

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 9, 2021

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Lease Agreement with the School Board of Broward
County, Florida

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Lease Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract:
 - a) initial – Five year term
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$100,359.00 with annual increases of three percent plus a flat rate for utilities which increase annually by three percent
- 6) Termination Rights – The Lease Agreement may be canceled with or without cause by either party during the term upon 180 calendar days written notice.
- 7) Indemnity/Insurance Requirements – To the extent permitted by law, each party is fully responsible for its own acts of negligence or its agent's acts of negligence and the resulting damages.
- 8) Scope of Services – This Lease Agreement allows the City to continue to use a portion of Building 1 at McNicol Middle School for administrative office for the Department of Parks, Recreation and Cultural Arts.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager