

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 12, 2017
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Blanket Purchase Order with Biosolids Distribution Services, LLC

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Order 3) Method of Procurement (RFP, bid, etc.) – Bid (RFP 3848-03-WG)
 - 4) Term of Contract
 - a) initial – Five years
 - b) renewals (if any) – Three additional five-year periods (This is second five-year renewal period)
 - c) who exercises option to renew – City
 - 5) Contract Amount – Increase from \$1,300,000.00 to \$1,550,000.00
 - 6) Termination Rights – The City reserves the right to terminate for Contractors failure to cure a material contract default within 90 days after written notice of default has been submitted to Contractor.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide for the removal, storage, and land application of Class AA EQ lime-stabilized waste-activated biosolids and an option for the emergency removal, and disposal of raw waste-activated biosolids generated at the South Regional Wastewater Treatment Plant.
 - 9) Other Significant Provisions – Original Agreement was with Schwing Bioset Technologies, Inc. Agreement was assigned to Contractor on December 31, 2004.
- cc: Dr. Wazir Ishmael, City Manager