompson And Associates, Inc. To Provide Professional Engineering Services For The Driftwood Septic To Sewer Conversion Phase II, In The Amount Of \$972,358.08; Approving An Amendment To The Fiscal Year 2018 Capital Improvement Program (Project No. 18-7088).

Attachments: [01 Resolution - Craven Thompson Associates ATP CTA 18-02 for Driftwood Se](#)
[02 Exh A Craven Thompson](#)
[03 ATP - Craven Thompson Associates ATP CTA 18-02 \(7088\).pdf](#)
[04 Proposal - Craven Thompson Associates ATP CTA 18-02 \(7088\).pdf](#)
[Term Sheet - Craven Thompson Work Orderphase11.doc](#)
[BIS 18-126.doc](#)

12. [R-2018-101](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Contract With Therma Seal Roofing Systems, LLC. For Construction Services Related To The Meter Shop Roof Replacement Project Located At 1715 N. 21st Avenue, In The Amount Of \$131,210.00; Approving An Amendment To The Fiscal Year 2018 Capital Improvement Program (Project No. 17-2142).

Attachments: [01 Resolution - Contract with Therma Seal Roofing for Meter Shop Roof Replac](#)
[02 Exhibit A - Contract with Therma Seal Roofing for Meter Shop Roof Replac](#)
[03 Contract - Contract with Therma Seal Roofing for Meter Shop Roof Replacer](#)
[04 Bid Evaluation - Contract with Therma Seal Roofing for Meter Shop Roof Re](#)
[04a Bid 2142 Therma Seal Roofing Systems LLC.pdf](#)
[04b Bid 2142 Atlas Apex Roofing LLC.pdf](#)
[04c Bid 2142 Best Roofing Services LLC.pdf](#)
[04d Bid 2142 Infinity Roofing and Sheet Metal Inc.pdf](#)
[Term Sheet - Therma Seal Roofing Systems, LLC.doc](#)
[BIS 18-130.doc](#)

13. [R-2018-102](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Authorization To Proceed With Work Order No. EAC 18-01 With EAC Consulting, Inc., To Provide Professional Engineering Services For The 441 Corridor Septic-To-Sewer Conversion, In The Amount Of \$550,822.00; Approving An Amendment To The Fiscal Year 2018 Capital Improvement Program (Project No. 17-7087).

Attachments: [01 Resolution - EAC ATP EAC 18-01 for 441 Corridor Septic-to-Sewer \(7087\).d](#)
[02 Exhibit A - EAC ATP EAC 18-01 for 441 Corridor Septic-to-Sewer \(7087\).pdf](#)
[03 ATP - EAC ATP EAC 18-01 for 441 Corridor Septic-to-Sewer \(7087\).pdf](#)
[04 Proposal - EAC ATP EAC 18-01 for 441 Corridor Septic-to-Sewer \(7087\).pdf](#)
[Term Sheet - EAC Consulting Work Order 18-01.doc](#)
[BIS 18-131.doc](#)

DEPARTMENT OF PUBLIC WORKS**14. [R-2018-103](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Blanket Purchase Order With Enterprise FM Trust, A Delaware Statutory Trust ("Enterprise"), For The Lease of Vehicles To Serve The Code Compliance Division For A 14 Month Term At An Estimated Total Amount Of \$104,705.72; And Amending The Fiscal Year 2018 Adopted Operating Budget (R-2017-288).

Attachments: [Reso Enterprise Round 2.doc](#)
[Exhibit 1 - Enterprise Vehicle Lease.pdf](#)
[Exhibit 2 - Enterprise Vehicle Lease.pdf](#)
[B003118.pdf](#)
[R-2016-375.pdf](#)
[Enterprise Evaluation Memo.pdf](#)
[Piggyback request Enterprise.pdf](#)
[Back-up CHECK.pdf](#)
[Term Sheet - Enterprise FM Trust.doc](#)
[BIS 18-135.doc](#)

15. [R-2018-104](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Blanket Purchase Order With Graybar Electrical Company To Provide Electrical, Lighting, Data, Communications, And Security Products, Services, And Solutions In An Estimated Annual Amount of \$296,818.00.

Attachments: [ResGraybarRevisedCitywide.doc](#)
[B003113 Graybar BPO INITIAL.pdf](#)
[dept request graybar.pdf](#)
[Renewal Req Pub Util.pdf](#)
[Graybar back-up FR&BS Piggyback request.pdf](#)
[BACKUP Graybar Contract Final Executed.pdf](#)
[Term Sheet - Graybar Electric Company.doc](#)
[BIS 18-129.doc](#)

16. [R-2018-105](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Professional Services Agreement With Kessler Consulting, Inc. For Solid Waste Consulting Services In An Amount Not To Exceed \$130,000.00.

