

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 9, 2023

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Purchase Order Agreement with Ranch Cryogenics, Inc.,
for the Emergency Repair and System Restoration of the Southern
Regional Wastewater Treatment Plant Cryogenic Plant.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.41(C)(1) of the Procurement Code exempts from competitive bid and competitive proposals emergency purchases that receive prior administrative approval except for the most urgent situations presenting a clear and present substantial threat to life or property where immediate action is required.
- 4) Term of Contract:
 - a) initial – n/a Emergency Purchases
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – Up to \$361,558.01
- 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Emergency Repair and System Restoration of the Southern Regional Wastewater Treatment Plant Cryogenic Plant in an amount up to \$361,558.01
- 9) Other Significant Provisions: None

cc: George R. Keller, Jr. CPPT, City Manager