

**ITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** April 26, 2022

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Blanket Purchase Agreement with All Paving, Inc. for paving construction services within Dowdy Sports Field (General Obligation Bond Project)

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Design, Construction and Management Services
  - 2) Type of Agreement – Blanket Purchase Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – Piggyback. **Palm Beach County's Bid for Project No.2020055.** Section 38.41(C)(5) of the City's Procurement Code and Section 38.38 of the Procurement Code.
  - 4) Term of Contract:
    - a) initial – upon issuance of Blanket Purchase Agreement through 11/16/23.
    - b) renewals (if any) – no.
    - c) who exercises option to renew – parties have an option to extend the initial contract term.
  - 5) Contract Amount – In the estimated annual amount of \$46,110.00. (Pursuant to Section 38.38 of the Procurement Code as the cumulative amount paid to All Paving, Inc. has exceeded \$100,000.00 thus City Commission approval is required).
  - 6) Termination Rights – Pursuant to Palm Beach County's termination provisions.
  - 7) Indemnity/Insurance Requirements – Yes, based upon Palm Beach County's indemnification and insurance provisions.
  - 8) Scope of Services – Vendor will provide paving construction services within Holland Park that include paving of pathways, parking lots and park roads.
  - 9) Other Significant Provisions: none
- cc: Dr. Wazir Ishmael, City Manager