Attachments: [Kessler Reso.docx](#)
[KESSLERCONSULTAG2018FINALLEGISTARdocx.docx](#)
[Proposal KCI Hollywood Scope of Work 030718.pdf](#)
[termKessler2018.doc](#)
[BIS 18136.doc](#)

1:00 PM PRESENTATIONS, PROCLAMATIONS AND AWARDS

17. [P-2018-011](#) A Proclamation In Recognition Of Water Conservation Month - April 2018.

Attachments: [Water Conservation Month- April 2018](#)

18. [P-2018-012](#) A Proclamation In Recognition Of National Community Development Week - April 2-6, 2018.

Attachments: [Natl Com Dev Wk -2018](#)

19. [P-2018-013](#) A Proclamation In Recognition Of Paralyzed Veterans Of America Awareness Month - April 2018.

Attachments: [Paralyzed Veterans Awareness Month-2018](#)

20. [P-2018-014](#) A Proclamation In Recognition Of National Boys & Girls Club Week - April 9-13, 2018.

Attachments: [Boys Girls Club Week - 2018](#)
[BGCBC CLUB FACTS AND ACCOMPLISHMENTS Huizenga 2016-2017](#)

QUASI-JUDICIAL ITEM

(Rules of Procedure Attached to Agenda)

21. [R-2018-106](#) A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving Amendments To The Plat Notations On The "Port 95 Commerce Park" Plat, As Recorded In Plat Book 144 at Page 2 Of The Public Records Of Broward County, Florida, Located On State Road 84 From SW 30 Avenue To Marina Road, And Revising The Non-Vehicle Access Line Along The South Side Of The State Road 84 And The East Side Of Marina Road Of The Platted Property.

Attachments: [1 EN18-066 Reso.doc](#)
[5 Exhibit 1 Existing NVAL.pdf](#)
[6 Exhibit 2 Proposed NVAL.pdf](#)
[4 Plat PORT 95 COMMERCE PARK.pdf](#)
[3 Location Map.pdf](#)
[7 CFG04.0 SITE PLAN.pdf](#)

2:30 PM QUASI-JUDICIAL ITEM*(Rules of Procedure Attached to Agenda)***22. [R-2018-107](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Considering A Commission Request For Review Of A Variance, Design, Site Plan Approval For The Construction Of An Approximate 15,300 Square Foot Elementary School And Renovations To An Existing Place Of Worship (Faith And Life Fellowship Ministries And Alpha International Academy), Located At 121 South 24th Avenue, Pursuant To The Provisions Of The City Of Hollywood Zoning And Land Development Regulations. (16-DPV-44)

Attachments: [1644 Resolution 2018 0307.doc](#)
[EXHIBIT A.pdf](#)
[EXHIBIT B.pdf](#)
[ATTACHMENT I.pdf](#)
[ATTACHMENT II.pdf](#)
[ATTACHMENT III.pdf](#)
[ATTACHMENT IV.pdf](#)
[ATTACHMENT V.pdf](#)

Advertised Public Hearing

REGULAR AGENDA**23. [R-2018-108](#)**

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached First Amendment To The Agreement With Envirowaste Services Group, Inc. For The Gravity Sewer System Condition Assessment, Renewal, And Replacement Program (A.K.A. Inflow/ Infiltration Reduction Program) (Level 2) - Excavated Point Repairs For Evaluation And Potential Repair Work Of Additional Sewer Basins, As Identified In The 2007/2008 Wastewater System Master Plan, In The Amount Of \$1,166,705.00 (Project No. 16-7081).

Attachments: [01 Resolution - First Amendment to Envirowaste Agreement for Gravity Sewer.c](#)
[03 Amendment 1 - First Amendment to Envirowaste Agreement for Gravity Sew](#)
[02 Exhibit A - First Amendment to Envirowaste Agreement for Gravity Sewer \(7](#)
[04 Envirowaste Letter - First Amendment to Envirowaste Agreement for Gravity](#)
[TERMSHEETFIRSTAMENDENVIROWASTEPROJECT167081.DOC](#)
[BIS 18-132.doc](#)

24. [R-2018-109](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Execution Of The Attached Subordination Of Utility Interests Agreement With The Florida Department Of Transportation For Construction Of A Traffic Signal Along Sheridan Street East Of US1 Within The West Lake Commons Plat.

