

Ms. Marta Alonso
Project Manager, Public Utilities/Engineering
City of Hollywood
Public Utilities
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Date: July 14, 2025

Our Ref: 30270761

Subject: Hollywood Water Treatment Plant Aeration Building Pump Station –
Engineering Services During Construction and limited Construction
Administration Services – Scope of Services

Dear Ms. Alonso,

Arcadis U.S. Inc. (Consultant) is pleased to present the City of Hollywood (City) with our work order proposal to provide Engineering Services During Construction and Limited Construction Administration for the Water Treatment Plant Aeration Pump Station Project. This Work Order (WO) shall be executed per the terms and conditions of the Professional Services Agreement for General Engineering Consultant Services: Water Treatment Plant and Wastewater Treatment Plant Projects No. 1324A (Agreement) executed on October 31, 2023, by and between the City and Consultant.

BACKGROUND

The City provides potable water service to customers within the municipal boundaries of the City as well as wholesale to several adjacent areas of unincorporated Broward County. The City's Water Treatment Plant (WTP) produces approximately 24.5 million gallons per day (MGD) and serves approximately 200,000 customers by pumping and treating raw water from the Biscayne and Floridan aquifers. After the water is treated, it is storage into three (3) ground storage tanks (GSTs) and distributed to the customers through the WTP's High Service Pump Station.

GST No. 2, provides suction to the aeration pump station (secondary high service pump station). This aeration pump station consists of two (2) deteriorated pumps with a capacity of 4,500 gallons per minute (gpm) each.

Previously, as part of a separate work order, the Consultant prepared plans and specifications to implement the replacement recommendations to ensure continued and safe operations at the WTP (hereafter the "Project"). The work includes:

- Demolition and removal of existing pump station equipment and associated piping, fittings and associated valves and appurtenances.
- Installation of one (1) new variable speed horizontal split-case water distribution system pump with a capacity of (5,000 gpm, along with associated piping, valves, appurtenances, electrical, instrumentation, and control facilities. The new high service pump provides for the replacement of the existing pumps.

- SCADA and electrical system upgrades to transition from constant speed high service pumping to a variable speed pump that will provide constant pressure, including modifications to existing switchgear, associated MCC improvements and other electrical improvements.
- Associated building improvements.
- Structural modifications to the building, including raising the floor slab by 6-inches.

The Project was advertised for Bid on April 30, 2025, and the City will be issuing a recommendation for award to a Contractor to complete the Project. Concurrently, the City requested this proposal from the Consultant to provide engineering services during construction and limited construction administration services in support of the Project.

SCOPE OF WORK

The Consultant shall provide the following services during construction:

- Pre-Construction and Project Management Services
- Construction Phase Services: Engineering Services and limited Construction Administration
- Post-Construction Services and Project Close Out

TASK 1: PRE-CONSTRUCTION AND PROJECT MANAGEMENT SERVICES

1. **Project Management** - The Consultant shall coordinate and manage the various tasks to fulfill the work. Project management effort includes staffing, oversight, budget and project schedule management. Consultant shall provide written monthly project status updates to the City with each invoice.
2. **Coordination with City and Contractor** - Prior to the start of construction, the Consultant shall coordinate with the Contractor and City staff as necessary to prepare for construction. The Consultant shall also support the City with scheduling of critical construction activities between the Contractor and City staff to minimize impacts to plant operations during construction of the Project.
3. **Pre-Construction Meeting** – In coordination with the City, the Consultant shall schedule and lead a pre-construction meeting which shall include, but not be limited to, the Consultant, City and Contractor (and their major Subcontractors). During the Pre-Construction Meeting, Consultant shall review and discuss any applicable procedures for contract administration as well as any other items deemed appropriate by the Consultant or the City. The meeting agenda and meeting minutes shall be prepared and distributed by the Consultant. The Project Manager, EOR or representative, and the inspector will attend this meeting representing the Consultant.
4. **Examination of Construction Schedules** - The Consultant shall examine and review monthly construction schedules, and updates thereof, submitted by the Contractor in connection with the construction of the Project. The Consultant shall advise the City in writing with respect to the adequacy and accuracy of the schedule or updates. The level of effort included herein is anticipated for a twelve (12) month project period.
5. **Examination of the Schedule of Values** - The Consultant shall review and examine the Contractor's Schedule of Values, together with any supporting documentation or data which the City or the Consultant may require from the Contractor. The purpose of such review and examination is to protect the City from an unbalanced Schedule of Values which allocates greater value to certain elements of the Work than is indicated by such supporting documentation or data, or than is reasonable under the circumstances. Consultant shall verify the Schedule of Values is consistent with the Bid Summary Sheet and Contract.

