

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners      **DATE:** September 17, 2024

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Miscellaneous Appropriation Agreement with the Hollywood Art and Culture Center, Inc. ("ACC") for the provision of cultural services.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
  - 2) Type of Agreement – Miscellaneous Appropriations Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – n/a
  - 4) Term of Contract:
    - a) initial – One year (October 1, 2024 – September 30, 2025)
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$205,000.000
  - 6) Termination Rights – a) If City Commission finds that recipient has violated the agreement, the ACC shall return all funds paid within 15 days of demand; and b) Either party may cancel with or without cause upon 30 days prior written notice.
  - 7) Indemnity/Insurance Requirements – ACC shall comply with applicable City requirements.
  - 8) Scope of Services – ACC will provide cultural services through its visual and performing arts and education program.
  - 9) Other Significant Provisions: a) Any residual funds remaining at the end of the Agreement will be returned to the City no later than 90 days from the aforesaid closing period; and b) ACC is subject to audit and must submit a grant audit report.
- cc: George R. Keller, Jr. CPPT, City Manager