Attachments: [EN18-069 Subordination of City Utility Easement Interest to FDOT Sheridans](#)
[Subordination of City Utility Interests Agreement.pdf](#)
[TermSheetFDOTSubordinationofCityUtilityInterests.doc](#)

25. [R-2018-110](#)

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Urging All Private Schools Within The City's Boundaries, As Well As All Non-Private And Charter Schools Regulated By The School Board Of Broward County, Florida, To Hire Full Time School Resource Officers Or Other Appropriate Security Personnel For The Safety And Security Of Their Students; Authorizing The City Clerk To Distribute This Resolution To All Private And Charter Schools Located In The City Of Hollywood, As Well As The School Board Of Broward County, The Broward County Board Of County Commissioners, And Local Legislators.

Attachments: [RESO-HIRING FULL TIME SCHOOL RESOURCE OFFICERS.doc](#)

**COMMENTS BY THE CITY COMMISSION, CITY ATTORNEY & CITY
MANAGER**

26. Vice Mayor Case, District 1

27. Commissioner Hernandez, District 2

28. Commissioner Callari, District 3

29. Commissioner Blattner, District 4

30. Commissioner Biederman, District 5

31. Commissioner Sherwood, District 6

32. Mayor Levy

33. City Attorney

34. City Manager

35. ADJOURNMENT

Any person who wishes to speak must first complete a comment card from the City Clerk. Comment cards must be returned to the City Clerk within the first five minutes after the start of the agenda item. After being recognized, approach the podium, give your name and address, identify your client or clients (if applicable). A citizen's time is not transferable to any other person.

Citizens' Comments shall be held on the Third Wednesday of each month at the Regular City Commission Meeting in the City Commission Chambers, Room 219, at 5:00 PM.

Lobbyist registration is required if any person, firm or corporation is lobbying the City Commission on any petition or issue, pursuant to the Section 30.15 of the Code of Ordinances.

Any person wishing to appeal any decision made by this Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

Two or more members of the same city board, commission, or committee, who are not of this Commission, may attend this meeting and may, at that time, discuss matters on which foreseeable action may later be taken by their board, commission or committee.

Persons with disabilities who require reasonable accommodations to participate in City programs and/or services may call the Office of the City Manager five business days in advance at (954) 921-3201 (voice). If an individual is hearing or speech impaired, please call 1-800-955-8771 (V-TDD).

Disclosure Of Real Estate Interests And Business Relationships - When an agenda item involves the use or development of land, each member of the City Commission, the City Manager, the Assistant City Manager, the City Attorney, the Deputy City Attorney, and the director and assistant director(s) of each City department and City office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any significant interest (as defined below) that such City official or employee or any relative of such City official or employee has in land located within 300 feet of the land that is the subject of the item. When an agenda item involves an invitation for bids, request for proposals, request for qualifications, request for letters of interest, or other competitive solicitation, each member of the City Commission, the City Manager, the Assistant City Manager, the City Attorney, the Deputy City Attorney, and the director and assistant director(s) of each City department and City office shall disclose orally, at the time the City Commission begins to discuss the item, or in writing to the City Clerk prior to the publication of the agenda, any client or business relationship that such City official or employee or any relative of such City official or employee has with any business entity that has submitted a response to the competitive solicitation. "Significant interest" means ownership of more than 5 percent of the value of the land.

Persons attending meetings shall remain seated at all times unless called upon to speak, will not call out comments during the meeting or make inappropriate hand or facial gestures.

Please silence all cell phones prior to entering the meeting.

QUASI-JUDICIAL HEARING PROCEDURES
AND RULES FOR EX-PARTE COMMUNICATIONS

I. Scope and Applicability. These procedures shall apply to all quasi-judicial hearings held by the City Commission or by any Board or Committee (hereinafter referred to as "Boards") which holds quasi-judicial hearings. The City Attorney shall determine which matters are quasi-judicial in nature and shall direct the City Clerk or Board liaison to designate specially such matters on the agenda.

II. Proceedings. Mayor, Vice Mayor or other presiding officer (hereafter, the "Presiding Officer") shall conduct the proceedings and maintain order. The City Attorney or legal advisor shall represent the City Commission or Board, rule on all evidentiary and procedural issues and objections, and advise the City Commission or Board as to the applicable law and necessary factual findings. Hearings shall be conducted informally, but with decorum. Formal rules of procedure shall not apply except as set forth herein; however, fundamental due process shall be accorded.