TASK 2: CONSTRUCTION PHASE SERVICES: ENGINEERING SERVICES AND LIMITED CONSTRUCTION ADMINISTRATION

1. **Shop Drawings and Submittals** - The Consultant shall review the Contractor's Shop Drawings, product data, samples, and other submittals. Approval by the Consultant of the Contractor's submittal shall constitute the Consultant's representation to the City that such submittal is in conformance with the Contract for Construction. Such action shall be taken with reasonable promptness to prevent any delay to the Contractor or the Project. As necessary, the City shall also provide commentary during the Shop Drawing submittal review process. The level of effort included herein is anticipated for approximately 20 technical submittals (assumed 4 hours per submittal) and 10 administrative or supporting documents. The assumed time above, includes one resubmittal. Additionally, Consultant assumes one (1) alternative repair approach submittal if designed, signed and sealed by the Contractor's PE, and satisfies all requirements of the Construction Documents and applicable regulations. If such proposed alternative is acceptable, the Consultant shall not be responsible for the design and/or means of methods of such proposed alternatives which remain the responsibility solely of the Contractor's and Contractor's PE.
2. **Responses to Requests for Information (RFIs)** - The Consultant shall respond to Requests for Information (RFIs) submitted by the Contractor to provide interpretations and clarifications on the Construction Contract, the project plans, the project specifications, or other matters necessary for the Contractor to be able to satisfactorily perform the work. This effort anticipates twelve (12) RFIs will be submitted for the Project. The Consultant assumes 2 hours for each RFI review. The Consultant may issue responses to RFIs that do not affect cost, schedule, quality or utility operations. The Consultant shall obtain written approval from the City if the interpretation or clarification of the Construction Documents will impact quality, operations, schedule or cost.
3. **Review Requests for Payment**- The Consultant shall review each Contractor pay request and shall recommend amounts due to the Contractor under the Contract based upon: information provided by the City's Inspector(s) (daily reports, photos, quantity measurements, etc.), partial and final Releases of Liens as provided by the Contractor, and evaluation of the Contractor's rate of progress in light of the remaining Contract time. Upon evaluation of the Contractor's Request for Payment, Consultant shall issue a recommendation for payment to the City. The issuance of a recommendation for payment shall constitute a representation by the Consultant that the work completed by Contractor has progressed to the level indicated, the Work meets the requirements of the Contract, and that the Contractor is entitled to payment for the amount recommended in the payment application. The City shall be the final interpreter of the amount of payment. Request for Payments shall be reviewed by Consultant on a monthly basis for the duration of the Project.
4. **Review of Requests for Change Orders** – The Consultant shall provide support to the City in reviewing change order requests by the Contractor (assumed a maximum of 2 change orders for review). Consultant shall provide recommendations to the City on how to proceed with the requests. However, the City shall be responsible for the final approval/denial of change order requests.
5. **Review of the Work by each discipline's Engineer of Record (EOR) and Designated Representative**- The Consultant shall provide an Engineer-of-Record (EOR) for each discipline (mechanical, electrical, ventilation and structural) who are professional engineers licensed in the State of Florida to review shop drawings, submittals and RFIs as provided for above. In addition, the EORs shall supervise the inspection of the final repair/installation for each major equipment component.

A designated representative working under the direct supervision of the EORs shall inspect the work of the Contractor prior to final acceptance. The purpose of such inspections shall be to determine whether the work is satisfactory and completed in accordance with Contract Documents.

Effort includes provisions for up to twelve (12) site visits by the EORs during the work inclusive of the final acceptance, as well as up to 26 biweekly site visits by a designated representative to regularly inspect the work and progress of the Contractor. Following each inspection, the Consultant shall submit a written report of the inspection, together with any appropriate comments or recommendations, to the City. Furthermore, the Consultant shall require and review tests required by laws, rules, regulations, ordinances, codes, orders or the Construction Documents and shall report in writing to the City the results thereof.

