

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CONTRACT WITH NATIONAL METERING SERVICES, INC. TO VERIFY WATER SERVICE LINE MATERIALS IN AN AMOUNT UP TO \$414,275.00.

WHEREAS, the Department of Public Utilities ("Department") oversees the City's public water system, which is regulated under the federal Safe Drinking Water Act ("SDWA"); and

WHEREAS, the SDWA established protective drinking water standards for more than 90 contaminants, including lead and copper; and

WHEREAS, in 2021, the Environmental Protection Agency ("EPA") revised the existing Lead and Copper Rule ("LCRR") to enhance monitoring, treatment, customer awareness, and lead service line replacement requirements; and

WHEREAS, Department staff have determined that service line material verification, using hand or vacuum digging, is necessary to develop the City's service line material inventory, as required by the LCRR; and

WHEREAS, Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s), after due public notice inviting bids or proposals; and

WHEREAS, on April 18, 2023, Invitation for Proposals Number IFB-082-23-JJ was electronically advertised on OpenGov.com to solicit the desired material verification services in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, Bid No. IFB-082-23-JJ was electronically opened on June 14, 2023, with the result of the City not receiving any proposals; and

WHEREAS, on July 31, 2023, the Invitation for Proposals was re-advertised as Number IFB-111-23-JJ on OpenGov.com to re-solicit the desired material verification services in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, Bid No. IFB-111-23-JJ was electronically opened on August 30, 2023, with the result of one non-responsible proposal received; and

WHEREAS, on October 2, 2023, the Invitation for Proposals was re-advertised as Number IFB-126-23-JJ on OpenGov.com to re-solicit the desired material verification services in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, on November 11, 2023, one bid was received electronically and opened with the following result:

NO.	BIDDER	Total Price
1	National Metering Services	\$414,275.00

; and

WHEREAS, Department and Procurement staff thoroughly evaluated the bid proposal in accordance with section 38.43(F) of the City's Procurement Code, and determined National Metering Services, Inc. to be the lowest responsive and responsible bidder; and

WHEREAS, on January 29, 2024, a Notice of Intent to Award was posted on the City's website and on OpenGov.com and resulted in no bid protests; and

WHEREAS, the Department Director and the Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to execute a contract with National Metering Services, Inc. in an amount up to \$414,275.00 to verify water service line materials; and

WHEREAS, the contract is for an initial term of one year, with an additional one-year renewal term, at the option of the City and under the same terms and conditions; and

WHEREAS, funding for this project was included in the amended FY 2024 Capital Improvement Plan, and is available in account number 442.409904.53600.563010.000742.000.000; and

WHEREAS, the estimated time to substantially complete the project is 12 months from the Notice to Proceed date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a contract with National Metering Services, Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CONTRACT WITH NATIONAL METERING SERVICES, INC. TO VERIFY WATER SERVICE LINE MATERIALS IN AN AMOUNT UP TO \$414,275.00.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DOUGLAS R. GONZALES  
CITY ATTORNEY