III. Unauthorized Communications. In all quasi-judicial hearings, all rulings must be based only upon the evidence presented at the hearing. In accordance with Section 286.0115(1), Florida Statutes, ex parte communications with City Commissioners or Board members in quasi-judicial matters is permissible and the adherence to the following procedures shall remove the presumption of prejudice arising from ex parte communications with City Commissioners or Board members:

1. The substance of any ex parte communication with a City Commissioner or Board member which relates to a quasi-judicial action pending before the Commission or Board is not presumed prejudicial to the action if the subject of the communication and the identity of the person, group, or entity with whom the communication took place is disclosed and made a part of the record before the final action on the matter.

2. A City Commissioner or Board member may read a written communication from any person. However, a written communication that relates to a quasi-judicial action pending before the Commission or Board shall not be presumed prejudicial to the action, and such written communication shall be made a part of the record before final action on the matter.

3. City Commissioners or Board members may conduct investigations and site visits and may receive expert opinions regarding quasi-judicial action pending before them. Such activities shall not be presumed prejudicial to the action if the existence of the investigation, site visit, or expert opinion is made a part of the record before final action on the matter.

4. Disclosure made pursuant to subparagraphs 1, 2 and 3 must be made before or during the public meeting at which a vote is taken on such matters, so that persons who have opinions contrary to those expressed in the ex parte communication are given a reasonable opportunity to refute or respond to the communication.

IV. Witnesses and Supporting Materials. At least eight City business days before a

quasi-judicial hearing.

A. Staff shall prepare a report, recommendation and supporting materials, a copy of which shall be available to the applicant, appellant and to the public at the City Clerk's Office. Included in the supporting materials will be copies of all exhibits and documents upon which staff's recommendation is based.

B. The Applicant and the Appellant, if applicable, shall submit a detailed outline of the argument in support of their application, copies of all exhibits which will be presented at hearing and the names and addresses of all witnesses who will be called to testify in support of the application (including resumes for any witness the party intends to qualify as an expert).

C. The eight City business day deadline is necessary to ensure the Commission or Board members are given sufficient opportunity to review the written submissions prior to the hearing, and shall be strictly observed. Should the eight City business day deadline be missed by either staff or the Applicant, the item may be continued at the discretion of the City Commission or Board to the next available agenda.

V. Party Intervenors.

The City Attorney may allow a person to intervene as a Party Intervenor if they meet the following requirements:

A. The person must have an interest in the application, which is different than the public at large.

B. At least three days prior to the hearing, the person shall submit a written request to intervene including: a detailed outline of their interest in the application and argument in favor or against it, copies of all exhibits which will be presented at the hearing and the names and addresses of all witnesses who will be called to testify on their behalf (including resumes for any witness the person intends to qualify as an expert).

VI. Conduct of Hearing.

A. The Presiding Officer shall call the proceeding to order and announce that the hearing has begun.

B. The Presiding Officer, City Attorney or legal advisor shall inquire whether all parties, members of the public and Commission or Board members agree to waiving the quasi-judicial hearing.

C. When the quasi-judicial hearing is not waived, the City Attorney, legal advisor or Presiding Officer shall explain the rules concerning procedure, testimony, and admission of evidence.

D. When the quasi-judicial hearing is not waived, the City Clerk or staff liaison shall swear in all witnesses who are to testify at the hearing.

E. The order of proof shall be as follows:

1. A representative of the City's staff (or outside counsel) shall briefly describe the Applicant's request, introduce and review all relevant exhibits and evidence, report staff's recommendation, and present any testimony in support of staff's recommendation. Staff shall have a maximum of 30 minutes to make their full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board member.

2. The Appellant, if applicable, (or his/her representative or counsel) shall present evidence and testimony in support of the application. Appellant shall have a maximum of 30 minutes to make its full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board member.

3. Any Party Intervenor (or his/her representative or counsel) shall present evidence and testimony in support of or opposed to the application. A Party Intervenor shall have a maximum of 30 minutes to make his/her full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board Member.

4. The Applicant (or his/her representative or counsel) shall present evidence and testimony in support of the application. Applicant shall have a maximum of 30 minutes to make his/her full presentation, including opening statement and all direct presentation by witnesses, but excluding any cross-examination or questions from the Commission or a Board member.

5. Any other persons present who wish to submit relevant information to the City Commission or Board shall speak next for a maximum of three minutes each (excluding any cross-examination or questions from the Commission or a Board member). Members of the public will be permitted to present their non-expert opinions, but the Commission or board will be expressly advised that public sentiment is not relevant to the decision, which must be based only upon competent and substantial evidence.