Limitations of Consultant and EOR's Authority. The Consultant shall not authorize any deviation from the Construction Documents or any substitution of materials or equipment unless first authorized in writing by both the Consultant and the City. The Consultant shall not undertake any of the responsibilities or duties of the Contractor, subcontractors, equipment suppliers, or others charged with construction of the Project. The Consultant shall not advise with respect to, or assume control over, any of the means, methods, techniques, sequences or procedures of construction unless such advice or control is specifically required by the Construction Documents.

6. **Construction Progress Meetings** - The Consultant shall schedule and lead monthly progress meetings with the City and Contractor to review the progress of the Project or as otherwise necessary to protect the interest of the City. The City's designated project representative and/or inspectors responsible shall be in attendance as well as other assigned City staff. Staff from the Consultant shall participate in-person and virtually. One (1)-hour monthly progress meetings (12 monthly progress meetings) have been assumed for the duration of the Project.

TASK 3: POST CONSTRUCTION SERVICES AND CLOSE-OUT

1. **Substantial and Final Completion** – The Consultant shall participate with the City and Contractor in an inspection of the work (assumed one substantial completion inspection and one final completion inspection) and review of the punch-list of work required for Substantial and Final Completion. The Substantial and Final Completion walk-through shall be led by the City and the City's inspector/representative. The Consultant shall give an opinion regarding the status and adequacy of the work as it relates to conformance with the Contract Documents. Resolution of punch list items with the Contractor will be coordinated by the City and their inspector/representative with limited support from Consultant. Punch-list shall be prepared by the City's inspector/representative. The City will issue the substantial and final completion certificates with recommendations from the Consultant.
2. **Final Reconciliation Change Order** - In the event of any discrepancies between the total contract fee and project schedule in the Construction Contract and the actual total fee paid to the Contractor or the actual project schedule, the Consultant shall prepare a final reconciliation change order. The final reconciliation change order shall address any discrepancies, ensuring that contractual obligations of the City to the Contractor are clearly shown to be satisfied in full.

ASSUMPTIONS AND BASIS OF CONSULTANT COMPENSATION

1. It is understood by all that the method of compensation for performance of the services described herein is time and materials with a not-to-exceed fee. The Consultant shall not provide services in excess of the not-to-exceed fee without prior authorization by the City. Should the City approve any changes to Contractor's construction schedule that extends the construction duration, the City agrees to also modify the Consultant's schedule and fees accordingly.
2. This proposal includes part-time inspection required as part of the engineering services during construction services (8 hours every other week for an inspector). Full-time inspection is not provided by the Consultant.

3. The level of effort included herein is anticipated for an 11-month construction period plus one (1) month for post-construction activities for a total Project duration of 12 months.
4. Services resulting from significant changes in the general scope, extent or character of the Project or its design, including but not limited to, major changes in the size, complexity, financing, or schedule of the Project are not included herein. However, such services may be undertaken with written approval by the City. Such services include the revision of any previously prepared studies, reports, design documents or Contract Documents when revisions are required as a result of changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond Consultant's reasonable control.
5. No additional survey work is required.
6. The City will pay for all associated permit and/or inspection fees required by the Building Department.
7. City and Consultant staff shall attend progress meetings in person and be present on-site as may be required by the Building Department or to coordinate with the Contractor.
8. Contractor is responsible to obtain the City's Building Permit before starting the work.
9. Execution of this WO constitutes the City's written approval of Reimbursable Transportation expenses in accordance with Section 2.03 a) of the Agreement to provide for the Consultant's travel from Tampa to the Project site for our mechanical, structural and electrical EORs to conduct the site visits and inspections identified in this WO.
10. The Consultant reserves the right to move budget between tasks, if necessary as long as it stays within the Not-to-Exceed Fee.

PERIOD OF PERFORMANCE/ PROJECT SCHEDULE

1. **Contract Time** - Upon receipt of a fully executed Authorization-to-Proceed (ATP) from the City, the Consultant shall commence services to the City and shall continuously perform services to the City, without interruption, in accordance with the time frames set forth in the project schedule in Table 1 below. Should the City approve any changes to the Construction Schedule that extends the construction period, the City agrees to also modify the Consultant's schedule accordingly.
2. **Requests for Additional Time and/or Compensation** - In the event that the Contractor fails to substantially complete the Project on or before the substantial completion date specified in the Construction Contract or the Contractor is granted an extension of the time by the City to complete performance under the Construction Contract, and the Consultant's contract administration services are materially extended for a period beyond the project schedule as incorporated in Table 1, as a direct result thereof and through no fault of the Consultant, the Consultant shall be entitled to additional compensation and contract time. The amount of additional time and compensation due to the Consultant under this paragraph shall be pursuant to an approved amendment to this WO.