6. The Appellant will be permitted to make final comments, if any (maximum of five minutes).

7. The Applicant will be permitted to make final comments, if any (maximum of five minutes).

8. The Party Intervenor will be permitted to make final comments, if any (maximum of five minutes).

9. The City's staff will make final comments, if any (maximum of five minutes).

10. At the discretion of the Presiding Officer, the Applicant may be permitted to respond to the final Party Intervenor and staff comments and recommendations (maximum of three minutes).

G. The City Attorney or legal advisor will advise the City Commission or Board as to the

applicable law and the factual findings that must be made to approve or deny the application.

H. The City Commission or Board will conduct open deliberation of the application. The Presiding Officer shall have the discretion to reopen the proceeding for additional testimony or argument by the parties when an outcome substantially different than either the granting or denial of the application is being considered. After deliberations, a vote shall be taken to approve, approve with conditions or deny the application.

VII. Examination by Commissioners and City Attorney or Legal Advisor. Commissioners, Board members and the City Attorney or Legal Advisor may ask questions of persons presenting testimony or evidence at any time during the proceedings until commencement of deliberation.

VIII. Cross-Examination of Witnesses. After each witness testifies, the City staff representative, the Applicant's representative, Appellant's representative, and/or the Party Intervenor's representative shall be permitted to question the witness, but such cross-examination shall be limited to matters about which the witness testified and shall be limited to five minutes per side. Members of the public will not be permitted to cross-examine witnesses. Cross-examination shall be permitted only as would be permitted in a Florida court of law.

IX. Rules of Evidence.

A. All evidence of a type commonly relied upon by reasonably prudent persons in the conduct of their affairs shall be admissible, whether or not such evidence would be admissible in a court of law in Florida. Irrelevant, immaterial, harassing, defamatory or unduly repetitive evidence shall be excluded.

B. Hearsay evidence may be used for the purposes of supplementing or explaining other evidence, but it shall not be sufficient by itself to support a finding unless it would be admissible over objection in a civil action.

C. Documentary evidence may be presented in the form of a copy or the original. Upon request, parties shall be given an opportunity to compare the copy with the original.

X. Statements of Counsel. Statements of counsel, or any non-attorney representative, shall only be considered as argument and not testimony unless counsel or the representative is sworn in and the testimony is based on actual personal knowledge of the matters which are the subject of the statements.

XI. Continuances and Deferrals. The City Commission or Board shall consider requests for continuances made by City staff, the Applicant, the Appellant or a Party Intervenor and may grant continuances in its sole discretion. If, in the opinion of the City Commission or Board, any testimony or documentary evidence or information presented at the hearing justifies allowing additional research or review in order to properly determine the issue presented, then the City Commission or Board may continue the matter to a time certain to allow for such research or review.

XII. Transcription of hearing.

A. The City Clerk or staff liaison shall preserve the official transcript of the hearing through tape recording and/or video recording.

B. The Applicant, Appellant or Party Intervenor may arrange, at its own expense, for a court reporter to transcribe the hearing.

C. The Applicant, Appellant or Party Intervenor may request that all or a part of the transcript of a hearing be transcribed into verbatim, written form. In such case, the Applicant, Appellant or Party Intervenor requesting the transcript shall be responsible for the cost of production of the transcription and the transcription shall become the official transcript.

XIII. Maintenance of Evidence and Other Documents. The Office of the City Clerk or staff liaison shall retain all of the evidence and documents presented at the hearing unless any such evidence is too large to be stored by the City Clerk or staff liaison. In that event, such evidence will be stored in the Community Planning and Development Department.

XIV. False Testimony. Any willful false swearing on the part of any witness or person giving evidence before the Commission or Board as to any material fact in the proceedings shall be deemed to be perjury and shall be punished in the manner prescribed by law for such offense.

XV. Failure of Applicant to Appear. If the Applicant, the Appellant or Party Intervenor or their representative fails to appear at the time fixed for the hearing, and such absence is not excused by the Commission or Board, the Commission or Board may proceed to hear the evidence and render a decision thereon in absentia.

XVI. Subpoena Power. The Applicant, the Appellant or Party Intervenor or City's staff shall be entitled to compel the attendance of witnesses through the use of subpoenas. All such subpoenas shall be issued by the City Clerk at the request of the Applicant, Appellant or City's staff.

R-2016-334, 11/2/2016