Table 1- PROJECT SCHEDULE

Task	Description	Task Completion In Calendar Days Following Authorization
1	Pre-Construction & WO Administration Services	360
2	Construction Phase Services	330
3	Post-Construction and Close Out Services	360

BUDGET

Consultant shall perform the services for a total fee (Time and Materials Not-to-Exceed) of **\$331,909.00** based on the approved hourly rate schedule. The terms of compensation shall be in conformance with the Agreement dated October 31, 2023, between the City and Consultant. **Exhibit A** includes anticipated budget allocations for the tasks discussed herein.

Table 2- Fee Schedule

TASK	FEE
Task 1 – Pre- Construction and WO Administration Services	\$85,639
Task 2 - Construction Phase Services	\$195,634
Task 3 - Post Construction and Closeout Services	\$43,886
Reimbursables Transportation – (Per Section 2.03 of the Agreement) from Tampa to Hollywood for SME/EOR inspections	\$6,750
TOTAL NOT-TO-EXCEED FEE	<u>\$331,909</u>

Arcadis is excited about this opportunity to provide the engineering services during construction and limited construction administration services for this Project. Should you have any questions regarding this work order proposal, please do not hesitate to contact me.

Sincerely,

Arcadis U.S., Inc.

Jose Custodio, P.E.
Project Manager

Copies:

Plantation Files (Arcadis)

Leah Richter (Arcadis)

Enclosures:

Exhibit A - Detailed Fee Breakdown, Exhibit B – Subconsultant Proposal

This proposal and its contents shall not be duplicated, used or disclosed — in whole or in part — for any purpose other than to evaluate the proposal. This proposal is not intended to be binding or form the terms of a contract. The scope and price of this proposal will be superseded by the contract. If this proposal is accepted and a contract is awarded to Arcadis as a result of — or in connection with — the submission of this proposal, Arcadis and/or the client shall have the right to make appropriate revisions of its terms, including scope and price, for purposes of the contract. Further, client shall have the right to duplicate, use or disclose the data contained in this proposal only to the extent provided in the resulting contract.

ATTACHMENT A
Work Break Down Fee Schedule

Project: Aeration Pump Station Rehabilitation - Engineering Services During Construction

TASK		CATEGORIES (ARCADIS) - PRIME											ARCADIS
Task No.	Description	Principal In Charge/Senior Officer	Technical Expert	Principal Engineer II	Principal Engineer I	Staff Engineer I	Engineer II	Senior Field Inspector	Administrative	Total Hours	Labor Fee	Other Direct Costs	Total Labor + Other Service Fees
1	Pre-Construction and WO Administration Services	4	4		173	9	68	36	40	334	\$66,555		\$66,555
2	Construction Phase Services		26	24	152	104	50	256		612	\$114,020		\$114,020
3	Post Construction and Closeout Services		6	8	24	16	72	24		150	\$26,590		\$26,590
4	Reimbursables (SME Travel)									0	\$0	\$6,750	\$6,750
Totals		4	36	32	349	129	190	316	40	1,096	\$207,165	\$6,750	\$213,915.00
Approved Billing Rates - 2023 (\$/hr)		\$295	\$285	\$285	\$255	\$160	\$145	\$145	\$90				
SUBTOTAL 1												\$213,915.00	

TASK		CATEGORIES (Mckim and Creed) - SUBCONSULTANT									Mckim and Creed	
Task No.	Description	Project Manager III	Project Engineer IV	Project Engineer III	I&C Specialist II	Designer II	Senior Project Admin	Total Hours	Labor Fee	Reimbursables	Total Labor + Other Service Fees	
1	Pre-Construction and WO Administration Services	24		48	2		8	82	\$18,434		\$18,434	
2	Construction Phase Services	2	2	214	84	40	20	362	\$75,114		\$75,114	
3	Post Construction and Closeout Services			30	30	16	6	82	\$15,996		\$15,996	
4	Reimbursables (SME Travel)							0	\$0	\$8,450	\$8,450	
Totals		26	2	292	116	56	34	526	\$109,544	\$8,450	\$117,994.00	
Approved Billing Rates - 2023 (\$/hr)		\$256	\$245	\$228	\$205	\$144	\$117					
SUBTOTAL 2											\$117,994.00	
TOTAL AUTHORIZED NOT-TO-EXCEED FEE												\$331,909.00



CONTRACTORS

SURVEYORS

PLANNERS

May 27, 2025

Ref. 30270761

Mr. Jose Custodio, PE
Project Manager, Arcadis U.S., Inc.
150 S Pine Island Road
Ste. 300
Plantation, FL 33324

**RE: Hollywood Water Treatment Plant Aeration Building Pump Station –
Design Services During Construction and limited Construction
Administration**

Dear Mr. Custodio,

Per your request we are pleased to offer the following proposal for your consideration. Please review the attached scope of Electrical and Controls sub-consultant services to be performed as Time and Materials Not-to-Exceed.

If you have any questions, or require additional information, please feel free to give me a call.

Sincerely,

A handwritten signature in blue ink that reads "Laurel Smith".

Laurel Smith, P.E.
Project Manager, Electrical

Enclosures

cc: Proposal File

**HOLLYWOOD WATER TREATMENT PLANT AERATION BUILDING
PUMP STATION (AB PS)
DESIGN SERVICES DURING CONSTRUCTION AND LIMITED
CONSTRUCTION ADMINISTRATION SERVICES
SCOPE OF SERVICES**

May 27, 2025

I. PROJECT DESCRIPTION

Arcadis U.S., Inc. (Arcadis) contracted with McKim & Creed (M&C) for Electrical and Controls design work related to the rehabilitation the City of Hollywood Water Treatment Plant Aeration Building Pump Station. This prior scope of services was completed during the initial bid phase of the project.

Arcadis wishes to hire M&C for Electrical and Controls related Design Services During Construction and Limited Construction Administration for the Water Treatment Plant Aeration Pump Station Project. The scope general descriptions, limitations, and exclusions listed in the attached master services agreement between Arcadis and the City of Hollywood shall also be applicable to this sub-contract, except as noted below.

II. SCOPE OF SERVICES

TASK 1 – PRE-CONSTRUCTION AND PROJECT MANAGEMENT SERVICES

- A. Project Management: M&C will provide internal project management and monthly invoices for Arcadis to submit to the City.
- B. Coordination with City and Contractor: M&C will support Arcadis during preconstruction coordination for Electrical and I&C related scheduling and maintenance of operations.
- C. Pre-construction Meeting: M&C will provide one (1) EOR in attendance at the pre-construction meeting to be held by Arcadis.
- D. Construction schedule: Construction anticipated to be for twelve (12) months, is to be maintained by the contractor with review by Arcadis directly.
- E. Contractor's schedule of values is to be reviewed by Arcadis directly.

TASK 2 – CONSTRUCTION PHASE SERVICES: ENGINEERING SERVICES AND LIMITED CONSTRUCTION ADMINISTRATION

- A. Shop Drawings and Submittals: M&C will provide Electrical and Controls engineering review with comment response for up to twenty (20) shop drawing submittals which includes all disciplines and resubmittals.
- B. Requests for Information: M&C will provide Electrical and Controls engineering review with comment response for up to twelve (12) RFIs.
- C. Request for Payment: The review and approval of contractor pay applications shall be performed by Arcadis directly.
- D. Request for Change Order: M&C shall provide support to Arcadis in Electrical and Controls review and response to the City for up to two (2) proposed change order requests by the contractor.
- E. Additional EOR Construction Services: M&C shall provide limited construction observation of the Electrical and Controls portion of the project to include a maximum of ten (10) site visits by the Electrical EOR or their designated representative.
- F. Construction Progress Meetings: M&C EOR or their designated representative shall attend up to twelve (12) virtual progress meetings.

TASK 3 – POST-CONSTRUCTION SERVICES AND PROJECT CLOSE-OUT

- A. Substantial and Final Completion: M&C representatives shall attend one (1) Substantial Completion Inspection and one (1) Final Completion Inspection as held by the City. Additions to and comments on the City's punch list shall be provided at the time of and/or shortly after each inspection visit.
- B. Final Reconciliation CO is to be provided by Arcadis directly.
- C. Final Record Drawings: M&C to review and provide comments on contractor's redline drawings. CAD and files shall be provided to Arcadis and/or the contractor for final record drawing creation.

III. ASSUMPTIONS and CLARIFICATIONS

- A. This proposal is valid for 60 days from the date of issue.
- B. Review of Contractor's construction schedule, schedule of values, and applications for payment are not included.
- C. Additional site visits are not included.
- D. Programming services are not included in this scope of work.
- E. Material procurement and construction is not included.

IV. BUDGET

The services described herein will be performed on a Time and Material Not-to-Exceed basis, in accordance with our continuing services contract, for the engineering fee of **\$117,994.00**. A breakdown of the tasks, hours, and rates is provided below.

ARCADIS - CITY OF HOLLYWOOD, FL AERATION BUILDING PUMP STATION (AB PS) REHABILITATION MCKIM & CREED CONSTRUCTION SERVICES M&C Proposal # 252484 5/27/2025													
TASK	Project Manager III	Project Engineer IV	Project Engineer III	I&C Specialist II	Designer II	Senior Project Admin	Labor Hours Total	Labor Cost Total		Airline/ Car \$	Meals/ Lodging \$	Expenses Sub Total	Sub Total
Labor Code									\$	\$	\$		
1 Project Management and Preconstruction Services													
Project Management	24						0	\$0.00	\$0.00			\$0.00	\$0.00
Invoicing			12			8	24	\$6,144.00	\$0.00			\$0.00	\$6,144.00
Coordination with other disciplines			24	2			26	\$3,672.00	\$0.00			\$0.00	\$3,672.00
PreCon Meeting & Site Visit (1)			12				20	\$5,882.00	\$0.00			\$0.00	\$5,882.00
							12	\$2,736.00	\$0.00	\$600	\$50	\$650.00	\$3,386.00
							0	\$0.00	\$0.00			\$0.00	\$0.00
Subtotal Hours	24	0	48	2	0	8	82						
Subtotal Cost	\$6,144	\$0	\$10,944	\$410	\$0	\$936	\$18,434	\$18,434	\$0	\$600	\$50	\$650	\$19,084
2 Construction Services													
Shop Drawings (20)			40	40	16	8	104	\$20,560.00	\$0.00			\$0.00	\$20,560.00
RFI (12)	2	2	30	20	24	10	88	\$16,568.00	\$0.00			\$0.00	\$16,568.00
Change Orders (2)			8	8		2	18	\$3,698.00	\$0.00			\$0.00	\$3,698.00
Electrical Construction Observation Site Visits (10)			120				120	\$27,360.00	\$0.00	\$6,000	\$500	\$6,500.00	\$33,860.00
Virtual Progress Meetings (12)			16	16			32	\$6,928.00	\$0.00			\$0.00	\$6,928.00
Subtotal Hours	2	2	214	84	40	20	362						
Subtotal Cost	\$512	\$490	\$48,792	\$17,220	\$5,760	\$2,340	\$75,114	\$75,114	\$0	\$6,000	\$500	\$6,500	\$81,614
3 Project Closeout Services													
Substantial Completion Walk through			12	12			24	\$5,196.00	\$0.00	\$600	\$50	\$650.00	\$5,846.00
Punchlist work			2	2		2	6	\$1,100.00	\$0.00			\$0.00	\$1,100.00
Final Completion Walk through			12	12			24	\$5,196.00	\$0.00	\$600	\$50	\$650.00	\$5,846.00
Record Drawings			4	4	16	4	28	\$4,504.00	\$0.00			\$0.00	\$4,504.00
							0	\$0.00	\$0.00			\$0.00	\$0.00
Subtotal Hours	0	0	30	30	16	6	82						
Subtotal Cost	\$0	\$0	\$6,840	\$6,150	\$2,304	\$702	\$15,996	\$15,996	\$0	\$1,200	\$100	\$1,300	\$17,296
Total Budget													\$117,994.00

V. PROJECT SCHEDULE

We anticipate project substantial completion to occur within twelve (12) months after contractor initial submittals from contractor. Arcadis to provide updated schedules.